



TOWN OF PAONIA
REGULAR TOWN BOARD MEETING AGENDA
THURSDAY, AUGUST 11, 2022 6:30 PM

VIRTUAL MEETING ATTENDANCE: [HTTPS://ZOOM.US/MEETING/89448742158](https://zoom.us/join/89448742158)

NOTE: MASKS ARE NOT REQUIRED BUT ARE RECOMMENDED

Roll Call

Approval of Agenda

Announcements

Recognition of Visitors & Guests

Public Hearing

[Ordinance](#) 06-2022 Amendment of Chapter 18 of the Municipal Code Concerning i-Codes – Public Hearing

New Business

[Mayoral](#) Appointment to Planning Commission

[Trustee](#) Appointments to Advisory Water Committee

[Paonia](#) Signage & Wayfinding Plan

[Street](#) Committee - Banners and Flags Policies

[Presentation](#) of the Budget Meetings and Deadlines Calendar for the 2023 Budget

[Request](#) for Proposal - Town Administrator Recruitment Firm

[Tier II](#) Grants and State Revolving Fund Loans

[Communication](#) Process for Upcoming Town Events

Disbursements

Consent Agenda

[Regular Minutes:](#)

July 14, 2022

July 28, 2022

Liquor License Renewal:

Friends of the Paradise Theatre - Lodging & Entertainment License

Retail Marijuana Stores License Renewal(s)

Paonia Purple Dispensary

DMT Paonia, LLC dba EMJ's

Valley High, LLC

Mayor's Reports

Staff Reports

[Town](#) Administrator's Report

Public Works Report

Police Report

Finance/Treasurer Report

Committee Reports

[Finance](#): Weber & Smith

Parks: Knutson & Stelter

Streets: Valentine & Markle

Water/Sewer/Trash: Weber & Markle

Personnel: Smith & Valentine

Public Safety: Knutson & Stelter

Paonia Tree Board: Trustee Valentine

Advisory Water Committee: Trustee Smith

Ad Hoc Committees:

Adjournment

AS ADOPTED BY:
TOWN OF PAONIA, COLORADO
RESOLUTION NO. 2017-10 – Amended May 22, 2018

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

File Attachments for Item:

Roll Call

AGENDA SUMMARY FORM

	Roll Call
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

File Attachments for Item:

Agenda Approval

AGENDA SUMMARY FORM

	<p>Agenda Approval</p>
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

File Attachments for Item:

Announcements

AGENDA SUMMARY FORM

	Announcements
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

File Attachments for Item:

Recognition of Visitors & Guests

AGENDA SUMMARY FORM

	Recognition of Visitors & Guests
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

File Attachments for Item:

Ordinance 06-2022 Amendment of Chapter 18 of the Municipal Code Concerning i-Codes –
Public Hearing

AGENDA SUMMARY FORM



Ordinance 06-2022 Amendment of Chapter 18 of the Municipal Code Concerning i-Codes – Public Hearing

Summary:
Public hearing and final review of the building code ordinance – known as i-Codes.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber



OFFICIAL AD PROOF

This is the proof of your ad scheduled to run in **Delta County Independent** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(970) 874-4421**.

Notice ID: 0HFwWuBqNkIs3XQNWxIL | **Proof Updated: Jul. 07, 2022 at 02:34pm MDT**
Notice Name: i-Code PH Notice | Publisher ID: 535892

See Proof on Next Page

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER	FILING FOR
Corinne Ferguson corinne@townofpaonia.com (970) 527-4101	Delta County Independent

Columns Wide: 1	Ad Class: Legals
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07/13/2022: Custom Notice	32.95
07/20/2022: Custom Notice	28.79

Subtotal	\$61.74
Tax %	0.00
Total	\$61.74

NOTICE OF PUBLIC HEARING

NOTICE is hereby given of a public hearing before the Board of Trustees of Paonia, Colorado, at 6:30 p.m. of the 28th day of July, 2022, at the Town Hall located at 214 Grand Avenue Paonia, Colorado for the purpose of considering the adoption by reference of the 2018 Editions of the International Building Code, International Residential Code, International Mechanical Code, International Fuel Gas Code, International Existing Building Code, International Energy Conservation Code, with commentaries and amendments, and the Installation Handbook for Manufactured Homes and Factory Built Housing as the building codes of the Town of Paonia, Colorado.

Copies of the 2018 International Codes with commentaries and Ordinance No. 6, Series of 2022 are on file in the office of the Paonia Town Clerk and may be inspected during regular business hours. If enacted as an ordinance of the Town of Paonia, the 2018 International Codes will not be published in full, but in accordance with state law, copies will be kept on file.

The 2018 International Codes are published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795, and are in wide use throughout the state and the nation. The 2018 International Codes update the Town's building code regime and comprehensively regulate new construction and existing conditions in the interest of the public health, safety, and welfare.

Immediately following the public hearing, the Paonia Board of Trustees will consider passage of the adopting Ordinance.

This notice is given and published by order of the Paonia Board of Trustees, Paonia, Colorado.

Dated this 1st day of July 2022.
TOWN OF PAONIA, COLORADO

Corinne Ferguson Town Clerk
First notice of hearing: 1.13.2022
Second notice of hearing: 1.20.2022
Published in the Delta County Independent July 13 and 20, 2022

**TOWN OF PAONIA, COLORADO
ORDINANCE NO. 06-2022**

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING CHAPTER 18 OF THE MUNICIPAL CODE AND PROVIDING FOR THE ADOPTION OF AND AMENDMENTS TO THE INTERNATIONAL BUILDING CODE, THE INTERNATIONAL MECHANICAL CODE, THE INTERNATIONAL FUEL GAS CODE, INTERNATIONAL RESIDENTIAL CODE, THE INTERNATIONAL EXISTING BUILDING CODE, THE INTERNATIONAL ENERGY CONSERVATION CODE, AND THE INSTALLATION HANDBOOK FOR MANUFACTURED HOMES AND FACTORY BUILT HOUSING.

WHEREAS, the Town of Paonia (the “Town”), in the County of Delta and State of Colorado, is a statutory municipal corporation duly organized and existing under the laws of the State of Colorado; and

WHEREAS, the Town has adopted by reference earlier editions of building codes for the Town; and

WHEREAS, the International Code Council released updated editions of International Building Codes in 2018, and staff recommends adoption of the 2018 Editions; and

WHEREAS, pursuant to Title 31, Article 16, Part 2. C.R.S, the Board of Trustees desires to amend the Paonia Municipal Code in order to adopt by reference the 2018 Editions of the International Building Code; International Residential Code; International Mechanical Code; International Fuel Gas Code; and the Installation Handbook for Manufactured Homes and Factory Built Housing, as the building codes for the Town pursuant to the procedures set forth in C.R.S. §31-16-201, *et seq.*

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, ORDAINS THAT:

Section 1. Recitals.

The recitals to this Ordinance are adopted as findings of the Board of Trustees in support of the enactment of this Ordinance.

Section 2. Repeal and Adoption.

Title 18, Articles 1, 2, 3, 4, 5, and 11 of the Paonia Municipal Code are hereby repealed in their entirety.

Title 18, Article 6 of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 11.

Town of Paonia, Colorado
Ordinance No. 06, Series of 2022
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Title 18, Article 7 of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 12.

Title 18, Article 8 of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 13

New Title 18, Articles 1 through 8, as set forth in **Exhibit A** attached, are hereby adopted.

The Town’s codifier is hereby authorized to renumber this Title to conform with these amendments.

Section 3. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance, which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

Section 4. Ordinance Effect.

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed, and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded, and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

Section 5. Effective Date.

This Ordinance shall take effect thirty days from the date of publication.

INTRODUCED, READ, AND REFERRED before the Board of Trustees for the Town of Paonia, Colorado, on the 23rd day of June 2024.

HEARD AND FINALLY ADOPTED by the Board of Trustees of the Town of Paonia, Colorado, this ___ day of _____, 2022 by a vote of __ to __.

Town of Paonia, Colorado
Ordinance No. 06, Series of 2022
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**TOWN OF PAONIA, COLORADO,
A MUNICIPAL CORPORATION**

By: _____
Mary Bachran, Mayor

ATTEST:

Corinne Ferguson, Town Clerk

Approved As To Form:

Jeff Conklin, Town Attorney

EXHIBIT A

Chapter 18 - BUILDING REGULATIONS

ARTICLE 1. - BUILDING CODE

Sec. 18-1-10. - Adoption.

(1) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the building code of the Town, by reference thereto, the International Building Code, 2018 edition, and together with the chapters of the appendix as set forth below, and all tables and examples thereto, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. The purpose of the adopted code is to protect the health, safety and lives of the residents of the Town. The subject matter of the adopted code includes comprehensive provisions and standards regulating the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of buildings and structures for the purpose of protecting the public health, safety and general welfare, and providing for the issuance of permits and collection of fees therefor.

(2) The following chapters of the appendix of the International Building Code, 2018 Edition, are adopted:

Appendix C: Group U Agricultural Buildings.

Appendix E: Supplementary Accessibility Requirements.

Appendix G: Flood-Resistant Construction.

Appendix I: Patio Covers.

Appendix J: Grading.

Sec. 18-1-20. - Copy on file.

At least one (1) copy of the International Building Code, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-1-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

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- (1) References to jurisdiction in Section 101.1 and elsewhere mean the Town of Paonia.
- (2) Section 101.4.1 is amended to read: The provisions of the International Fuel Gas Code as amended and adopted by the State of Colorado Plumbing Board (*see* 3 CCR 720-1 of the Code of Colorado Regulations.)
- (3) Section 101.4.3 is amended to read: The provisions of the International Plumbing Code as amended and adopted by the State of Colorado Plumbing Board (*see* 3 CCR 720-1 of the Code of Colorado Regulations).
- (4) Section 101.4.4 is hereby deleted.
- (5) Sections 104.10.1, 1612.3 and 1612.4 are amended to read: Consideration of Flood Hazard Areas shall be as adopted by Chapter 18 Article ~~9~~12 of this Municipal Code.
- (6) Section 105.2 is amended to exempt the following from permit requirements:
 1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses provided the floor area cannot exceed 200 square feet. Such structures shall be located in accordance with Section 705.3 with respect to other structures on the same lot and in accordance with Chapter 16 Zoning Regulations.
 2. Fences not over 6 feet high; however, all fence-plans must be reviewed and approved as per Municipal Code Section 18-~~9~~10
 14. Item 14 is added and reads: Window and door replacement provided no structural changes are needed or proposed.
 15. Item 15 is added and reads: Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above grade at any point; however, a site-plan is required and subject to approval with regards to setback requirements.
 16. Item 16 is added and reads: Re-siding without alteration of wall structure provided, however, the proposed weather barrier is not a stucco-type

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product*. (*If the stucco-type product will be applied over an existing masonry or concrete surface it too shall be exempt from requiring a permit).

- (7) Section 109.2 is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- (8) Section 109.6 is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- (9) Section 109.4 is amended to read: Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee established by the building official that shall be in addition to the required permit fees. The amount of the fee shall be equal to the permit fee or \$100, whichever is greater. Payment of this fee does not constitute approval of work already completed and does not assure that a permit will be issued for the project under consideration.
- (10) Section 113 is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- (11) Section 114 is amended to read: Violations shall be processed pursuant to Article 8 of this Chapter.
- (12) Section 310.4.1 is hereby deleted
- (13) All foundation designs submitted for habitable structures or additions to habitable structures, excluding patio covers and carports shall be site specific, stamped and signed by an engineer registered in the State of Colorado.

ARTICLE 2. – RESIDENTIAL CODE

Sec. 18-2-10. - Adoption.

- (1) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the residential code of the Town, by reference thereto, the International Residential Code, 2018 edition, together with the chapters of the appendix as set forth below, and all tables and examples thereto, published by the International Code Council, 4051 West Flossmoor

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Road, Country Club Hills, IL 60478-5795. The purpose of the adopted code is to protect the health, safety and lives of the residents of the Town. The subject matter of the code includes the standards for the design, erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of one and two-family dwellings and townhouses, and providing for the issuance of permits and collection of fees therefore

(2) The following chapters of the appendix of the International Residential Code, 2018 Edition, are adopted:

Appendix B: Vent Sizing.

Appendix F: Radon Control.

Appendix H: Patio Covers.

Appendix J: Existing Buildings and Structures is amended to read as follows:

Section AJ501.5 Electrical repairs and upgrades are subject to the NEC as adopted by the state of Colorado Electrical Board.

Appendix K: Sound Transmission.

Appendix M: Home Day Care.

Appendix Q: Tiny Homes.

Appendix R: Light Straw-Clay Construction.

Appendix S: Strawbale Construction.

Sec. 18-2-20. - Copy on file.

At least one (1) copy of the International Residential Code, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-2-30. - Amendments.

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The code adopted herein is hereby modified and amended by the following:

- (1) Chapters 33-43 are hereby deleted.
- (2) References to jurisdiction in Section R101.1 and elsewhere shall mean the Town of Paonia.
- (3) R104.10.1, R105.3.1.1, R301.2.4, R309.3, and R322 are amended to read: Consideration of Flood Hazard Areas shall be as adopted by Chapter 18 Article ~~1279~~ of this Municipal Code.
- (4) Section R105.2 is amended in part and with items added to read as exempt from permit requirements:

Building:

- 2. Fences not over 6 feet high; however, all fence-plans must be reviewed and approved as per Municipal Code Section 18-~~911~~-10
- 10. Decks not exceeding 200 square feet (18.58 m2) in area, that are not more than 30 inches (762 mm) above grade at any point; however, a site-plan is required and subject to approval with regards to setback requirements.
- 11. Item 11 is added and reads: Window and door replacement provided no structural changes are needed or proposed.
- 12. Item 12 is added and reads: Re-siding without alteration of wall structure provided, however, the proposed weather barrier is not a stucco-type product*. (*If the stucco-type product will be applied over an existing masonry or concrete surface it too shall be exempt from requiring a permit).

Electrical:

All exemptions are subject to the laws established by the Colorado State Electrical Board.

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Plumbing:

All exemptions are subject to the laws established by the Colorado State Plumbing Board.

- (5) Section R105.5 is amended to read:

R105.5 Expiration:

- a. Work must commence within 180 days of issuing the permit.
- b. Unless determined otherwise by the Building Official because of the size or complexity of the project, each inspection must be completed within 180 days of the previous mandated inspection according to the following schedule:
 - i. Reinforcement in footings or structural (monolithic) slab.
 - ii. Reinforcement in stem-wall or basement-wall.
 - iii. Wall and roof sheathing.
 - iv. Framing (plumbing, electrical and mechanical must have already passed inspection or will be inspected at the time of the framing inspection).
 - v. Insulation.
 - vi. Drywall or other interior wall coverings.
 - vii. All final inspections.

- (6) Section R108.2 is amended to read: Fees shall be assessed as established by Resolution of the Town Board.

- (7) Section 108.5 is amended to read: Refunds shall be determined as established by Resolution of the Town Board.

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- (8) Section R108.6 is amended to read: Work commencing before permit issuance. Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee established by the building official that shall be in addition to the required permit fees. The amount of the fee shall be equal to the permit fee or \$100, whichever is greater. Payment of this fee does not constitute approval of work already completed and does not assure that a permit will be issued for the project under consideration.
- (9) Section R112 is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- (10) Section R113 is amended to read: Violations shall be processed pursuant to Article 8 of this Chapter.
- (11) All foundation designs submitted for habitable structures or additions to habitable structures, excluding patio covers and carports shall be site specific, stamped and signed by an engineer registered in the State of Colorado.
- (12) Amend Exceptions to Section R302.1 to read:
 - 2. Exception #2 is hereby deleted.
 - 3. Exception #3 is hereby deleted.
- (13) Amend Table R301.2(1) Manual J Design Criteria
 - Elevation: 5,682
 - Latitude: 38
 - Winter Heating: 3
 - Summer Cooling: 87
 - Altitude Correction Factor: .84
 - Indoor Design Temperature: 70

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Design Temperature Cooling: 75

Heating Temperature Difference: 67

Cooling Temperature Difference: 12

Wind Velocity Heating: N/A

Wind Velocity Cooling: N/A

Coincident Wet Bulb: 58

Daily Range: H

Winter Humidity: 30%

Summer Humidity: 50%

Ground Snow Load: 33 psf

Minimum Roof Snow Load: 25 psf

Wind Speed: 10+5 mph Ultimate / Exposure B or C

Topographic Effects: N/A

Special Wind Region: N/A

Windborne Debris Zone: N/A

Seismic Design Category: C

Weathering: Severe

Frost Line Depth: 24"

Termite: Moderate

Winter Design Temp.: 3 degrees F

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Ice Barrier Underlayment: No

Flood Hazards: Those set forth in FIRM Map Nos. 08029C0313D, 08029C0501D, and 08029C0502D (effective 8.19.2010), as they may be amended, and any other applicable FIRM, FBFM, or other flood hazard map, if any.

Air Freezing Index: 1500

Mean Annual Temp.: 49

(14) Section 324.4.1 is amended to read: Rooftop-mounted photovoltaic systems - Structural requirements to include: For PV systems with a total installed weight not to exceed 3-psf and with staggered fasteners attaching to an existing roof, an engineer's review of the roof structure shall not be required

(15) Section R326.1 is hereby deleted.

(16) Section R908.3.1.1 #3 is amended to read: Where the existing roof has two or more applications of any type of roof covering unless the third covering is metal panels and appropriate length fasteners are used.

(17) Add a new subsection R908.7 to read as follows:

R908.7 Attic ventilation shall be made to be in compliance with Section R806.

(18) Section G2445 is amended to read: Unvented Room heaters are prohibited.

(19) Section G2406.2 is amended to delete Exceptions #3 and #4.

(20) Section G2425.8 is amended to delete item #7.

(21) Section N1102.4.1.2 is deleted.

(22) Section N1103.3.3 is deleted.

(23) Section N1103.3.4 is deleted.

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- (24) Section N1103.5.1 is amended as follows: When these systems are installed, heated water circulation systems shall be in accordance with Section R403.5.1.1. Heat trace temperature maintenance systems shall be in accordance with Section R403.5.1.2. Automatic controls, temperature sensors and pumps shall be accessible. Manual controls shall be readily accessible.
- (25) Section N1103.5.2 is amended as follows: When installed, demand recirculation water-systems shall have controls that comply with both of the following:
 - 1. The controls shall start the pump upon receiving a signal from the action of a user of a fixture or appliance, sensing the presence of a user of a fixture or sensing the flow of hot or tempered water to a fixture fitting or appliance.
 - 2. The controls shall limit the temperature of the water entering the cold-water piping to not greater than 104°F (40°C).
- (26) Section N1103.5.4 is amended as follows: When installed, drain water heat recovery units shall comply with CSA B55.2. Drain water heat recovery units shall be tested in accordance with CSA B55.1. Potable water-side pressure loss of drain water heat recovery units shall be less than 3 psi (20.7 kPa) for individual units connected to one or two showers. Potable water-side pressure loss of drain water heat recovery units shall be less than 2 psi (13.8 kPa) for individual units connected to three or more showers.

ARTICLE 3. - EXISTING BUILDING CODE

Sec. 18-3-10. - Adoption.

Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the existing building code of the Town, by reference thereto, the International Existing Building Code, 2018 edition, including Resource “A”, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. The purpose of the adopted code is to protect the health, safety and lives of the residents of the Town. The Existing Building Code provides the standards for the alteration, repair, addition, moving, change of occupancy and relocation of existing buildings, and providing for the issuance of permits and collection of fees therefor.

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Sec. 18-3-20. - Copy on file.

At least one (1) copy of the International Existing Building Code, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-3-30. - Amendments.

- (1) Reference to “jurisdiction” in Section 101.1 and elsewhere shall mean the Town of Paonia.
- (2) Section 108.2 is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- (3) Section 108.6 is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- (9) Section 112 is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- (10) Section 113 is amended to read: Violations shall be processed pursuant to Article 8 of this Chapter.

ARTICLE 4. - ENERGY CONSERVATION CODE

Sec. 18-4-10. - Adoption.

Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the energy efficiency code of the Town, by reference thereto, the International Energy Conservation Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. The subject matter of the adopted code includes regulations governing energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems, and providing for the issuance of permits and collection of fees therefor.

Sec. 18-4-20. - Copy on file.

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At least one (1) copy of the International Energy Efficiency Code, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-4-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

Commercial

- (1) Section C101.1 is amended as follows: This code shall be known as the Energy Conservation Code of Town of Paonia, Colorado, and shall be cited as such. It is referred to herein as “this code.”

Residential

- (1) Section R101.1 is amended as follows: This code shall be known as the Energy Conservation Code of Town of Paonia, Colorado, and shall be cited as such. It is referred to herein as “this code.”
- (2) Section R402.4.1.2 is deleted.
- (3) Section R403.3.3 is deleted.
- (4) Section R403.3.4 is deleted.
- (5) Section R403.5.1 is amended as follows: When these systems are installed, heated water circulation systems shall be in accordance with Section R403.5.1.1. Heat trace temperature maintenance systems shall be in accordance with Section R403.5.1.2. Automatic controls, temperature sensors and pumps shall be accessible. Manual controls shall be readily accessible.
- (6) Section R403.5.2 is amended as follows: When installed, demand recirculation water systems shall have controls that comply with both of the following:
 - 1. The controls shall start the pump upon receiving a signal from the action of a user of a fixture or appliance, sensing the presence of a user of a

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fixture or sensing the flow of hot or tempered water to a fixture fitting or appliance.

- 2. The controls shall limit the temperature of the water entering the cold-water piping to not greater than 104°F (40°C).
- (7) Section R403.5.4 is amended as follows: When installed, drain water heat recovery units shall comply with CSA B55.2. Drain water heat recovery units shall be tested in accordance with CSA B55.1. Potable water-side pressure loss of drain water heat recovery units shall be less than 3 psi (20.7 kPa) for individual units connected to one or two showers. Potable water-side pressure loss of drain water heat recovery units shall be less than 2 psi (13.8 kPa) for individual units connected to three or more showers.
- (8) R403.6 – append this Section by adding: Automatic controls for heating incoming-air shall be provided.

ARTICLE 5. - MANUFACTURED HOUSING INSTALLATION

Sec. 18-5-10. - Adoption of Handbook.

Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the manufactured housing code of the Town, by reference thereto, the Installation Handbook for Manufactured Homes and Factory Built Housing, January 2020 edition, published by the Colorado Department of Local Affairs. The subject matter of the adopted code includes regulations governing the installation of manufactured homes in the Town.

Sec. 18-5-20. - Copy on file.

At least one (1) copy of the International Energy Efficiency Code, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-5-30. - Amendments.

The Installation Handbook adopted herein is hereby modified by the following amendments:
none.

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Sec. 18-5-40. - Definitions.

For purposes of this Chapter, the following definitions will apply:

Dependent mobile home means a mobile home which does not have a flush toilet and a bath or shower.

Independent mobile home means a mobile home which has a flush toilet, a bath or a shower and a sink.

Mobile home means any vehicle, trailer coach, house trailer or similar portable structure designed or constructed to permit occupancy for dwelling or sleeping purposes and designed to be transported on wheels.

Modular home means a factory-built or prefabricated structure designed for residential occupancy which is wholly or in substantial part made, fabricated, formed or assembled by a manufacturer for installation or assembly and installation on a residential building site.\

Sec. 18-5-50. - Permit for location and installation.

- (a) It shall be unlawful for any person to use or occupy a dependent mobile home for human habitation within the limits of the Town.
- (b) It shall be unlawful for any person to install, erect, use or occupy any independent mobile home or modular home that has less than six hundred (600) square feet of living space.
- (c) It shall be unlawful for any person to install, erect, use or occupy any independent mobile home or modular home for human habitation within the limits of the Town without first obtaining a permit therefor upon written application on a form to be furnished by the Town Clerk. Each such application shall describe the land on which the installation is to be made, shall be accompanied by plans and specifications of the foundation for the proposed installation showing its location on the building site, shall be signed by the applicant, shall be accompanied by evidence of application for a State Permit from the Colorado Department of Housing and shall give such other information as may be required by the Building Official. The application plans and specifications shall be checked by the Building

Official, and if he or she is satisfied that the installation therein described will conform to the requirements of Paragraphs (1) through (6) below, he or she shall issue a permit therefor to the applicant. Fees for the permit shall be a minimum of \$300.00 or otherwise in accordance with the Permit Fee Rate Schedule adopted by Resolution based on the value of the foundation, exterior stairs, landings, porches and any other added feature exterior to the Manufactured Structure. Thereafter, the Building Official shall make such inspections as reasonably necessary to determine that all requirements of Subparagraphs (1) through (6) below are complied with, and he or she shall either approve the installation at each inspection or notify the permit holder when it fails to comply with said requirements. No mobile home or modular home shall be used or occupied until the Building Official has issued a certificate of occupancy which shall be issued to the permittee after final inspection of the installation and approval of the same by the Building Official in accordance with the foregoing. The certificate of occupancy shall contain the permit number, the address of the installation, the name of the owner, a statement that the mobile home or modular home installation complies with the requirements of this Article, the date issued and the signature of the Building Official.

- (1) The proposed location shall be in compliance with Chapter 16 of this Code. No mobile home or modular home shall be located or placed on or within an area of less than five thousand (5,000) square feet.
- (2) No mobile home or modular home shall be located closer than twelve (12) feet to any building and shall also be located as to comply with all requirements as to setback lines and side and rear yards as now or hereafter provided for dwelling structures by Chapter 16 of this Code.
- (3) The plumbing and electrical connections shall be in accordance with the provisions of this Code and in accordance with State Law as set forth in paragraph (6) below.
- (4) All mobile homes or modular homes using liquefied petroleum gas, kerosene, gasoline or fuel oil for heating or cooking purposes shall have their stoves properly vented with flues of adequate size and construction; and, with the exception of a supply container for each mobile home, no

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gasoline, kerosene or fuel oil shall be stored on the premises. Said supply container must be approved by the Fire Chief. Every connection between a liquefied petroleum gas container and its appliance shall be of metal pipe. No liquefied petroleum gas container shall be permitted inside of any mobile home. All mobile homes and modular homes shall comply with the regulations of the Colorado State Department of Public Health and Environment controlling carbon monoxide poisoning.

- (5) Every mobile home and modular home shall be supported on solid masonry or concrete footings which shall be of sufficient size to safely support the loads imposed as determined from the character of the soil. The foundation walls or piers shall extend at least six (6) inches above the finished grade adjacent to the wall at all points. The foundation walls or piers shall be directly below the load-bearing beams or stringers of the mobile home or modular home. If piers are used, they shall be installed pursuant to requirements of the home manufacturer and State Laws, except that design and specifications shall be provided by a Colorado Licensed Engineer for all “permanent foundations”. Every mobile home and modular home shall be anchored in such a way as to resist wind loads established per the IRC and approved as per State Laws, except that design and specifications for anchoring shall be provided by a Colorado Licensed Engineer for all “permanent foundations”. Foundations for all mobile homes and modular homes shall be level or shall be stepped so that both top and bottom of such foundation are level. After such foundations have been constructed, each mobile home or modular home shall have a wood or metal skirt firmly attached to all exterior walls and extended to the ground along the entire outside perimeter.
- (6) Pursuant to the Laws of the State of Colorado, Department of Housing, no permanent utilities are to be released to the home prior to the affixing of the installation-insignia, and Occupancy of the structure is prohibited prior to affixing the installation-insignia.

ARTICLE 6. - INTERNATIONAL MECHANICAL CODE

Sec. 18-6-10. - Adoption.

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Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the mechanical code of the Town, by reference thereto, the International Mechanical Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. The subject matter of the adopted code includes regulations governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems and the issuance of permits and collection of fees therefor.

Sec. 18-6-20. - Copy on file.

At least one (1) copy of the International Mechanical Code, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-6-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

- (1) Reference to “jurisdiction” in Section 101.1 and elsewhere shall mean the Town of Paonia.
- (2) Section 106.5.2 is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- (3) Section 106.5.3 is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- (4) Section 108 is amended to read: Violations shall be processed pursuant to Article 8 of this Chapter.
- (5) Section 109 is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.

ARTICLE 7. – INTERNATIONAL FUEL GAS CODE

Sec. 18-7-10. - Adoption.

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Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the fuel gas code of the Town, by reference thereto, the International Fuel Gas Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. The subject matter of the adopted code includes regulations governing fuel gas systems and gas-fired appliances and the issuance of permits and collection of fees therefor.

Sec. 18-7-20. - Copy on file.

At least one (1) copy of the International Fuel Gas Code, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-7-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

- (1) Reference to “jurisdiction” in Section 101.1 and elsewhere shall mean the Town of Paonia.
- (2) Section 106.6.2 is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- (3) Section 106.6.3 is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- (4) Section 108 is amended to read: Violations shall be processed pursuant to Article 8 of this Chapter.
- (5) Section 109 is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- (6) Section 501.8 #8 is hereby deleted .
- (7) Section 621 is amended to read: Unvented Room Heaters are hereby prohibited.

ARTICLE 8. – VIOLATIONS, APPEALS

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Sec. 18-8-10. - Violations – Penalty.

- (a) Except as may otherwise be provided in this title, any person, firm, or corporation violating any of the provisions of this title shall be deemed guilty of a municipal misdemeanor and subject to the Town’s general penalty provision, and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this title is committed, continued or permitted. Said offense shall be deemed to be one of “strict liability.” Only the Town of Paonia, by and through its Building Official, or his/her designee, the Town Attorney, or the Police Department, shall be permitted to initiate the filing of a complaint in the Paonia Municipal Court for violation of any of the provisions of this title and the primary codes adopted by reference herein.
- (b) In the event any building or structure is or is proposed to be erected, constructed, reconstructed, altered, remodeled, used, or maintained in violation of this title or any primary code adopted by reference herein, the Town Attorney, upon request of the Building Official or the Town Manager, in addition to other remedies provided by law, may institute an appropriate action for injunction, mandamus, or abatement to prevent, enjoin, abate, or remove such unlawful erection, construction, reconstruction, alteration, remodeling, maintenance, or use, in any court of competent jurisdiction.

Sec. 18-8-20. – Establishment of Building Board of Appeals.

The Town of Paonia’s Zoning Board of Adjustments shall serve as the Town’s Building Board of Appeals to hear all appeals arising under the codes adopted by reference under this title, except with respect to the National Electric Code and International Building Code. Such Building Board of Appeals shall have jurisdiction to decide any appeals from a decision of the Building Official, or his/her designee, if the decision of the Building Official or his/her designee concerns suitability of alternate materials, method of construction or reasonable interpretations of the codes adopted pursuant to this title. Provided, however, the Building Board of Appeals shall not be entitled to hear appeals of life safety matters or the administrative provisions of the codes adopted pursuant to this title, nor shall the Building Board of Appeals be empowered to waive requirements under said codes.

Sec. 18-8-20. – Notice of appeal.

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Any person aggrieved by a decision of the Building Official, or his/her designee, denying, issuing, or revoking a permit or in applying the provisions of this title or any code adopted by reference thereunder, to the construction, alteration, or repair of a structure may appeal such decision to the Board of Trustees, acting as the Building Board of Appeals, except as otherwise limited in this chapter. An appeal shall be commenced within ten (10) days from the date of the decision of the Building Official, or his/her designee, by filing a written notice of appeal with the Town Clerk setting forth the decision appealed from and the grounds for said appeal. Upon receipt, the Town Clerk shall transmit the notice of appeal to the Building Official and the Board of Appeals.

Sec. 18-8-30. - Scheduling of hearing.

Upon receipt of a notice of appeal, the Town Clerk shall schedule said appeal for hearing within thirty (30) days from the date of receipt of the notice of appeal. The Town Clerk shall thereupon mail written notice of the date, time, and place of the hearing to the Building Official and to the appellant.

Sec. 18-8-40. - Hearing.

The hearing on the appeal from a decision of the Building Official shall be public and shall permit the appellant and the Building Official to call witnesses, introduce evidence, examine and cross-examine witnesses, and otherwise provide each of the parties with due process of law. The Board of Appeals may adopt reasonable rules and regulations for the conduct of such hearings and thereafter such rules and regulations shall govern the conduct of such hearings.

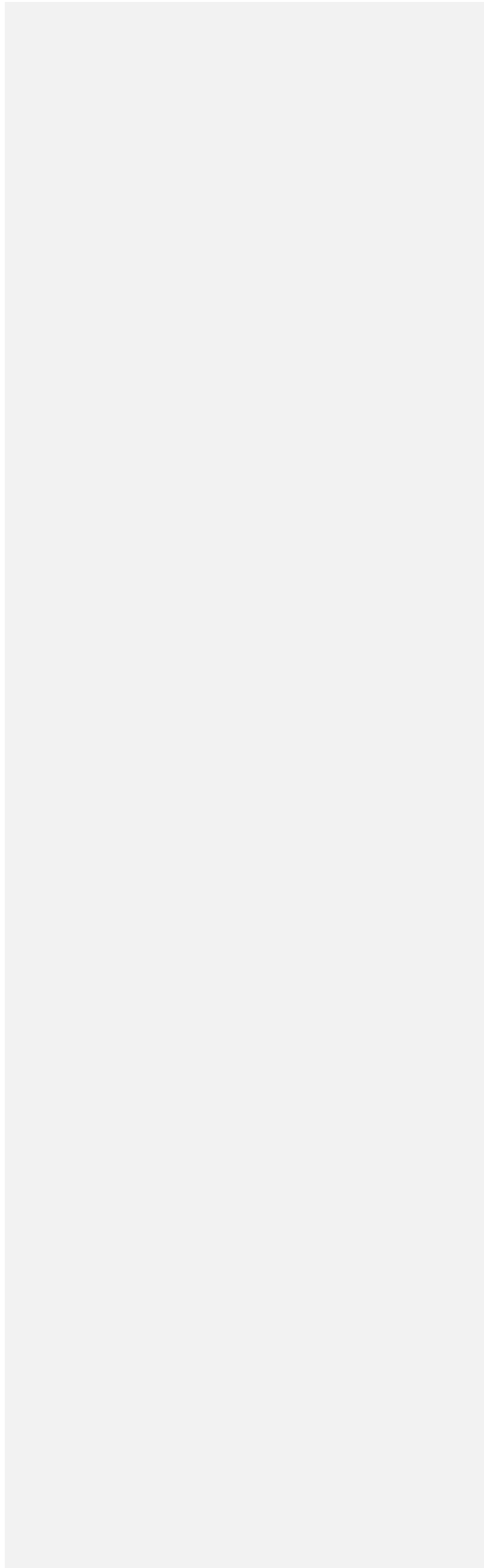
Sec. 18-8-50. - Decision.

The Board of Appeals, serving as the Building Board of Appeals, shall issue its findings and decision on an appeal in writing no later than thirty (30) days after the conclusion of the hearing. The Town Clerk shall mail copies of the findings and decision to the Building Official and the appellant.

Sec. 18-8-60. - Appeals from the board.

Any decision issued by the Board of Appeals on an appeal filed under this chapter shall be final. Any further appeal from the decision of the Board shall be made to the District Court as provided by law.

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**TOWN OF PAONIA, COLORADO
ORDINANCE NO. 06-2022**

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING CHAPTER 18 OF THE MUNICIPAL CODE AND PROVIDING FOR THE ADOPTION OF AND AMENDMENTS TO THE INTERNATIONAL BUILDING CODE, THE INTERNATIONAL MECHANICAL CODE, THE INTERNATIONAL FUEL GAS CODE, INTERNATIONAL RESIDENTIAL CODE, THE INTERNATIONAL EXISTING BUILDING CODE, THE INTERNATIONAL ENERGY CONSERVATION CODE, AND THE INSTALLATION HANDBOOK FOR MANUFACTURED HOMES AND FACTORY BUILT HOUSING.

WHEREAS, the Town of Paonia (the “Town”), in the County of Delta and State of Colorado, is a statutory municipal corporation duly organized and existing under the laws of the State of Colorado; and;

WHEREAS, the Town has adopted by reference earlier editions of building codes for the Town; and

WHEREAS, the International Code Council released updated editions of International Building Codes in 2018, and staff recommends adoption of the 2018 Editions; and

WHEREAS, pursuant to Title 31, Article 16, Part 2. C.R.S, the Board of Trustees desires to amend the Paonia Municipal Code in order to adopt by reference the 2018 Editions of the International Building Code; International Residential Code; International Mechanical Code; International Fuel Gas Code; and the Installation Handbook for Manufactured Homes and Factory Built Housing, as the building codes for the Town pursuant to the procedures set forth in C.R.S. §31-16-201, *et seq.*

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, ORDAINS THAT:

Section 1. Recitals.

The recitals to this Ordinance are adopted as findings of the Board of Trustees in support of the enactment of this Ordinance.

Section 2. Repeal and Adoption.

Title 18, Articles 1, 2, 3, 4, 5, and 11 of the Paonia Municipal Code are hereby repealed in their entirety.

Title 18, Article 6 of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 11.

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Title 18, Article 7 of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 12.

Title 18, Article 8 of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 13

New Title 18, Articles 1 through 8, as set forth in **Exhibit A** attached, are hereby adopted.

The Town’s codifier is hereby authorized to renumber this Title to conform with these amendments.

Section 3. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance, which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

Section 4. Ordinance Effect.

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed, and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded, and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

Section 5. Effective Date.

This Ordinance shall take effect thirty days from the date of publication.

INTRODUCED, READ, AND REFERRED before the Board of Trustees for the Town of Paonia, Colorado, on the 23rd day of June 2024.

HEARD AND FINALLY ADOPTED by the Board of Trustees of the Town of Paonia, Colorado, this ___ day of _____, 2022 by a vote of __ to __.

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**TOWN OF PAONIA, COLORADO,
A MUNICIPAL CORPORATION**

By: _____
Mary Bachran, Mayor

ATTEST:

Corinne Ferguson, Town Clerk

Approved As To Form:

Jeff Conklin, Town Attorney

EXHIBIT A

Chapter 18 - BUILDING REGULATIONS

ARTICLE 1. - BUILDING CODE

Sec. 18-1-10. - Adoption.

(1) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the building code of the Town, by reference thereto, the International Building Code, 2018 edition, and together with the chapters of the appendix as set forth below, and all tables and examples thereto, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. The purpose of the adopted code is to protect the health, safety and lives of the residents of the Town. The subject matter of the adopted code includes comprehensive provisions and standards regulating the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of buildings and structures for the purpose of protecting the public health, safety and general welfare, and providing for the issuance of permits and collection of fees therefor.

(2) The following chapters of the appendix of the International Building Code, 2018 Edition, are adopted:

Appendix C: Group U Agricultural Buildings.

Appendix E: Supplementary Accessibility Requirements.

Appendix G: Flood-Resistant Construction.

Appendix I: Patio Covers.

Appendix J: Grading.

Sec. 18-1-20. - Copy on file.

At least one (1) copy of the International Building Code, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-1-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

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- (1) References to jurisdiction in Section 101.1 and elsewhere mean the Town of Paonia.
- (2) Section 101.4.1 is amended to read: The provisions of the International Fuel Gas Code as amended and adopted by the State of Colorado Plumbing Board (*see* 3 CCR 720-1 of the Code of Colorado Regulations.)
- (3) Section 101.4.3 is amended to read: The provisions of the International Plumbing Code as amended and adopted by the State of Colorado Plumbing Board (*see* 3 CCR 720-1 of the Code of Colorado Regulations).
- (4) Section 101.4.4 is hereby deleted.
- (5) Sections 104.10.1, 1612.3 and 1612.4 are amended to read: Consideration of Flood Hazard Areas shall be as adopted by Chapter 18 Article 12 of this Municipal Code.
- (6) Section 105.2 is amended to exempt the following from permit requirements:
 1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses provided the floor area cannot exceed 200 square feet. Such structures shall be located in accordance with Section 705.3 with respect to other structures on the same lot and in accordance with Chapter 16 Zoning Regulations.
 2. Fences not over 6 feet high; however, all fence-plans must be reviewed and approved as per Municipal Code Section 18-9-10
 14. Item 14 is added and reads: Window and door replacement provided no structural changes are needed or proposed.
 15. Item 15 is added and reads: Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above grade at any point; however, a site-plan is required and subject to approval with regards to setback requirements.
 16. Item 16 is added and reads: Re-siding without alteration of wall structure provided, however, the proposed weather barrier is not a stucco-type

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product*. (*If the stucco-type product will be applied over an existing masonry or concrete surface it too shall be exempt from requiring a permit).

- (7) Section 109.2 is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- (8) Section 109.6 is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- (9) Section 109.4 is amended to read: Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee established by the building official that shall be in addition to the required permit fees. The amount of the fee shall be equal to the permit fee or \$100, whichever is greater. Payment of this fee does not constitute approval of work already completed and does not assure that a permit will be issued for the project under consideration.
- (10) Section 113 is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- (11) Section 114 is amended to read: Violations shall be processed pursuant to Article 8 of this Chapter.
- (12) Section 310.4.1 is hereby deleted
- (13) All foundation designs submitted for habitable structures or additions to habitable structures, excluding patio covers and carports shall be site specific, stamped and signed by an engineer registered in the State of Colorado.

ARTICLE 2. – RESIDENTIAL CODE

Sec. 18-2-10. - Adoption.

- (1) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the residential code of the Town, by reference thereto, the International Residential Code, 2018 edition, together with the chapters of the appendix as set forth below, and all tables and examples thereto, published by the International Code Council, 4051 West Flossmoor

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Road, Country Club Hills, IL 60478-5795. The purpose of the adopted code is to protect the health, safety and lives of the residents of the Town. The subject matter of the code includes the standards for the design, erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of one and two-family dwellings and townhouses, and providing for the issuance of permits and collection of fees therefore

(2) The following chapters of the appendix of the International Residential Code, 2018 Edition, are adopted:

Appendix B: Vent Sizing.

Appendix F: Radon Control.

Appendix H: Patio Covers.

Appendix J: Existing Buildings and Structures is amended to read as follows:

Section AJ501.5 Electrical repairs and upgrades are subject to the NEC as adopted by the state of Colorado Electrical Board.

Appendix K: Sound Transmission.

Appendix M: Home Day Care.

Appendix Q: Tiny Homes.

Appendix R: Light Straw-Clay Construction.

Appendix S: Strawbale Construction.

Sec. 18-2-20. - Copy on file.

At least one (1) copy of the International Residential Code, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-2-30. - Amendments.

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The code adopted herein is hereby modified and amended by the following:

- (1) Chapters 33-43 are hereby deleted.
- (2) References to jurisdiction in Section R101.1 and elsewhere shall mean the Town of Paonia.
- (3) R104.10.1, R105.3.1.1, R301.2.4, R309.3, and R322 are amended to read: Consideration of Flood Hazard Areas shall be as adopted by Chapter 18 Article 12 of this Municipal Code.
- (4) Section R105.2 is amended in part and with items added to read as exempt from permit requirements:

Building:

- 2. Fences not over 6 feet high; however, all fence-plans must be reviewed and approved as per Municipal Code Section 18-9-10
- 10. Decks not exceeding 200 square feet (18.58 m2) in area, that are not more than 30 inches (762 mm) above grade at any point; however, a site-plan is required and subject to approval with regards to setback requirements.
- 11. Item 11 is added and reads: Window and door replacement provided no structural changes are needed or proposed.
- 12. Item 12 is added and reads: Re-siding without alteration of wall structure provided, however, the proposed weather barrier is not a stucco-type product*. (*If the stucco-type product will be applied over an existing masonry or concrete surface it too shall be exempt from requiring a permit).

Electrical:

All exemptions are subject to the laws established by the Colorado State Electrical Board.

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Plumbing:

All exemptions are subject to the laws established by the Colorado State Plumbing Board.

(5) Section R105.5 is amended to read:

R105.5 Expiration:

- a. Work must commence within 180 days of issuing the permit.
- b. Unless determined otherwise by the Building Official because of the size or complexity of the project, each inspection must be completed within 180 days of the previous mandated inspection according to the following schedule:
 - i. Reinforcement in footings or structural (monolithic) slab.
 - ii. Reinforcement in stem-wall or basement-wall.
 - iii. Wall and roof sheathing.
 - iv. Framing (plumbing, electrical and mechanical must have already passed inspection or will be inspected at the time of the framing inspection).
 - v. Insulation.
 - vi. Drywall or other interior wall coverings.
 - vii. All final inspections.

(6) Section R108.2 is amended to read: Fees shall be assessed as established by Resolution of the Town Board.

(7) Section 108.5 is amended to read: Refunds shall be determined as established by Resolution of the Town Board.

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(8) Section R108.6 is amended to read: Work commencing before permit issuance. Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee established by the building official that shall be in addition to the required permit fees. The amount of the fee shall be equal to the permit fee or \$100, whichever is greater. Payment of this fee does not constitute approval of work already completed and does not assure that a permit will be issued for the project under consideration.

(9) Section R112 is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.

(10) Section R113 is amended to read: Violations shall be processed pursuant to Article 8 of this Chapter.

(11) All foundation designs submitted for habitable structures or additions to habitable structures, excluding patio covers and carports shall be site specific, stamped and signed by an engineer registered in the State of Colorado.

(12) Amend Exceptions to Section R302.1 to read:

2. Exception #2 is hereby deleted.

3. Exception #3 is hereby deleted.

(13) Amend Table R301.2(1) Manual J Design Criteria

Elevation: 5,682

Latitude: 38

Winter Heating: 3

Summer Cooling: 87

Altitude Correction Factor: .84

Indoor Design Temperature: 70

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- Design Temperature Cooling: 75
- Heating Temperature Difference: 67
- Cooling Temperature Difference: 12
- Wind Velocity Heating: N/A
- Wind Velocity Cooling: N/A
- Coincident Wet Bulb: 58
- Daily Range: H
- Winter Humidity: 30%
- Summer Humidity: 50%
- Ground Snow Load: 33 psf
- Minimum Roof Snow Load: 25 psf
- Wind Speed: 105 mph Ultimate / Exposure B or C
- Topographic Effects: N/A
- Special Wind Region: N/A
- Windborne Debris Zone: N/A
- Seismic Design Category: C
- Weathering: Severe
- Frost Line Depth: 24"
- Termite: Moderate
- Winter Design Temp.: 3 degrees F

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Ice Barrier Underlayment: No

Flood Hazards: Those set forth in FIRM Map Nos. 08029C0313D, 08029C0501D, and 08029C0502D (effective 8.19.2010), as they may be amended, and any other applicable FIRM, FBFM, or other flood hazard map, if any.

Air Freezing Index: 1500

Mean Annual Temp.: 49

- (14) Section 324.4.1 is amended to read: Rooftop-mounted photovoltaic systems - Structural requirements to include: For PV systems with a total installed weight not to exceed 3-psf and with staggered fasteners attaching to an existing roof, an engineer's review of the roof structure shall not be required
- (15) Section R326.1 is hereby deleted.
- (16) Section R908.3.1.1 #3 is amended to read: Where the existing roof has two or more applications of any type of roof covering unless the third covering is metal panels and appropriate length fasteners are used.
- (17) Add a new subsection R908.7 to read as follows:

R908.7 Attic ventilation shall be made to be in compliance with Section R806.
- (18) Section G2445 is amended to read: Unvented Room heaters are prohibited.
- (19) Section G2406.2 is amended to delete Exceptions #3 and #4.
- (20) Section G2425.8 is amended to delete item #7.
- (21) Section N1102.4.1.2 is deleted.
- (22) Section N1103.3.3 is deleted.
- (23) Section N1103.3.4 is deleted.

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- (24) Section N1103.5.1 is amended as follows: When these systems are installed, heated water circulation systems shall be in accordance with Section R403.5.1.1. Heat trace temperature maintenance systems shall be in accordance with Section R403.5.1.2. Automatic controls, temperature sensors and pumps shall be accessible. Manual controls shall be readily accessible.
- (25) Section N1103.5.2 is amended as follows: When installed, demand recirculation water-systems shall have controls that comply with both of the following:
 - 1. The controls shall start the pump upon receiving a signal from the action of a user of a fixture or appliance, sensing the presence of a user of a fixture or sensing the flow of hot or tempered water to a fixture fitting or appliance.
 - 2. The controls shall limit the temperature of the water entering the cold-water piping to not greater than 104°F (40°C).
- (26) Section N1103.5.4 is amended as follows: When installed, drain water heat recovery units shall comply with CSA B55.2. Drain water heat recovery units shall be tested in accordance with CSA B55.1. Potable water-side pressure loss of drain water heat recovery units shall be less than 3 psi (20.7 kPa) for individual units connected to one or two showers. Potable water-side pressure loss of drain water heat recovery units shall be less than 2 psi (13.8 kPa) for individual units connected to three or more showers.

ARTICLE 3. - EXISTING BUILDING CODE

Sec. 18-3-10. - Adoption.

Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the existing building code of the Town, by reference thereto, the International Existing Building Code, 2018 edition, including Resource “A”, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. The purpose of the adopted code is to protect the health, safety and lives of the residents of the Town. The Existing Building Code provides the standards for the alteration, repair, addition, moving, change of occupancy and relocation of existing buildings, and providing for the issuance of permits and collection of fees therefor.

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Sec. 18-3-20. - Copy on file.

At least one (1) copy of the International Existing Building Code, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-3-30. - Amendments.

- (1) Reference to “jurisdiction” in Section 101.1 and elsewhere shall mean the Town of Paonia.
- (2) Section 108.2 is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- (3) Section 108.6 is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- (9) Section 112 is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- (10) Section 113 is amended to read: Violations shall be processed pursuant to Article 8 of this Chapter.

ARTICLE 4. - ENERGY CONSERVATION CODE

Sec. 18-4-10. - Adoption.

Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the energy efficiency code of the Town, by reference thereto, the International Energy Conservation Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. The subject matter of the adopted code includes regulations governing energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems, and providing for the issuance of permits and collection of fees therefor.

Sec. 18-4-20. - Copy on file.

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At least one (1) copy of the International Energy Efficiency Code, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-4-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

Commercial

- (1) Section C101.1 is amended as follows: This code shall be known as the Energy Conservation Code of Town of Paonia, Colorado, and shall be cited as such. It is referred to herein as “this code.”

Residential

- (1) Section R101.1 is amended as follows: This code shall be known as the Energy Conservation Code of Town of Paonia, Colorado, and shall be cited as such. It is referred to herein as “this code.”
- (2) Section R402.4.1.2 is deleted.
- (3) Section R403.3.3 is deleted.
- (4) Section R403.3.4 is deleted.
- (5) Section R403.5.1 is amended as follows: When these systems are installed, heated water circulation systems shall be in accordance with Section R403.5.1.1. Heat trace temperature maintenance systems shall be in accordance with Section R403.5.1.2. Automatic controls, temperature sensors and pumps shall be accessible. Manual controls shall be readily accessible.
- (6) Section R403.5.2 is amended as follows: When installed, demand recirculation water systems shall have controls that comply with both of the following:
 - 1. The controls shall start the pump upon receiving a signal from the action of a user of a fixture or appliance, sensing the presence of a user of a

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fixture or sensing the flow of hot or tempered water to a fixture fitting or appliance.

2. The controls shall limit the temperature of the water entering the cold-water piping to not greater than 104°F (40°C).

(7) Section R403.5.4 is amended as follows: When installed, drain water heat recovery units shall comply with CSA B55.2. Drain water heat recovery units shall be tested in accordance with CSA B55.1. Potable water-side pressure loss of drain water heat recovery units shall be less than 3 psi (20.7 kPa) for individual units connected to one or two showers. Potable water-side pressure loss of drain water heat recovery units shall be less than 2 psi (13.8 kPa) for individual units connected to three or more showers.

(8) R403.6 – append this Section by adding: Automatic controls for heating incoming-air shall be provided.

ARTICLE 5. - MANUFACTURED HOUSING INSTALLATION

Sec. 18-5-10. - Adoption of Handbook.

Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the manufactured housing code of the Town, by reference thereto, the Installation Handbook for Manufactured Homes and Factory Built Housing, January 2020 edition, published by the Colorado Department of Local Affairs. The subject matter of the adopted code includes regulations governing the installation of manufactured homes in the Town.

Sec. 18-5-20. - Copy on file.

At least one (1) copy of the International Energy Efficiency Code, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-5-30. - Amendments.

The Installation Handbook adopted herein is hereby modified by the following amendments:
none.

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Sec. 18-5-40. - Definitions.

For purposes of this Chapter, the following definitions will apply:

Dependent mobile home means a mobile home which does not have a flush toilet and a bath or shower.

Independent mobile home means a mobile home which has a flush toilet, a bath or a shower and a sink.

Mobile home means any vehicle, trailer coach, house trailer or similar portable structure designed or constructed to permit occupancy for dwelling or sleeping purposes and designed to be transported on wheels.

Modular home means a factory-built or prefabricated structure designed for residential occupancy which is wholly or in substantial part made, fabricated, formed or assembled by a manufacturer for installation or assembly and installation on a residential building site.\

Sec. 18-5-50. - Permit for location and installation.

- (a) It shall be unlawful for any person to use or occupy a dependent mobile home for human habitation within the limits of the Town.
- (b) It shall be unlawful for any person to install, erect, use or occupy any independent mobile home or modular home that has less than six hundred (600) square feet of living space.
- (c) It shall be unlawful for any person to install, erect, use or occupy any independent mobile home or modular home for human habitation within the limits of the Town without first obtaining a permit therefor upon written application on a form to be furnished by the Town Clerk. Each such application shall describe the land on which the installation is to be made, shall be accompanied by plans and specifications of the foundation for the proposed installation showing its location on the building site, shall be signed by the applicant, shall be accompanied by evidence of application for a State Permit from the Colorado Department of Housing and shall give such other information as may be required by the Building Official. The application plans and specifications shall be checked by the Building

Official, and if he or she is satisfied that the installation therein described will conform to the requirements of Paragraphs (1) through (6) below, he or she shall issue a permit therefor to the applicant. Fees for the permit shall be a minimum of \$300.00 or otherwise in accordance with the Permit Fee Rate Schedule adopted by Resolution based on the value of the foundation, exterior stairs, landings, porches and any other added feature exterior to the Manufactured Structure. Thereafter, the Building Official shall make such inspections as reasonably necessary to determine that all requirements of Subparagraphs (1) through (6) below are complied with, and he or she shall either approve the installation at each inspection or notify the permit holder when it fails to comply with said requirements. No mobile home or modular home shall be used or occupied until the Building Official has issued a certificate of occupancy which shall be issued to the permittee after final inspection of the installation and approval of the same by the Building Official in accordance with the foregoing. The certificate of occupancy shall contain the permit number, the address of the installation, the name of the owner, a statement that the mobile home or modular home installation complies with the requirements of this Article, the date issued and the signature of the Building Official.

- (1) The proposed location shall be in compliance with Chapter 16 of this Code. No mobile home or modular home shall be located or placed on or within an area of less than five thousand (5,000) square feet.
- (2) No mobile home or modular home shall be located closer than twelve (12) feet to any building and shall also be located as to comply with all requirements as to setback lines and side and rear yards as now or hereafter provided for dwelling structures by Chapter 16 of this Code.
- (3) The plumbing and electrical connections shall be in accordance with the provisions of this Code and in accordance with State Law as set forth in paragraph (6) below.
- (4) All mobile homes or modular homes using liquefied petroleum gas, kerosene, gasoline or fuel oil for heating or cooking purposes shall have their stoves properly vented with flues of adequate size and construction; and, with the exception of a supply container for each mobile home, no

gasoline, kerosene or fuel oil shall be stored on the premises. Said supply container must be approved by the Fire Chief. Every connection between a liquefied petroleum gas container and its appliance shall be of metal pipe. No liquefied petroleum gas container shall be permitted inside of any mobile home. All mobile homes and modular homes shall comply with the regulations of the Colorado State Department of Public Health and Environment controlling carbon monoxide poisoning.

- (5) Every mobile home and modular home shall be supported on solid masonry or concrete footings which shall be of sufficient size to safely support the loads imposed as determined from the character of the soil. The foundation walls or piers shall extend at least six (6) inches above the finished grade adjacent to the wall at all points. The foundation walls or piers shall be directly below the load-bearing beams or stringers of the mobile home or modular home. If piers are used, they shall be installed pursuant to requirements of the home manufacturer and State Laws, except that design and specifications shall be provided by a Colorado Licensed Engineer for all “permanent foundations”. Every mobile home and modular home shall be anchored in such a way as to resist wind loads established per the IRC and approved as per State Laws, except that design and specifications for anchoring shall be provided by a Colorado Licensed Engineer for all “permanent foundations”. Foundations for all mobile homes and modular homes shall be level or shall be stepped so that both top and bottom of such foundation are level. After such foundations have been constructed, each mobile home or modular home shall have a wood or metal skirt firmly attached to all exterior walls and extended to the ground along the entire outside perimeter.
- (6) Pursuant to the Laws of the State of Colorado, Department of Housing, no permanent utilities are to be released to the home prior to the affixing of the installation-insignia, and Occupancy of the structure is prohibited prior to affixing the installation-insignia.

ARTICLE 6. - INTERNATIONAL MECHANICAL CODE

Sec. 18-6-10. - Adoption.

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Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the mechanical code of the Town, by reference thereto, the International Mechanical Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. The subject matter of the adopted code includes regulations governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems and the issuance of permits and collection of fees therefor.

Sec. 18-6-20. - Copy on file.

At least one (1) copy of the International Mechanical Code, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-6-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

- (1) Reference to “jurisdiction” in Section 101.1 and elsewhere shall mean the Town of Paonia.
- (2) Section 106.5.2 is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- (3) Section 106.5.3 is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- (4) Section 108 is amended to read: Violations shall be processed pursuant to Article 8 of this Chapter.
- (5) Section 109 is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.

ARTICLE 7. – INTERNATIONAL FUEL GAS CODE

Sec. 18-7-10. - Adoption.

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Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the fuel gas code of the Town, by reference thereto, the International Fuel Gas Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. The subject matter of the adopted code includes regulations governing fuel gas systems and gas-fired appliances and the issuance of permits and collection of fees therefor.

Sec. 18-7-20. - Copy on file.

At least one (1) copy of the International Fuel Gas Code, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-7-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

- (1) Reference to “jurisdiction” in Section 101.1 and elsewhere shall mean the Town of Paonia.
- (2) Section 106.6.2 is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- (3) Section 106.6.3 is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- (4) Section 108 is amended to read: Violations shall be processed pursuant to Article 8 of this Chapter.
- (5) Section 109 is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- (6) Section 501.8 #8 is hereby deleted .
- (7) Section 621 is amended to read: Unvented Room Heaters are hereby prohibited.

ARTICLE 8. – VIOLATIONS, APPEALS

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Sec. 18-8-10. - Violations – Penalty.

- (a) Except as may otherwise be provided in this title, any person, firm, or corporation violating any of the provisions of this title shall be deemed guilty of a municipal misdemeanor and subject to the Town’s general penalty provision, and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this title is committed, continued or permitted. Said offense shall be deemed to be one of “strict liability.” Only the Town of Paonia, by and through its Building Official, or his/her designee, the Town Attorney, or the Police Department, shall be permitted to initiate the filing of a complaint in the Paonia Municipal Court for violation of any of the provisions of this title and the primary codes adopted by reference herein.
- (b) In the event any building or structure is or is proposed to be erected, constructed, reconstructed, altered, remodeled, used, or maintained in violation of this title or any primary code adopted by reference herein, the Town Attorney, upon request of the Building Official or the Town Manager, in addition to other remedies provided by law, may institute an appropriate action for injunction, mandamus, or abatement to prevent, enjoin, abate, or remove such unlawful erection, construction, reconstruction, alteration, remodeling, maintenance, or use, in any court of competent jurisdiction.

Sec. 18-8-20. – Establishment of Building Board of Appeals.

The Town of Paonia’s Zoning Board of Adjustments shall serve as the Town’s Building Board of Appeals to hear all appeals arising under the codes adopted by reference under this title, except with respect to the National Electric Code and International Building Code. Such Building Board of Appeals shall have jurisdiction to decide any appeals from a decision of the Building Official, or his/her designee, if the decision of the Building Official or his/her designee concerns suitability of alternate materials, method of construction or reasonable interpretations of the codes adopted pursuant to this title. Provided, however, the Building Board of Appeals shall not be entitled to hear appeals of life safety matters or the administrative provisions of the codes adopted pursuant to this title, nor shall the Building Board of Appeals be empowered to waive requirements under said codes.

Sec. 18-8-20. – Notice of appeal.

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Any person aggrieved by a decision of the Building Official, or his/her designee, denying, issuing, or revoking a permit or in applying the provisions of this title or any code adopted by reference thereunder, to the construction, alteration, or repair of a structure may appeal such decision to the Board of Trustees, acting as the Building Board of Appeals, except as otherwise limited in this chapter. An appeal shall be commenced within ten (10) days from the date of the decision of the Building Official, or his/her designee, by filing a written notice of appeal with the Town Clerk setting forth the decision appealed from and the grounds for said appeal. Upon receipt, the Town Clerk shall transmit the notice of appeal to the Building Official and the Board of Appeals.

Sec. 18-8-30. - Scheduling of hearing.

Upon receipt of a notice of appeal, the Town Clerk shall schedule said appeal for hearing within thirty (30) days from the date of receipt of the notice of appeal. The Town Clerk shall thereupon mail written notice of the date, time, and place of the hearing to the Building Official and to the appellant.

Sec. 18-8-40. - Hearing.

The hearing on the appeal from a decision of the Building Official shall be public and shall permit the appellant and the Building Official to call witnesses, introduce evidence, examine and cross-examine witnesses, and otherwise provide each of the parties with due process of law. The Board of Appeals may adopt reasonable rules and regulations for the conduct of such hearings and thereafter such rules and regulations shall govern the conduct of such hearings.

Sec. 18-8-50. - Decision.

The Board of Appeals, serving as the Building Board of Appeals, shall issue its findings and decision on an appeal in writing no later than thirty (30) days after the conclusion of the hearing. The Town Clerk shall mail copies of the findings and decision to the Building Official and the appellant.

Sec. 18-8-60. - Appeals from the board.


Any decision issued by the Board of Appeals on an appeal filed under this chapter shall be final. Any further appeal from the decision of the Board shall be made to the District Court as provided by law.

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File Attachments for Item:

Mayoral Appointment to Planning Commission

AGENDA SUMMARY FORM

	<p>Mayoral Appointment to Planning Commission</p>
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Summary:
 Appointment of vacant seats on the Planning Commission.

Notes:
 Per Municipal Code Article 6 Sec. 2-6-30 appointments shall be made by the mayor. Link to Municipal Code here: [Planning Commission Appointment](#)

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

Corinne Ferguson

From: STEVE Clisset <sclisset@msn.com>
Sent: Saturday, July 30, 2022 8:32 AM
To: Corinne Ferguson; Mary B
Subject: Planning Commision

I would like to officially submit to the Town of Paonia Board of Trustees my interest in continuing to serve on the Planning Commission and Board of Appeals.

If there is any information that the board may desire please contact me.

I believe there should be documents on file regarding my qualifications from my previous consideration for these positions.

Regards

Steve Clisset

Sent from [Mail](#) for Windows



APPLICATION FOR BOARD OR COMMISSION

□

PO Box 360
214 Grand Avenue
Paonia, CO 81428

Town Municipal ordinance 2020-09

Phone: 970-527-4101
Fax: 970-527-4102
Paonia@townofpaonia.com

□

□

Application for:

Planning Commission

Zoning Board

Zoning Board of Adjustments

□

Tree Board Advisory Water Committee

Full Name: Address: Phone: Email: Occupation: Retired
Employer:
Lyn Howe 403 Minn. Ave 808-756-5310 lynhowe1946@yahoo.com
Length of Residency in Town of Paonia: 5 years months

Please list any specialized business skill or education:

Phd Physiology BS Environmental Science

owned & operated 2 businesses

Please list any civic activities: APPLICATION FOR

Dark Skies Paonia Vice Pres
Senior Connections Volunteer

FOR OFFICE USE ONLY	
Date Received: 8-22	Staff SMV
Initials:	
Approved:	

Date:

Are you familiar with any ordinances or master plans relating to the particular board or commission for which you are applying?

Yes No

Notes: _____

Are you related to any employee, appointed or elected official of the Town of Paonia Government?

Yes No

If yes, please list name and position of relative(s):

Continued

□

Applicant's Signature indicating, under penalty of perjury that, to the best of the applicant's knowledge, the foregoing is true, correct, and complete.


Signature: Date: _____

Syntfoune 8/3/2022

File Attachments for Item:

Trustee Appointments to Advisory Water Committee

AGENDA SUMMARY FORM

	Trustee Appointments to Advisory Water Committee
---	--

Summary:
 Appointment to remaining open seats per ordinance.

Notes:
 Ordinance 02-2022 included in the packet.

Possible Motions:
 Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

ORDINANCE NO. 02-2022

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING ORDINANCE 2020-09 TO MODIFY THE STRUCTURE OF THE ADVISORY WATER COMMITTEE OF THE TOWN

RECITALS:

WHEREAS, the Town of Paonia (the “Town”), is a statutory town and municipal corporation in Delta County, Colorado, governed by and through its Board of Trustees (the “Board”); and

WHEREAS, in an effort to provide administrative assistance to both the Town’s Board of Trustees and the Town’s Department of Public Works, there shall be an amendment to the Municipal Code of the Town creating an Advisory Water Committee; and

WHEREAS, pursuant to Section 2-2-90 of the Town Municipal Code (the “Town Code”), the Board shall create and appoint members to such boards and commissions as may now or hereafter exist; and

WHEREAS, the Advisory Water Committee voted at its November 21, 2021, meeting to recommend to the Board of Trustees an amendment to the Committee structure.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA as follows:

Section 1. Legislative Findings.

The foregoing Recitals are hereby affirmed and incorporated herein by this reference as findings of the Town Board of Trustees.

Section 2. Addition to the Town Code:

Sec. 2-10-10 to Sec. 2-10-50 of the Town Code is added as follows:

Sec. 2-10-10. – Creation.

An Advisory Water Committee is hereby created.

Sec. 2-10-20. – Organization.

1. The Committee shall have no less than three (3) nor more than six (6) members; one (1) membership shall be filled by a current member of the Board of Trustees by appointment of a majority vote of the Board of Trustees, and not less than two (2) nor more than five (5) memberships shall be members of the public.

2. It is the preference of the Board of Trustees that, of those members of the public, selection priority shall be given to include two (2) in-Town water users, one (1) out-of- Town water user serviced by the Town of Paonia, and one (1) authorized representative of a local water company serviced by the Town of Paonia.

3. Appointment to membership shall be by the Board of Trustees. The initial term of the Committee members shall be staggered, with the Board of Trustees setting the number of Committee members and the length of their term. Upon expiration of the initial terms, any subsequent appointees shall serve a term of three (3) years, unless they no longer qualify to serve on the Committee or are removed from the Committee by a vote of the Board of Trustees. Vacancies on the Committee shall be filled for the remaining term in the same manner as the initial appointment.

Sec 2-10-30. – Purpose of the Committee.

The Committee is created for the following purposes:

- 1. To study and recommend to the Board of Trustees amendments to the sections of Municipal Code that addresses the Town of Paonia water system, including but not limited to Sec. 13 Article 1 of the Town Code, Water Regulations.
- 2. To study and recommend to the Board of Trustees actions based on any written reports, infrastructure analysis and any engineering studies commissioned by the Town of Paonia related to the Town’s water system and supply both in and out of Town.
- 3. To provide a regularly scheduled forum for any recipient of water from the Town’s water system to participate in discussions specific to the water system, including but not limited to maintenance, repairs, rates, and management.
- 4. To consider, investigate, make findings, report and recommend on any special matter or question coming within the scope of its work to the Town’s Public Works Department and/or to the Board of Trustees.

Sec 2-10-40 - Appointment of Officers and duties of the Chair

The Committee shall elect its Chair from among its membership and create and fill such other of its offices as it may determine. It shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, findings, and determinations, which record shall be public. The Chair shall preside over all meetings of the Committee according to the most recent edition of Robert’s Rules of Order. The Chair shall only be entitled to vote on a question in the event of a tie vote of Committee.

Sec 2-10-50 – Power and Duties

In addition to adhering to its purpose and enumerated under Sec. 2-10-30 of the Town Code, the Committee shall have all the powers to perform each, and all the duties conferred upon it by the Board of Trustees.

Section 3. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

Section 4. Repeal of Prior Ordinances.

All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. Ordinance Effect.


Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed; provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded, and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

Section 6. Effective Date.

This Ordinance shall take effect thirty (30) days after publication.

HEARD AND FINALLY ADOPTED by the Town of Paonia Board of Trustees for the Town of Paonia, Colorado, on the 22nd day of February 2022.

TOWN OF PAONIA

By: 
Mary Bachran, Mayor

ATTEST:


J. Corinne Ferguson, Administrator/Clerk



KAYLA C ROSEN
42232 LAMBORN MESA ROAD
PAONIA, COLORADO 81428
(505) 259-9267

March 4, 2022

Town Of Paonia
214 Grand Avenue
Paonia, CO 81428

Re: Advisory Water Committee

To Whom It May Concern:

As a customer of the Town of Paonia water service, I am interested in becoming a member of the Advisory Water Committee. I have attended many Town Council meetings and the Advisory Water Committee meeting and feel I could offer a fresh and enlightened perspective on the situation in which the town now finds itself. I am willing to do research, review all available information and provide constructive suggestions and direction to the committee and town board. I am currently retired and have time to commit to the needs of this committee.

My employment background includes one year working for an environmental engineering company, 2 years working in a law office, 2 years in an accounting firm, a year as assistant to a high level human resources consultant, 3 years in corporate employee relocation/real estate management, 2 years as executive secretary in merchandising for 7-Eleven stores, 2 years teaching middle school, 25 years as a massage therapist and 10 years as a registered nurse.

My volunteer positions have included secretary on the board of directors of 2 churches and member on the board of directors of a condominium association.

I am known for asking really good questions and seeing the big picture in all situations. I feel I can offer a common sense approach and would like to give my support wherever it is needed.

Thank you for your consideration.

Sincerely,



Kayla C Rosen

Encl.

TOWN OF PAONIA
NOTIFICATION OF INTEREST IN SERVING ON VARIOUS COMMITTEES & BOARDS

EVERY FEW YEARS THE BOARD OF TRUSTEES FOR THE TOWN OF PAONIA ADVERTISE TO RECRUIT EXISTING BOARD MEMBERS WHO HAVE TERMS DUE TO EXPIRE AND INTERESTED VOLUNTEERS WILLING TO FILL VACANCIES ON VARIOUS BOARDS.

PLEASE LIST THE COMMITTEE THAT YOU ARE INTERESTED IN SERVING ON AND INDICATE IF YOU ARE A CURRENT MEMBER OR INTERESTED IN FILLING A VACANCY ON THIS BOARD OR COMMITTEE. THIS FORM IS TO MAKE IT EASIER FOR ALL PERSONS INTERESTED IN SERVING ON BOARDS.

DATE: March 4, 2022

NAME OF COMMITTEE/BOARD:

ARE YOU A CURRENT COMMITTEE/BOARD MEMBER? LIST YOUR NAME AND WHICH BOARD YOU ARE CURRENTLY ON AND IF YOU ARE INTERESTED IN CONTINUING SERVICE FOR NEW TERM:

NAME (PLEASE PRINT)

PLANNING & ZONING COMMISSION TREE BOARD VOLUNTEER
ZONING BOARD OF ADJUSTMENTS/APPEALS ADVISORY WATER COMMITTEE

ARE YOU INTERESTED IN SERVING ON BOARD/COMMITTEE: NAME OF PERSON INTERESTED IN BEING CONSIDERED FOR APPOINTMENT ON BOARD:

Kayla C Rosen, Water Advisory Committee

NAME (PLEASE PRINT)

42232 Lamborn Mesa Rd. Paonia

ADDRESS:

CONTACT PHONE:

KaylaC.Rosen@gmail.com (505) 259-9267

E-MAIL:

NOTES: (INCLUDE LETTER OF INTEREST LISTING YOUR INTERESTS, KNOWLEDGE & SKILLS YOU FEEL WILL BENEFIT THE TOWN)


Kayla C Rosen

SIGNATURE

File Attachments for Item:

Paonia Signage & Wayfinding Plan

AGENDA SUMMARY FORM

	Paonia Signage & Wayfinding Plan
---	----------------------------------

Summary:
 Presentation to new Board the approved signage and wayfinding plan from 2018.

Notes:
 Link to full Signage and Wayfinding Plan here: [Paonia Signage and Wayfinding Plan](#)

Possible Motions:
 Motion by: _____ 2nd: _____ vote: _____

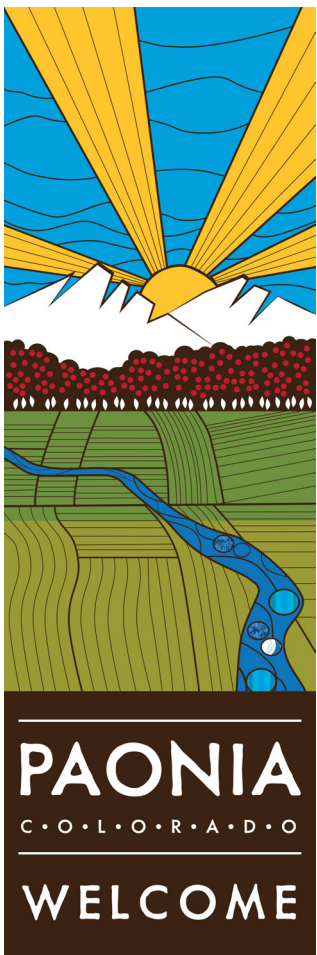
Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

DOWNTOWN PAONIA LIGHTPOLE BANNER PROJECT PROPOSAL

North Fork Valley Creative Coalition and Paonia Chamber of Commerce are working together to produce new banners for the lightpoles on Grand Ave in downtown Paonia.

We are using the design created for Paonia in 2018 as well as artwork by local artists.

We are proposing to utilize the existing brackets, moving the bottom bracket down approx. 12" to make the banners longer 20" wide x 62" long.



SIDE A



SIDE B - 1
SHANNON RICHARDSON

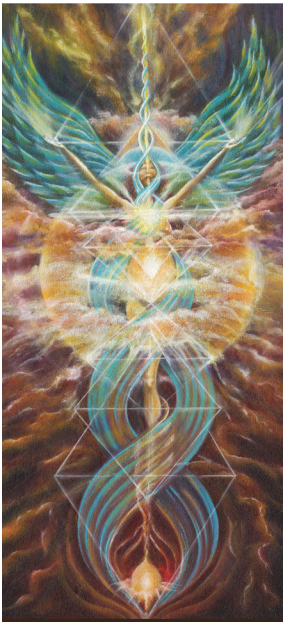


SIDE B - 2
SPENCER LIGHTFOOT



SIDE B - 3
ROBIN ARTHUR





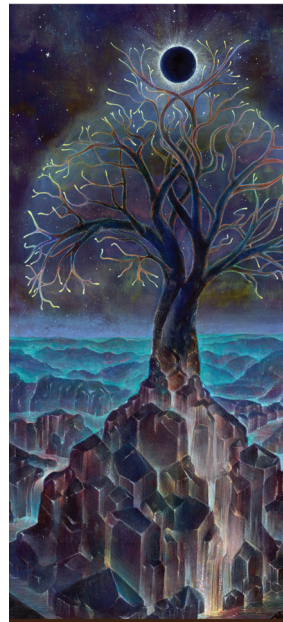
PAONIA
C.O.L.O.R.A.D.O
WELCOME

SIDE B - 4
ALORIA WEAVER



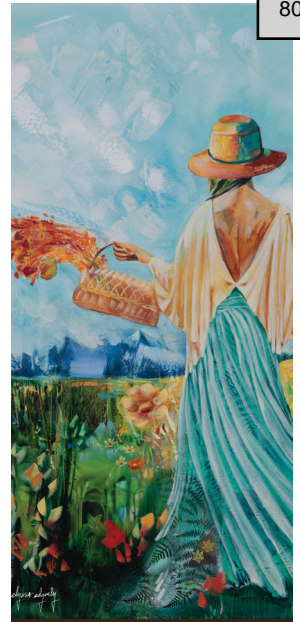
PAONIA
C.O.L.O.R.A.D.O
WELCOME

SIDE B - 5
CEDAR KESHET



PAONIA
C.O.L.O.R.A.D.O
WELCOME

SIDE B - 6
DAVID HESKIN



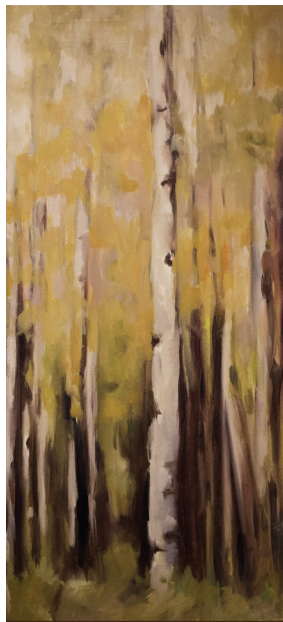
PAONIA
C.O.L.O.R.A.D.O
WELCOME

SIDE B - 7
ELYSSA EDGERLY



PAONIA
C.O.L.O.R.A.D.O
WELCOME

SIDE B - 8
ERICK INGRAHAM



PAONIA
C.O.L.O.R.A.D.O
WELCOME

SIDE B - 9
HILARY STEIN



PAONIA
C.O.L.O.R.A.D.O
WELCOME

SIDE B - 10
JEN SANBORN




PAONIA
C.O.L.O.R.A.D.O
WELCOME

SIDE B - 11
JILL KNUTSON

File Attachments for Item:

Street Committee - Banners and Flags Policies

AGENDA SUMMARY FORM

	Street Committee - Banners and Flags Policies
---	---

Summary:
 Follow-up regarding streets committee proposed banner and flag policy.

Notes:
 Significant community input received and included within the recommendation by Streets.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

DRAFT FLAG POLICY RECOMMENDATION^[a]

WHEREAS Ch. 5 Art. 2 of the Paonia Municipal Code, the Delta-Montrose Electric Association Franchise Article determines the use of DMEA facilities by the Town of Paonia; and

WHEREAS Paonia Municipal Code Sec. 5-2-340 gives the Town permission to make all reasonable use of the Company [DMEA]'s distribution poles and street lighting poles for any Town purpose so long as such use complies with appropriate safety codes; and

WHEREAS The Colorado Revised Statutes §18-11-205 and 4 United States Code § 5 et seq. direct the type and manner of display of flags on permanent flagstaffs on municipal property; and

WHEREAS The people of Paonia wish to make use of the streets, rights-of-way, distribution poles and street lighting poles to enhance the character of town, promote town events, and to express community messages of inclusion, peace, friendship, tolerance, civic and municipal pride, love, compassion and community; and^[b]

WHEREAS The People of Paonia do not wish to make use of the flagstaffs, streets, distribution poles and street lighting poles for expressions of personal speech

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town Of Paonia, Colorado, that the following policy is adopted

POLICY

It is the policy of the Town of Paonia that flags should be displayed in conformance with Federal and State policies, as stated in the Federal "Our Flag" publication of the Congress, House Document No. 96-144; and CRS §18-11-205. In order to establish a policy with respect to the locations and days when the United States of America, Colorado State, and any other flags should be displayed, the following standards should be followed. The Town Administrator is responsible for ensuring the proper execution of this policy at all town facilities

STANDARDS

A. Federal, and State Flags^[c]

1. Outdoor flags will be flown at Town facilities in the following order of precedence: first, the United States flag; second, the Colorado State flag. No other flags shall be flown on a town-managed permanent flagstaff per CRS §18-11-205.
2. Weather permitting, federal and state flags should be displayed daily in Poulos Park, Town park, and any other town owned facility with a permanent flagstaff. ^[d]
3. Flags should not be displayed in inclement weather. However, all-weather flags may be flown on a 24-hour basis as long as they are illuminated per dark sky guidelines from sunset to sunrise.
4. Indoor flags should be displayed in the Community Room.
5. On recognized Federal and/or State holidays, and on other special occasions flags should be flown from all locations listed in paragraph A-2 above.
6. The Town Manager may order flags to be lowered to half staff in honor of the death of a Town employee killed in the line of duty.

B. Ceremonial, Commemorative, and Special Occasion Flags.

"ceremonial flag" and "commemorative flag" as defined in this Policy means a flag other than the United States or Colorado State flag associated with a specific historical event, cause, nation, tribe, or group.^[e]

"special occasion flag" as defined in this Policy means a flag, banner, or display associated with an event or occasion of the nation, state, town, county or region.^[f]

"street flag" as defined in this Policy means a ceremonial, commemorative, or special occasion flag displayed from, or displayed above a town street or right of way including sidewalks, distribution poles and street lighting poles

1. Any person or organization wishing to display ceremonial, commemorative, or special occasion flags as a street flag shall submit to the town manager:
 - a. Completed standardized Street Use Form and Petition^[g]s for all residents of the affected streets
 - b. An example or illustration of the proposed display
 - c. A management plan including dates and times for the placement and removal of the display
 - d. Proof of a general liability insurance policy in a minimum coverage equal to that specified in Section 24-10-114, C.R.S., which names the Town, its officers, agents and employees as additional insureds for claims arising out of the placement and removal of the display
2. Upon completion of part B-1 above, the Board of Trustees will determine by simple motion whether and when a ceremonial, commemorative, or special occasion flag is to be displayed as a street flag. ^[h]
3. The following flags are explicitly forbidden from display as a ceremonial, commemorative, or special occasion flag or street flag under any circumstance:
 - a. Flags of a religious movement
 - b. Flags of a political party or candidate^[i]
 - c. ~~Flags of any organization that practices invidious discrimination or promotion on the basis of race, sex, gender, religion, national origin, ethnicity, or sexual orientation.~~^{[j][k][l]}

^[a]The intention here is to make a framework for the board to follow in consideration of placement of banners and flags on or over streets and sidewalks. The passion and interest of the public on the matter merits a written policy, but the voice of the board must be maintained unless we want to enumerate here exactly what can and cannot be displayed. From SHURTLEFF v. BOSTON “The Free Speech Clause does not prevent the government from declining to express a view. See Pleasant Grove City v. Summum, 555 U. S. 460, 467–469. The government must be able to decide what to say and what not to say when it states an opinion, speaks for the community, formulates policies, or implements programs. The boundary between government speech and private expression can blur when, as here, the government invites the people to participate in a program. In those situations, the Court conducts a holistic inquiry to determine whether the government intends to speak for itself or, rather, to regulate private expression.”

^[b]Contentious, TBD per board input, intentionally borad, emotional, and positive. See: preamble to US constitution.

^[c]Consider a town flag here as well: state law expressly allows it and it can be used as a unifying symbol where any other borrowed symbol will leave some people excluded

^[d]Any other locations with flagpoles?

^[e]this is intentionally expansive, we can not know what might be brought forward and want the policy to apply boradly

^[f]likewise expansive, but distinct

^[g]See associated documents:
<https://docs.google.com/forms/d/1sFwGfdcwMiyz63rXataJA5YjsWFkRb-ZkInur1evlSk/edit>
<https://docs.google.com/forms/d/1OUTMr0Dt7jKExUAE6XDqDo8XkvunowTJi2wkEsP3dW8/edit>

^[h]Probably by consent agenda on subsequent submittals.

^[i]Assuming the town does not wish to get involved in the promotion of any religion or politics.

^[j]Highly contentious, intended to thwart hate.
 Taken from
https://www.americanbar.org/groups/professional_responsibility/publications/model_code_of_judicial_conduct/model_c

^[k] Marked as resolved

^[l] Re-opened

National Heritage Months- U.S. State Department:

January-

February- Black History Month

March- Women's History Month

April- National Arab American Heritage Month

May- Asian American and Pacific Islander Heritage Month
Military Appreciation Month

June- LGBT Pride Month;
Caribbean-American Heritage Month
National Immigrant Heritage Month

July-

August-

September- National Hispanic Heritage Month (Aug 15- Sept 15)

October- National Hispanic Heritage Month (Sept 15- Oct 15)

November- National American Indian Heritage Month

File Attachments for Item:

Presentation of the Budget Meetings and Deadlines Calendar for the 2023 Budget

AGENDA SUMMARY FORM

	Presentation of the Budget Meetings and Deadlines Calendar for the 2023 Budget
---	--

Summary:
 Review of the annual budget calendar.

Notes:

Link to Department of Local Affairs budget information and resources here: [Important Budget Dates](#)

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber



Town of Paonia 2023 Budget



Proposed Version - 8/03/2022

Last updated 08/03/22



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INTRODUCTION

Budget Timeline

The annual budget process includes considerable staff participation from all departments and Board of Trustees direction concerning key policy areas. The public has the opportunity to participate with comments, concerns or budget requests during public work sessions and a public hearing prior to adoption of the budget. The budget process spans a great portion of the year. The following summarizes the 2021 budget schedule:





- Nov 10, 2022

PUBLIC HEARING OF PROPOSED 2022 BUDGET
INVOLVE=ADMINISTRATION, DEPARTMENT HEADS, FINANCE DIRECTOR, BOARD OF TRUSTEES, PUBLIC
- Nov 10, 2022

Budget Workshop (5:00-6:15)
INVOLVE=ADMINISTRATION, DEPARTMENT HEADS, FINANCE DIRECTOR, BOARD OF TRUSTEES
- Nov 17, 2022

BUDGET WORKSESSION (5:00 - 7:30) IF NEEDED
INVOLVE=ADMINISTRATION, DEPARTMENT HEADS, FINANCE DIRECTOR, BOARD OF TRUSTEES, PUBLIC
- Nov 24, 2022

FINAL BUDGET REVIEW
INVOLVE=ADMINISTRATION, DEPARTMENT HEADS, FINANCE DIRECTOR, BOARD OF TRUSTEES
- Nov 24, 2022

BUDGET WORKSESSION (5:00 - 7:30) IF NEEDED
INVOLVE=ADMINISTRATION, DEPARTMENT HEADS, FINANCE DIRECTOR, BOARD OF TRUSTEES, PUBLIC
- Dec 9, 2022

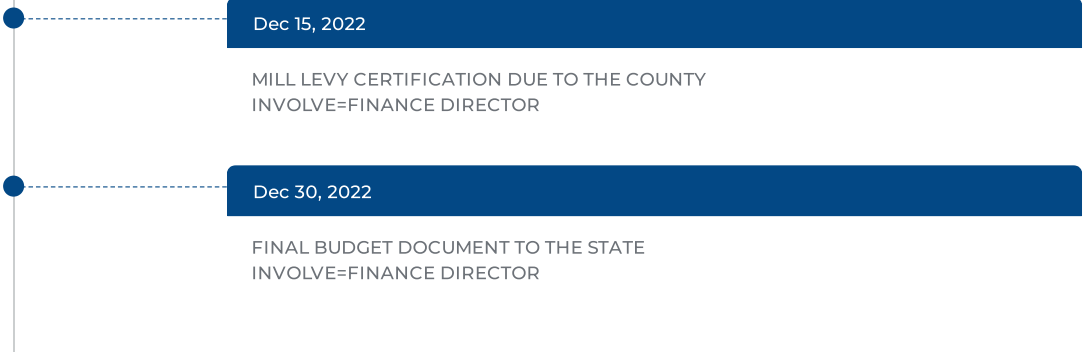
FINAL CERTIFICATION OF VALUES DUE FROM COUNTY ASSESSOR
INVOLVE=FINANCE DIRECTOR
- Dec 12, 2022

PREPARATION OF FINAL BUDGET
INVOLVE= ADMINISTRATION, DEPARTMENT HEADS, FINANCE DIRECTOR
- Dec 14, 2022

RESOLUTION ADOPTING BUDGET
INVOLVE=ADMINISTRATION, FINANCE OFFICER, BOARD OF TRUSTEES
- Dec 14, 2022

RESOLUTION SETTING OF MILL LEVY
INVOLVE=ADMINISTRATION, FINANCE DIRECTOR, BOARD OF TRUSTEES
- Dec 14, 2022

RESOLUTION TO APPROPRIATE SUMS OF MONEY TO VARIOUS FUNDS
INVOLVE=ADMINISTRATION, FINANCE DIRECTOR, BOARD OF TRUSTEES



BUDGET PROCESS

The mission of the budget process is to help the Board of Trustees make informed choices for the provision of services, acquisition and development of capital assets, and to promote citizen participation in the decision process.

The development of the budget is an on-going process that takes place throughout the entire year.

There are four principle elements to the budget process.

1. Development of broad long term goals that provide overall direction for the Town and serve as a basis for decision-making.
2. Development of specific policies and strategies to assist the Town in achieving its goals.
3. Development of a financial plan and budget that allocates resources necessary to implement the specific policies and strategies to achieve long term goals.
4. Ongoing assessment of performance and progress that has been made towards achievement of the Town's goals.

MUNICIPAL CODE

The Board of Trustees and staff adheres to the following legal requirements pursuant to the Paonia Colorado - Municipal Code Chapter 4 - Revenue and Finance

Chapter 4 - REVENUE AND FINANCE

ARTICLE 1. - GENERAL PROVISIONS

- Sec. 4-1-10. - Fiscal year established.
 - (a) The fiscal year of the Town shall commence on the first day of the calendar year.
 - (b) The Board of Trustees shall, within the last quarter of each fiscal year, pass the ordinances required known as the annual appropriation bill for the next fiscal year.

(Ord. No. III, § 1, 1910; Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-1-20. - Property exempt from taxation.
 - (a) The same amount and kind of property, real and personal, shall be exempt from assessment and taxation for Town purposes as are now or may hereafter be exempt from assessment and taxation for County purposes under the general law; and all kinds of property within the Town limits that are subject to assessment and taxation for County purposes shall be subject to assessment for Town purposes.
 - (b) When the equalization of the value of property within the Town limits has been made in each year by the County Commissioners, as required by law, it shall be the duty of the Town Treasurer to correct the duplicate return therefrom made to the Board by the County Assessor of such property in accordance with changes in valuation of the same adopted by the County Commissioners. The Board of Trustees shall, by resolution, levy upon the real and personal property described in such annual return such sum as may be required for any purpose for which it may be authorized to levy, and it shall also specify therein the rate of taxation as fixed by it for Town purposes upon all property within the limits of the Town. The Town Clerk shall then certify a copy of the resolutions to the County Clerk, who shall proceed to extend the Town taxes upon the tax list of the current year as required by law.

(Ord. No. III, §§ 2, 3, 1910; Ord. No. 2014-04, § 1, 1-13-2015)

ARTICLE 2. - GENERAL AND SPECIAL FUNDS

- Sec. 4-2-10. - Custody and management of funds.

Moneys in the funds created in this Chapter shall be in the custody of and managed by the Town Treasurer. The Town Treasurer shall maintain accounting records and account for all of said moneys as provided by law. Moneys in the funds of the Town shall be invested or deposited by the Town Treasurer in accordance with the provisions of law. All income from the assets of any fund shall become a part of the fund from which derived and shall be used for the purpose for which such fund was created; provided that, except as otherwise provided in this Code or by other ordinances or laws, the Board of Trustees may transfer out of any fund any amount at any time to be used for such purpose as the Board of Trustees may direct.

(Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-2-20. - General Fund created.

There is hereby created a fund, to be known as the General Fund, which shall consist of the following:

- (1) All cash balances of the Town not specifically belonging to any existing special fund of the Town.
- (2) All fixed assets of the Town (to be separately designated in an account known as the General Fund Fixed Assets) not specifically belonging to any existing special fund of the Town.

(Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-2-30. - Capital Improvement Fund created.

There is hereby created a special fund, to be known as the Capital Improvement Fund, and the funds therein shall be used only for the purposes allowed by law.

(Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-2-40. - Conservation Trust Fund created.

There is hereby created a special fund, to be known as the Conservation Trust Fund, and the funds therein shall be used only for the purposes allowed by law.

(Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-2-50. - Sales Tax Capital Improvement Fund created.

Pursuant to Section 29-2-111, C.R.S., there is hereby created a Sales Tax Capital Improvement Fund for the deposit of all revenues derived from the imposition of the additional one percent (1%) sales tax as provided in this Chapter. All monies deposited with said fund shall be used solely to provide for capital improvements to the Town.

(Ord. No. 92-02, § 7, 1992; Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-2-60. - Sewer Enterprise Fund created.

There is hereby created a special fund, to be known as the Sewer Enterprise Fund, and the funds therein shall be used only for the purposes allowed by law. For provisions regarding the Water and Sewer Activity Enterprise, see Chapter 13 (https://library.municode.com/co/paonia/codes/municipal_code?nodeId=CH13MUUT), Article 4 of this Code.

(Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-2-70. - Water Enterprise Fund created.

There is hereby created a special fund, to be known as the Water Enterprise Fund, and the funds therein shall be used only for the purposes allowed by law. For provisions regarding the Water and Sewer Activity Enterprise, see Chapter 13 (https://library.municode.com/co/paonia/codes/municipal_code?nodeId=CH13MUUT), Article 4 of this Code.

(Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-2-80. - Sidewalk replacement fund created.

There is hereby created a special fund, to be known as the Sidewalk Replacement Fund, and the funds therein shall be used only for the purposes allowed by law.

(Ord. No. 2014-09, § 2(F), 1-13-2015)

ARTICLE 3. - SALES TAX

- Sec. 4-3-10. - Purpose.

The purpose of this Article is to impose an additional one percent (1%) sales tax on the sale of tangible personal property at retail, and the furnishing of services as provided in Section 29-2-105(1)(d), C.R.S., upon every retailer in the Town.

(Ord. No. 369, § 1, 1977; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2018-02 (https://library.municode.com/co/paonia/ordinances/municipal_code?nodeId=911147), 4-24-18)

- Sec. 4-3-20. - Definitions.

For the purposes of this Article, the definitions of words herein contained shall be as defined in Section 39-26-102, C.R.S., and said definitions are incorporated herein by this reference.

(Ord. No. 369, § 2, 1977; Ord. No. 92-02, § 2, 1992; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2018-02 (https://library.municode.com/co/paonia/ordinances/municipal_code?nodeId=911147), 4-24-18)

o Sec. 4-3-30. - Schedule of sales tax.

(a) There is hereby imposed on all sales of tangible personal property at retail and the furnishing of services as provided in Section 39-26-104, C.R.S., a sales tax of three percent (3%). The tangible personal property and services taxable pursuant to this Article shall be the same as the tangible personal property and services taxable pursuant to Section 39-26-104, C.R.S., and subject to the same exemptions as those specified in Section 39-26-701, et seq., C.R.S., except the exemption allowed by Section 39-26-709, C.R.S., for purchases of machinery or machine tools, the exemption of sales and purchases of machine tools, the exemption of sales and purchases of those items in Section 39-26-715, C.R.S., and the types of exemptions for sales of food specified in Sections 29-2-105(6) and (7), C.R.S. The imposition of the tax on individual sales shall be in accordance with schedules set forth in the rules and regulations promulgated by the Department of Revenue or by separate ordinance of the Town. If any vendor, during any reporting period, shall collect as a tax an amount in excess of two percent (3%) of his or her total taxable sales, he or she shall remit to the Director of Revenue the full amount of the tax herein imposed and also such excess.

(b) The collection, administration and enforcement of this sales tax shall be performed by the Director of Revenue of the State in the same manner as the collection, administration and enforcement of the state sales tax. The provisions of Article 26, Title 39, C.R.S., Article 21, Title 39, C.R.S., and Article 2, Title 29, C.R.S., and all rules and regulations promulgated by the Director of Revenue shall govern the collection, administration and enforcement of the sales tax imposed by this Article.

(Ord. No. 369, § 5, 1977; Ord. No. 92-02, § 5, 1992; Ord. No. 92-03, § 2, 1992; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2018-02 (https://library.municode.com/co/paonia/ordinances/municipal_code?nodetid=911147), 4-24-18)

o Sec. 4-3-40. - Distribution of sales tax.

(a) Two percent (2%) of the three percent (3%) sales tax shall be added to the General Fund.

(b) One percent (1%) of the three percent (3%) sales tax shall be added to the Capital Improvement Fund, to be used for any capital improvements within the Town.

(Ord. No. 371, §§ 1, 2, 1977; Ord. No. 92-02, § 1, 1992; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2018-02 (https://library.municode.com/co/paonia/ordinances/municipal_code?nodetid=911147), 4-24-18)

o Sec. 4-3-50. - General provisions.

(a) For the purpose of collection, administration and enforcement of this Article by the Executive Director of Revenue, the provisions of Title 39, Article 26, C.R.S., shall be deemed applicable and incorporated into this Article.

(b) The amount subject to tax under this Article shall not include the state sales and use tax imposed by Title 39, Article 26, C.R.S.

(c) For the purpose of this Article, all retail sales shall be considered consummated at the place of business of the retailer, unless the tangible personal property sold is delivered by the retailer or his or her agent to a destination outside the Town or to a common carrier for delivery to a destination outside the limits of the Town.

(d) The gross receipts from sales shall include delivery charges when such charges are subject to the state sales and use tax imposed by Article 26, Title 39, C.R.S., regardless of the places to which delivery is made.

(e) In the event a retailer has no permanent place of business in the Town or has more than one (1) place of business, the place at which the retail sales are consummated for the purpose of this sales tax shall be determined by the provisions of Title 39, Article 26, C.R.S., and by rules and regulations promulgated by the Department of Revenue.

(Ord. No. 369, § 4, 1977; Ord. No. 92-02, § 4, 1992; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2018-02 (https://library.municode.com/co/paonia/ordinances/municipal_code?nodetid=911147), 4-24-18)

o Sec. 4-3-60. - Exemptions.

(a) All sales of personal property on which a specific ownership tax has been paid or is payable shall be exempt from the Town sales tax when such sales meet both of the following conditions:

(1) The purchaser is a nonresident of, or has his or her principal place of business outside of the Town; and

(2) Such personal property is registered or required to be registered outside the limits of the Town under state laws.

(b) In the event the maximum limitation provided for by state statute, is to be exceeded in the Town by a proposed county sale or use tax, such limitation shall be exceeded by a stated rate in the Town.

(Ord. No. 369, § 4, 1977; Ord. No. 92-02, § 4, 1992; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2018-02 (https://library.municode.com/co/paonia/ordinances/municipal_code?nodetid=911147), 4-24-18)

- Sec. 4-3-70. - Non-applicability of sales tax.

This sales tax shall not apply to the sale of construction and building materials, as the term is used in Section 29-2-109, C.R.S., if such materials are picked up by the purchaser and if the purchaser of such materials presents to the retailer a building permit or other documentation acceptable to the Town evidencing that a local use tax has been paid or is required to be paid.

(Ord. No. 92-02, § 4, 1992; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2018-02 (https://library.municode.com/co/paonia/ordinances/municipal_code?nodetid=911147), 4-24-18)

- Sec. 4-3-80. - Credit.

This sales tax shall not apply to the sale of tangible personal property at retail or the furnishing of services if the transaction was previously subjected to a sale or use tax lawfully imposed on the purchaser or user by another statutory or home rule municipality equal to or in excess of three percent (3%). A credit shall be granted against the Town's sales tax with respect to such transaction equal in amount to the lawfully imposed local sales or use tax previously paid by the purchaser or user to the previous statutory or home rule municipality. The amount of the credit shall not exceed three percent (3%).

(Ord. No. 92-02, § 4, 1992; Ord. No. 92-03, § 1, 1992; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2018-02 (https://library.municode.com/co/paonia/ordinances/municipal_code?nodetid=911147), 4-24-18)

- Sec. 4-3-90. - Amendments.

The Board of Trustees may amend, alter or change this Article, except as to the rate of tax herein imposed, subsequent to adoption by a majority vote of the Board of Trustees. Such amendment, alteration or change need not be submitted to the electors of the Town for their approval.

(Ord. No. 369, § 6, 1977; Ord. No. 92-02, § 6, 1992; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2018-02 (https://library.municode.com/co/paonia/ordinances/municipal_code?nodetid=911147), 4-24-18)

ARTICLE 4. - UNCLAIMED PERSONAL PROPERTY

- Sec. 4-4-10. - Notice to owner.

Any personal property held by the Police Department in the course of its law enforcement duties and under circumstances supporting a reasonable belief that such property was abandoned, lost, stolen or otherwise illegally possessed, including property left in abandoned vehicles, unclaimed property obtained by a search and seizure and unclaimed property used as evidence in any criminal trial, shall be retained in custody by the Chief of Police, who shall make reasonable inquiry and effort to identify and notify the owner or person entitled to possession thereof and shall return the property after such owner or person provides reasonable and satisfactory proof of ownership or right to possession and reimburses the Police Department for all expenses of such recovery and custody.

(Ord. No. 83-119, 1983; Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-4-20. - Sale of unclaimed property.

If the identity or location of the owner or person entitled to possession of the property has not been ascertained within six (6) months after the Police Department obtains possession of the property described in Section 4-4-10 (https://library.municode.com/co/paonia/codes/municipal_code?nodetid=CH4REFL_ART4UNPEPR_S4-4-10NOOW) above, the Chief of Police shall effectuate the sale of such property for cash to the highest bidder at public auction, prior notice of which, including time, place and brief description of such property, shall be published at least once in a newspaper designated as a newspaper of general circulation in the Town.

(Ord. No. 83-119, 1983; Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-4-30. - Distribution of proceeds.

Proceeds from the sale of property at public auction shall be deposited in the General Fund of the Town.

(Ord. No. 83-119, 1983; Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-4-40. - Disposition of illegal property.

Pursuant to Section 4-4-10 (https://library.municode.com/co/paonia/codes/municipal_code?nodeId=CH4REFL_ART4UNPEPR_S4-4-10NOOW) above, any items of personal property, the possession of which is declared illegal under any federal or State statute or this Code, or which is property consisting of burglar tools of any description, explosives, armored or bulletproof clothing, dangerous weapons, gambling apparatus, beer, wine, spirituous liquors, fermented malt beverages, soiled, bloody or unsanitary clothing, solids or liquids of unknown or uncertain composition, drugs, hallucinogenic substances, hypodermic syringes, needles or any other property which reasonably might result in injury to the health or safety of the public, or which might be subject to unlawful use, and when said items are no longer needed as evidence, shall be destroyed in an appropriate and efficient manner. A record of the items so destroyed and a record of the time, place and manner of destruction shall be kept by the Chief of Police. An exception to this Section shall be the destruction of narcotic drugs, the disposal of which is provided for in Section 12-22-316, C.R.S.

(Ord. No. 83-119, 1983; Ord. No. 2014-04, § 1, 1-13-2015)

- Sec. 4-4-50. - Property held for prosecution purposes.


In the event that the Town Attorney, District Attorney or other person charged with the duty of prosecuting violations of the Town, state or federal laws requests that any of the lost, abandoned or recovered stolen property be held by the Chief of Police because it is required in a criminal prosecution, the Chief of Police shall retain custody and shall not sell the same until written notice is received that the property is no longer needed for prosecution purposes.

(Ord. No. 83-119, 1983; Ord. No. 2014-04, § 1, 1-13-2015)

File Attachments for Item:

Request for Proposal - Town Administrator Recruitment Firm

AGENDA SUMMARY FORM

	Request for Proposal - Town Administrator Recruitment Firm
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Summary:
Trustee request for discussion of recruitment firm and proposal for job description and ad for the Administrator position.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

Town Of Paonia
DRAFT Administrator Job Description
Revised 8/8/2022

Job Summary

Paonia is a statutory Town and provides a full range of public services, including a Police Department, Municipal Utilities (water, wastewater, and trash), Infrastructure (drainage, streets, curb and gutter, sidewalks, airport, and public buildings), and Parks and Recreation.

Under a Mayor-Board of Trustees form of government, the Town Administrator manages, oversees, and directs Town operations and services to meet the Board of Trustees’ goals, policies, objectives and ensures consistent adherence with Town of Paonia Municipal Code. The Administrator works in partnership with Town employees, Department heads, Police Chief, outside agencies and organizations and the public to deliver services effectively and efficiently. The town employ~~ees~~ a total of 21 full-time employees.

This position serves at the pleasure of the Mayor and Board of Trustees.

Functions, Duties and Responsibilities

Attends all meetings of the Board of Trustees and participates in discussions in an advisory capacity. May also be requested to attend various Town Trustee Committee meetings, consisting of Finance, Personnel, Water/Sewer/Trash, Streets, Parks, and Public Safety.

Coordinates with the Mayor on agenda setting for two regular meetings held monthly; recommends Board of Trustees action on ordinances, resolutions, contracts, and other matters as appropriate.

Works closely with the Board of Trustees appointed Town Clerk to ensure that all public recordkeeping duties of the position are being conducted in a manner that supports work of the Administrator and reflects Town adopted policies and procedures.

Must demonstrate effective stewardship of Town funds; works with the Finance Director/Treasurer in the development and administration of the annual Town budget in compliance with Colorado municipal budget laws, submits budget recommendations to the Mayor/Board of Trustees and monitors all expenditures to ensure adherence with the adopted fiscal budget.

Prepare and submit to the Town Board of Trustees at the end of the fiscal year a complete report on finances and administrative activities of the Town for the preceding year.

Keep the Trustees advised of the financial condition and future needs of the Town and make such recommendations to the Trustees as deemed necessary or expedient.

Participates with the Finance Officer/Treasurer in cooperation with the Audit contractor to create a financial audit for each fiscal year for ~~submittal~~ submission to the State of Colorado, after approval by the Board of Trustees.

Responsible for hiring and supervision of the Building Inspector, Finance Officer/Treasurer (in coordination with the Board of Trustees), Public Works Director, Public Utilities Director, and Police Chief.

Serves as Human Resources Officer (unless otherwise assigned) and manages Department Heads to obtain effective and efficient use of budgeted funds, personnel, materials, facilities, and time.

Conducts regular staff meetings to establish project priorities and ensure coordination of such information between staff and the Board of Trustees.

Must be familiar with and consistently apply the Town Municipal building code including all International Building code adopted by reference.

Must be familiar with the Town Municipal zoning code/designations and ensure consistent application regarding proposed changes, annexation/de-annexation and requested variances and the Administrator's role in these processes as required by Municipal Code.

Must be familiar with the roles of the Planning Commission and the Zoning Board of Adjustments and support both as needed to ensure adherence to Municipal Code.

Ensure that the Town servicing of drinking water, sewage treatment and trash collection are conducted consistently, efficiently, and within budget.

Must be familiar with state law and Town Municipal code regarding marijuana stores operating within the Town.

Must be familiar with Colorado state law regarding Open Meetings and Open Records.

Facilitate the revision and implementation of the Comprehensive Plan for the Town.

Oversees all professional and consulting service agreements entered into by the Town, including engineering, architectural, financial, planning & zoning, human resources, etc.

Oversees all town purchases to ensure spending, reporting and approval from the Board of Trustees is conducted in accordance with the Town's Purchasing Policy and falls within allocated budget categories and level of spending.

Be responsible for the enforcement of all terms and conditions imposed in favor of the Town in any contract or public utility franchise, and upon knowledge of any violation thereof, report the same to the Board of Trustees for such action and proceedings as may be necessary to enforce the same.

Tracks state and federal legislation that impacts the Town; consults with Department Heads and Town Attorney regarding legislative issues and needed policy/ordinance development for Board of Trustee consideration.

Works with the Town Attorney regarding legal issues involving the Town and reports outcomes to the Board of Trustees.

Must be familiar with grant funding opportunities, be proficient in grant writing and ensure that proper management and reporting is conducted as needed for any grant awarded.

Must ensure that the Town’s website is up-to-date and provides information that is consistent and easy to navigate for the public, Mayor/Trustees, prospective vendors, and job applicants.

Essential Qualifications

Education:

Bachelor's degree from an accredited four-year college or university with a major in Public Administration, Public Policy, Business Management, or a related field is required.

Experience:

Four (4) years of progressively responsible experience in a municipality, county, or other local government and a minimum of two (2) years of supervisory experience.

An equivalent combination of education and experience to fulfill the essential functions, duties, and responsibilities and provide the necessary knowledge, skills, and abilities may be considered.

Necessary Knowledge, Skills, and Abilities

Knowledge of:

- Local governmental functions and principles and practices of public administration including operations, analysis, and budgeting.
- State of Colorado Municipal law (CRS Titles 29 and 31) and Paonia Town code, resolutions, policies, and fee schedules.
- Principles, practices and application of strategic planning, performance measurement and required public relations to ensure success.
- Fiscal laws specific to Colorado such as GASB, Tabor and the Gallagher Amendment and municipal public finance administration and practices.
- Risk management and insurance issues.
- Employment laws such as FLSA, ADA, HIPPA, COBRA, Worker's Compensation, Unemployment and the Family Medical Leave Act.
- Local law enforcement rules, regulations and Colorado Peace Officers Standards and Training certification.

- Basic public park management.
- Basic drinking water and wastewater distribution and Colorado Department of Environmental Health and Safety quality requirements.

Skilled in:

- Public outreach: including a keen awareness of the need to maintain public engagement through a variety of diverse approaches and tools, including web site content, social media, and other methods.
- Preparing and presenting written and oral reports.
- Communicating effectively with a wide variety of people, including the Board of Trustees, Department heads, employees, and representatives of other governmental agencies.
- Successful grant writing with a solid working knowledge of the grant writing process and a track record of successfully securing grant funding and managing grant funding.

Ability to:

- Hire, organize, assign, and review work of staff; and able to effectively motivate, develop and discipline staff.
- Plan and coordinate a variety of problem-solving and fact-finding projects.
- Manage multiple projects concurrently and prioritize and delegate work effectively
- Work well under pressure.
- Explain and interpret Town policies, procedures, and functions.
- Establish realistic goals and priorities and attain them.
- Negotiate to find solutions to complex and multi-layered problems and issues.
- Maintain effective working relationships with the public, media, Board of Trustees, employees, and citizens, especially in cases of political significance or high sensitivity.
- Learn and retain technical and complex information, terminology, policies, and procedures.
- Prepare and present ideas and findings clearly and concisely in written, oral, and graphic form using proper sentence construction, punctuation, and grammar.
- Carry out complex oral and written instructions.
- Research and prepare complex reports.
- Work well independently and with others to establish and attain objectives.
- Organize workflow and manage time effectively.
- Ensure accountability within the organization and demonstrate integrity, ingenuity, and inventiveness in the performance of assigned tasks.
- Create and maintain good working relationships with contractors, grantors, state and other local government agencies and personnel.

Challenges To be Addressed by the Town of Paonia

- Moratorium on the sale of water taps/additional demands for water enacted in 2020 by local voters after a serious failure of the Town’s water treatment system in 2019.

- Engineering firms hired by the Town have assessed the Town’s drinking water treatment and distribution system, sewer treatment and distribution system, as well as the condition of roads, town buildings, sidewalks and curb and gutter infrastructure.
- Resulting Capital Improvement Plans are being prioritized including funding needs that will be required over the next several decades.
- In the near-term, the Town is assessing how best to utilize the potential grant funding from the Infrastructure, Investments and Jobs Act and grant matching funds provided by the Colorado legislature to address our identified priorities for the water treatment system in order to be able to discontinue the moratorium.

Salary Range and Benefits for Town Administrator:

~~\$75,000—\$80,000~~ \$96,000 - \$100,000 commensurate with experience

Full-time benefits include:

- ~~Generous~~ paid time off (PTO); ~~Sick leave? How much each per month. Accrual policy?~~
- Nine paid holidays
- Health Insurance with Rocky Mountain Health Plans - 100 % of employee and family premium paid
- \$10,000 Life Insurance with The Hartford;
- Short-Term Disability with The Hartford.
- Retirement: Empower 401B Plan, Town contributes 5% of base salary
- \$80.00/mo. cell phone allowance

Optional Benefits:

- Dental Insurance with Delta Dental. [we may want to consider offering both benefits]
- Vision Insurance with VSP.
- ~~AFLAC (what type of coverage?)~~
- Supplemental Life Insurance with The Hartford.

Benefits are subject to the terms and conditions of those plans and the summary plan descriptions, which are subject to annual budget and appropriations by Town Trustees.

Search Schedule (dates subject to change): [This schedule will probably need to be revised]

1. Accepting Applications through 9/16/2022
2. Application Review: Week of 9/19/2022
3. Interviews: Week of 10/3/2022
4. Finalists* Notified (and Final Interviews): Week of 10/24/2022
5. Public notice of list of finalists (at least 14 days prior to offer): Week of November 1, 2022
6. Conditional Offer: Week of 11/21/2022
7. Tentative Start Date: January of 2023

***Note ---Disclosure requirements of the Colorado Open Meetings Law:**

(CRS 24-72-204 (3)(a)(XI)) requires that records filed by finalists for a “chief executive officer” position are open to public review (except for letters of reference or medical, psychological, and sociological data concerning the finalist) and the Town must make public a list of finalists no later than 14 days prior to making the appointment or employment offer.

To view an online job description and recruitment brochure please go to “insert application link”

How to Apply

Please submit application material consisting of a cover letter and resume including the contact information for four professional references no later than 5:00 p.m. Friday, September 16, 2022, to:

Paige Smith (by mail or in-person) Town of Paonia, PO Box 460, 214 Grand Avenue, Paonia, CO 81428. Submitting by email, send to paiges@townofpaonia.com

Questions can be directed to Paige Smith at 307-631-4544


The Town of Paonia is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

	POPULATION	FTE	BUDGET	1002 ACT T. MGR
HOTCHKISS	1008	9	1,111,061.00	
BLUE RIVER	917	7	1,208,029.49	72,000.00
PONCHA SPRINGS	744	4	1,456,000.00	100,000.00
IGNACIO	890	15	1,500,000.00	68,665.00
GILCREST	1070	5	1,608,594.00	92,643.00
PARACHUTE	1085	16	1,754,707.41	99,660.00
GEORGETOWN	1096	12	1,897,098.00	103,970.00
LEADVILLE	2800	30	1,925,587.00	
HAYDEN	1932	18		121,236.00
LASALLE	1943	15	2,272,527.00	
MINTURN	1037	9	2,750,000.00	108,987.00
HAXTUN	946	10	2,796,175.00	52,960.00
LAKE CITY	380	5	2,995,327.00	68,900.00
PAONIA	1433	15	3,095,446.76	70,533.00
CEDAREIDGE	2300	24	4,003,721.00	87,000.00
MEEKER	2456	19	4,108,141.00	98,114.00
BENNETT	2623	27	4,290,230.00	150,000.00
GRANBY	2002	23	4,732,646.00	134,599.00
RIDGEWAY	1000		4,776,515.00	104,539.00
BUENA VISTA	2196	32	5,023,913.00	116,007.00
SPRINGFIELD	1451	15	5,079,730.00	
DELTA CNTY				96,445.00
DELTA	8700	97	28,639,248.00	127,504.00
AVG			4,144,033.17	98,619.05

File Attachments for Item:

Tier II Grants and State Revolving Fund Loans

AGENDA SUMMARY FORM

	Tier II Grants and State Revolving Fund Loans
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Summary:
 Information regarding DOLA grants and State Revolving Fund Loans.

Notes:

Information:

SRF monies are federally funded. These funds can be used as matching funds for DOLA grants.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

At last estimate, the cost would be \$800,000. It is likely that this figure is low and much closer to 1,250,000 at this time, and who knows how much higher by the time we would plan to begin work in spring of 2023. At this point it looks as though we qualify for Disadvantaged Community Status which means we qualify for a planning grant to get started. If we decide to go for a State Revolving Fund Loan, we can get loan forgiveness of 80% or \$2,000,000, whichever is the lowest. Our interest rates will fall within .06% to 1.75% for a 30 year loan.

Best sources of funding include:

Colorado Water Resources and Power Development Authority Planning Grant

- Purpose: Engineering for the 2 million gallon water tank relining
- Amount: \$10,000
- Match: \$2,000
- Qualification: Disadvantaged Community Status (confirmed by Keith McLaughlin)
- Grant life: 1 year
- <https://www.cwrpda.com/planning-design-and-engineering-grants>
- Takes anywhere from 3 days to 2 months to complete

DOLA Energy and Mineral Impact Assistance Fund Program (EIAF)

- Purpose: Reline 2 million gallon water tank
- Amount: \$750,000
- Match: \$750,000
 - Can use a State Revolving Fund Loan to match
- Qualification: Disadvantaged Community Status (confirmed by Dana Hlavac)
- Staff time estimates: 338 hours (from acceptance to final report)
- Application deadline date: March 1, 2023
- Award date: July 2023
- Contract written in August 2023
- Grant life: 2 years

Colorado State Revolving Fund Loan

Amount: No limit

Match: No match

Qualification: Disadvantaged Community Status (confirmed by Keith McLaughlin)

Timeline: Applications due August 15, October 15, and November 15

Groundbreaking after approval: 4-6 weeks

This is a very long and involved process that we need to begin **now** if we are going to apply. The loan process takes around 1 year to complete.

Combined grant + loan

If we chose to go this route on a (total guestimate) \$2,750,00 project, DOLA will pay for \$750,000 leaving us \$2,000,000 to fund. If we have 80% loan forgiveness, that leaves us with \$400,000 to pay back as a loan. For a 30 year loan at 1.75% interest, our total loan amount would be \$407,000 with \$7,000 due in interest. The monthly payments would be around \$1130.50. This works out to be about 37 cents per user per month.

Project cost:	2,750,000
DOLA Grant	750,000
<hr/>	
Remainder	2,000,000
Loan total	2,000,000
80% forgiveness	1,600,000
Principal total	400,000
Interest @1.75%	7,000
	407,000
Total due	
Monthly payment	1,130
Cost to users per month	.37 per user

Other State grant sources:

Colorado Water Plan Grants and Project Investment Grants

- Available for regional or state projects focused on development of additional storage, artificial recharge into aquifers, and dredging existing reservoirs to restore the reservoirs' full decreed storage capacity for multi-beneficial projects and projects identified in basin implementation plans to address the water supply and demand gap.
- *Not applicable to our situation*

Colorado Water Conservation Board

- Agricultural water only

CDPHE Water Quality Improvement Fund Grants

- This includes storm water management training and best practices training to prevent or reduce the pollution of state waters. The grants are an important assistance tool for communities working to improve water quality in their area.
- *Not applicable to us at this time*

CDPHE Small Communities Water and Wastewater Grants

- Very limited funding
- Variable matches
- One deadline per year in March

Colorado Rural Water Association Source Water Protection Grant

- \$5,000 to support the development and implementation of a source water protection plan.
- \$5,000 match required or equivalent in-kind time
- *Not a current priority*

DOLA Community Development Block Grant (CDBG)

- One deadline per year in February
- \$600,000 max
- Variable matches
- *For disaster scenarios only*



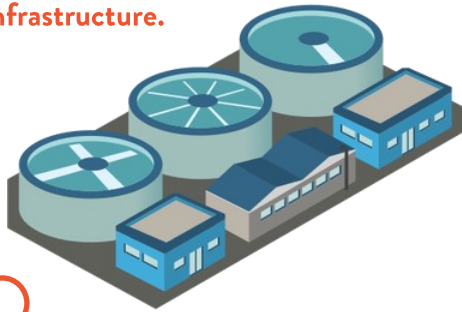
DRINKING WATER REVOLVING FUND

Below-market funding is available for everything from planning to construction.



Your DWRF is a proven source of long-term funding for drinking water infrastructure.

2018:
\$111 million
Project capacity



Public and nonprofit entities are eligible

- Cities, towns, counties and other municipalities.
- Political subdivisions.
- Utilities.
- 501(c)(3) nonprofit groups.
- Special districts.



PROJECT TOOLS



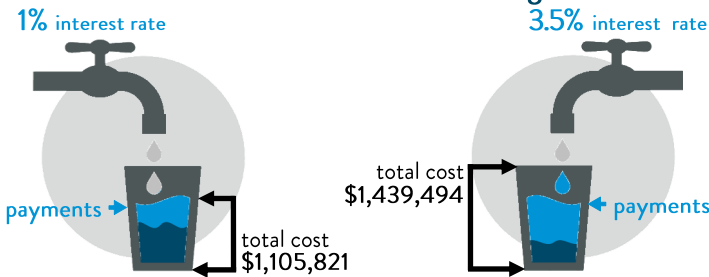
- Planning and design funds.
- Below-market rate construction loans.
- Interim financing.
- Loan forgiveness.
- Technical assistance.



Your repayments are returned to the fund to create a growing source of financing for your future projects.

SAVE BIG WITH DWRF!

Identical \$1,000,000 projects on 20-year terms
DWRF vs Market financing



Total savings \$333,673

A wide variety of your project needs may be eligible

- New or improved treatment facilities.
- Transmission and distribution lines, including meters.
- Source water (not including dams or reservoirs).
- New or improved storage structures.
- Consolidation or creation of new systems.
- Security and energy efficiency projects.

You benefit from more than just saving with a low interest rate

- Terms up to 30 years.
- Unused portion of direct loan can go to principle.
- Can cover up to 100% of a project.
- Coordinates with other federal and state funding sources.
- No match required.
- Dedicated project manager.
- Repayment may be fixed or variable depending on your needs.
- Low annual debt services.
- Loan repayment doesn't begin until project completion.
- No maximum funding limit.
- Multi-year commitments.
- Repeat borrowing is easier.
- No prepayment penalty.

\$625 million projects funded in Colorado's DWRF history

Special incentives for disadvantaged communities

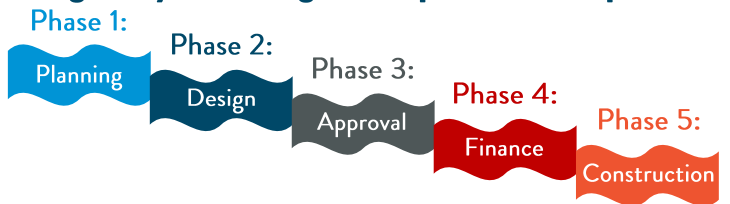
Direct loans for projects up to \$3 million

Leveraged loans for projects over \$3million



A 20-year history of funding Colorado's drinking water infrastructure.

We guide you through each phase of the process



ANY QUESTIONS?

cdphe_grantsandloans@state.co.us

www.colorado.gov/cdphe/wq-grants-and-loans



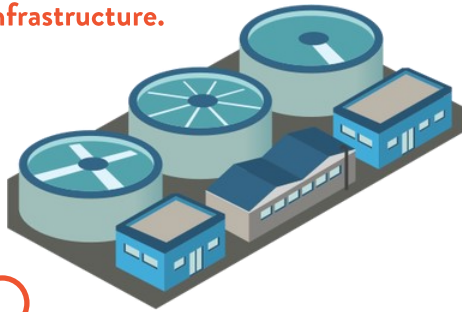
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PROJECT TOOLS



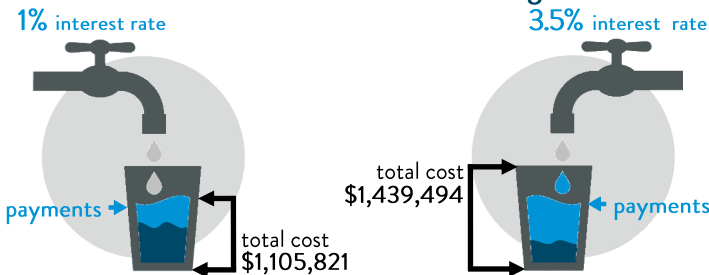
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Direct loans for projects up to \$3 million

Leveraged loans for projects over \$3million



A 20-year history of funding Colorado's drinking water infrastructure.

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ANY QUESTIONS?

cdphe_grantsandloans@state.co.us

www.colorado.gov/cdphe/wq-grants-and-loans

File Attachments for Item:

Communication Process for Upcoming Town Events

AGENDA SUMMARY FORM

	<p>Communication Process for Upcoming Town Events</p>
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Summary: Discussion of the timing of events – specifically notification – as requested by Trustee Markle.

Notes:

Possible Motions:


Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

File Attachments for Item:

Regular Minutes: July 14, 2022 *July 28, 2022* *Liquor License Renewal: Friends of the Paradise Theatre - Lodging & Entertainment License* *Retail Marijuana Stores License Renewal(s)* *Paonia Purple Dispensary* *Valley High, LLC* *DMT Paonia, LLC dba EMJ's*

AGENDA SUMMARY FORM

	<p><i>Regular Minutes:</i> July 14, 2022 July 28, 2022</p> <p><i>Liquor License Renewal:</i> Friends of the Paradise Theatre - Lodging & Entertainment License</p> <p><i>Retail Marijuana Stores License Renewal(s)</i> Paonia Purple Dispensary Valley High, LLC DMT Paonia, LLC dba EMJ's</p>
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Summary:

Notes:

Liquor License Renewal: All documents and fees paid. No issues noted via clerk or police department.

Marijuana License Renewals:
 PPD – All documents submitted – contingent upon receipt of \$300 application fee.
 VH – All documents submitted – contingent upon receipt of \$2,300 license renewal and application fee.
 DMT – All documents submitted – all fees and renewals paid.

All in good standing regarding collection and submittal of occupational tax.

No issues noted via clerk or police department.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

Retail Liquor or Fermented Malt Beverage License Renewal Application

Instructions

1. Complete entire application and attach details, if necessary.
2. Submit application 45 days prior to expiration to your local city or county licensing. **Do not submit to the State.**
3. Submit the appropriate renewal license fee by license type.
4. As of January 1, 2022, a \$50.00 annual renewal application fee will be applied to all renewals.

License Type	Fee	License Type	Fee
Fermented Malt Beverage Off Premise (city)	\$ 96.25	Hotel & Restaurant / Optional Premise (county)	\$ 600.00*
Fermented Malt Beverage Off Premises (county)	\$ 117.50	Liquor Licensed Drug Store (city)	\$ 227.50
Fermented Malt Beverage On Premise (city)	\$ 96.25	Liquor Licensed Drug Store (county)	\$ 312.50
Fermented Malt Beverage On Premises (county)	\$ 117.50	Liquor Store (city)	\$ 227.50
Fermented Malt Beverage On/Off Premises (city)	\$ 96.25	Liquor Store (county)	\$ 312.50
Fermented Malt Beverage On/Off Premises (county)	\$ 117.50	Lodging and Entertainment (city)	\$ 500.00
Arts License (city)	\$ 308.75	Lodging and Entertainment (county)	\$ 500.00
Arts License (county)	\$ 308.75	Optional Premises (city)	\$ 500.00
Beer & Wine (city)	\$ 351.25	Optional Premises (county)	\$ 500.00
Beer & Wine (county)	\$ 436.25	Racetrack License (city)	\$ 500.00
Brew Pub (city)	\$ 750.00	Racetrack License (county)	\$ 500.00
Brew Pub (county)	\$ 750.00	Resort Complex (city)	\$ 500.00
Campus Liquor Complex (city)	\$ 500.00	Resort Complex (county)	\$ 500.00
Campus Liquor Complex (county)	\$ 500.00	Related Facility - Campus Liquor Complex (city)	\$ 160.00
Campus Liquor Complex (state)	\$ 500.00	Related Facility - Campus Liquor Complex (county)	\$ 160.00
Club License (city)	\$ 308.75	Related Facility - Campus Liquor Complex (state)	\$ 160.00
Club License (county)	\$ 308.75	Retail Gaming Tavern (city)	\$ 500.00
Distillery Pub (city)	\$ 750.00	Retail Gaming Tavern (county)	\$ 500.00
Distillery Pub (county)	\$ 750.00	Tavern (city)	\$ 500.00
Hotel & Restaurant (city)	\$ 500.00	Tavern (county)	\$ 500.00
Hotel & Restaurant (county)	\$ 500.00	Vintner's Restaurant (city)	\$ 750.00
Hotel & Restaurant / Optional Premise (city)	\$ 600.00*	Vintner's Restaurant (county)	\$ 750.00

* Plus \$100.00 for each additional optional premise(s)

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	\$ 50.00
Renewal Fee	1000.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 1050.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

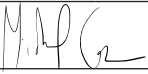
Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name Friends of the Paradise Theatre		Doing Business As Name (DBA) Paradise Theatre	
Liquor License # 03-03234	License Type Lodging and Entertainment (City)		
Sales Tax License Number 30480955-0000	Expiration Date July 27, 2022	Due Date August 8, 2022	
Business Address 215 Grand Avenue		Phone Number (970) 527-6610	
Mailing Address PO Box 886		Email director@paradiseofpaonia.com	
Operating Manager Shayna Peters	Date of Birth [REDACTED]	Home Address [REDACTED]	Phone Number (970) 527-6610
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease _____			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No

Affirmation & Consent		
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.		
Type or Print Name of Applicant/Authorized Agent of Business	Michael Cooper	Title Executive Director
Signature		Date 08-04-22
Report & Approval of City or County Licensing Authority		
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.		
Therefore this application is approved.		
Local Licensing Authority For		Date
Signature	Title	Attest

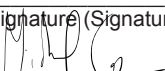
Tax Check Authorization, Waiver, and Request to Release Information

I, Michael Cooper am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Friends of the Paradise Theatre (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) Friends of the Paradise Theatre		Social Security Number/Tax Identification Number 46-4780502	
Address 215 Grand Avenue / PO Box 866			
City Paonia		State CO	Zip 81428
Home Phone Number		Business/Work Phone Number (970) 527-6610	
Printed name of person signing on behalf of the Applicant/Licensee Michael Cooper			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed 08/04/22

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Renewal Application Information

Renewal Application Instructions and Checklist

Answer every question. If a question doesn't apply, indicate with an N/A. All renewals should be submitted prior to expiration.

The disclosure requirements and the main application must be completed in full by all applicants. If this renewal includes a PTC, QPF, or QII, the appropriate addendum must also be completed.

NOTE: There is no longer a grace period for the renewal of RMB licenses. If your license expires, you will need to cease operations and reapply for a new RMB license and pay all required fees.

See fee table on website: www.colorado.gov/revenue/med

All Forms Signed & Attached

Each of the following forms must be completed and signed by a CBO of the RMB and included with the application:

- Affirmation & Consent
- Tax Check Authorization
- Investigation Authorization/Authorization to Release Information
- Applicant's Request to Release Information
- Affirmation of Reasonable Care
- Upon request by the Division, an Applicant must provide additional information or documents required to process and investigate the application, within seven (7) days of the request. Please note: This deadline may be extended for a period of time commensurate with the scope of the request.

Please go [here](#) for the affidavits and release packet each owner will need to fill out and sign.

Business Information

Applicant's Legal Business Name : PAONIA PURPLE INC

License Number : 402R-00933

License Type : Retail Marijuana Store

License Expiration Date : 2022-08-23

Choose the type of grow if renewing a cultivation.

Indoor, Outdoor or Mixed :

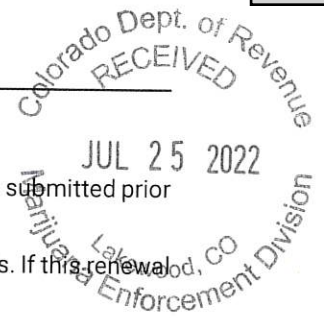
List all Registered Trade names here. If you do not have a trade name, please put N/A.

Trade Name(s) (DBA) : Paonia Purple Dispensary

Federal Taxpayer ID (FEIN) : 871502047

Colorado Sales Tax License # : 94939001-0000

Name of Registered Agent : Robyn Oster



Ownership Type : Corporation

Physical Address

Street Address of Marijuana Business : 204 2nd Street

City : Paonia

County : Delta

State : Colorado - CO

ZIP : 81428

Country : United States

Phone Number : (970)-318-1025

Business Email : robyn@paoniapurpledispensary.com

Mailing Address

Mailing Address (include suite or apt. #) : PO Box 909

City : Paonia

County : Delta

State : Colorado - CO

Zip : 81428

Country : United States

Primary Contact Person

Primary Contact Person for Business (Full name) : Robyn Oster

Phone Number : (970)-318-1025

Email : robyn@rockymountaincannabis.com

Questions

Is the licensee (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) under the age of twenty-one years?

Yes/No : No

Has the applicant or any business entity owned by the applicant, ever owned or applied for a Marijuana license in this or any other jurisdiction, foreign or domestic?

Yes/No : Yes

If yes, has it been subject to any of the following actions since the last renewal: (1) denial; (2) surrender; (3) order to show cause; (4) suspension; (5) fine; (6) revocation; (7) stipulation or settlement; (8) withdrawn.

Field6-17 : No

Please attach any applicable supporting documents (.HEIC file extension NOT supported).

SupportingDocumentation:

Do you have legal possession of the licensed premises?

Yes/No : Yes

In the past year, has the licensee (including all parent or subsidiary companies, if any) had a tax lien filed against it, or become delinquent in the payment or fling of any judgments, taxes, interest or penalties owed to the State of Colorado.

Yes/No : No

In the past year, has the licensee (including all parent or subsidiary companies, if any), been indicted, served with a criminal summons, charged with or convicted of ANY crime or offense in any manner? Include ALL offenses regardless of class of crime or outcome, even if the charges were dismissed or you were found not guilty.

Yes/No : No

Within the last 12 months, has there been a change in ownership or ownership allocation, a transfer of stock, a change in the incorporation or in the corporate by-laws, or any other change affecting ownership or organizational structure of the licensee or its subsidiaries/affiliates?

Yes/No : No

Ownership Structure

List Controlling Beneficial Owners with 10% or greater ownership and/or Executive Officers, managers and any other individual that Controls the RMB.

Corporate Owners:

Is the Owner a Natural Person? : Yes

If the owner is a Person, enter the name below.

First Name : Natalie

Middle Name : Ann

Last Name : Ricks

Business Associated With :

Ownership Percentage in Controlling Entity/Parent Company : 51

Ownership Percentage in Applicant : 51

Is the Owner a Natural Person? : Yes

If the owner is a Person, enter the name below.

First Name : Robyn

Middle Name : Rhonda

Last Name : Oster

Business Associated With : Paonia Purple

Ownership Percentage in Controlling Entity/Parent Company : 49

Ownership Percentage in Applicant : 49

Upload affirmation and release packet(s) here for at least one Controlling Beneficial Owner (.HEIC file extension NOT supported).

affirmationpacket:

Please_DocuSign_Affirmation_and_Release_Pack.pdf

Please_DocuSign_Affirmation_and_Release_Pack (1).pdf

Are there any outstanding options, warrants or contracts, that may be exercised into an Owner's Interest in the RMB within the next 60 days that would constitute a CBO?

Yes/No : No

Are there any other Persons, other than those listed in the Ownership Structure, that can control the RMB?

Yes/No : No

Are any owners renewing their Owners Licenses with this application?

Yes/No : No

Has the applicant exercised reasonable care to confirm that its CBO's, PBO's (that are Non-Objecting PBO's), Qualified Institutional investors and Indirect Financial Interest Holders are NOT Person(s) prohibited under Section C.R.S. 44-10-307? (Publicly Traded Companies excluded)

Yes/No : Yes

Have any CBO's been removed or moved to PBO ownership status since the prior application?

Yes/No : No

List all Indirect Financial Interest Holders (if applicable).

Interest Holder:

Local Licensing Authority

Local Licensing Authority : Paonia Town Clerk

Local Licensing Authority Contact Name (if known) : Corinne Ferguson

Contact Phone Number (if known) : (970) 527-4101

Contact Email (if known) : corinne@townofpaonia.com

Current License Status with Local Authority

Status : current

Local License Expiration

Date of Expiration : 08/23/2022

Renewal Required Disclosures

Provide a copy of the Local Licensing Authority or Local Jurisdiction approval, licensure, and/or documentation demonstrating timely submission of pending local license renewal application (.HEIC file extension NOT supported).

CopyofLocallicense:

Paonia Purple Local Licensing.pdf

Paonia_LocalLicense_8_23_2022 (1).pdf

Provide a list of any sanctions, penalties, assessments or cease and desist orders.

List here : N/A

First renewal of the year for each entity must include the following:

Consolidated Financial Statements prepared in the preceding 365 days (either calendar or fiscal year basis) (.HEIC file extension NOT supported).

FinancialStatements:

Paonia Consolidated Financials 2021.pdf

Have your financial statements been audited? (Audited required for PTC)

Yes/No : No

If available online, cite location.

Online Location : NA

Provide a copy of any contracts, agreements, royalty agreements, equipment leases, financing agreement, security contract or any other IFIH required to be disclosed by Rule 2-230(A)(3). (.HEIC file extension NOT supported)

Agreements:

Alarm_Services_Contract_for_Signature (2).pdf

Provide a copy of any management agreement(s) (.HEIC file extension NOT supported).

Copyofmanagementagreements:

Tax Documents establishing compliant return filing and payment of taxes related to any RMB, in which the Person is, or was, required to file and pay taxes. (Do not include entire tax return) (.HEIC file extension NOT supported).

Taxdocumentation:

Paonia Consolidated Financials 2021.pdf

Provide each of the following (only if changed since the last submission):

Organizational Documents- Choose which is being provided.

Choose one : By-Laws

Upload document (.HEIC file extension NOT supported).

Orgdocs:

Paonia Purple Articles of Incorporation.pdf

Paonia_bylaws_EXECUTEDdocx.pdf

Corporate Governance Document- Choose one

Choose one : No Change

Certificate of Good Standing from jurisdiction where Entity was formed. (If no change, click selection below) (.HEIC file extension NOT supported).

CertificateGoodStanding:

Paonia_CERT_GS_D.pdf

If no change, check box.

No Change :

Provide Proof of Possession of Licensed Premises, including any amendments and/or extensions. Choose which is being provided.

Deed, lease, etc. : Lease

Upload proof of possession document here (.HEIC file extension NOT supported).

proofposdoc:

Paoina Lease expires 2025 (1).pdf

Facility Diagrams- Provide a Legible and Accurate diagram for the facility. The diagram must include a plan for the Licensed Premises AND a separate plan for the Security/Surveillance, including camera location, number and direction of coverage (.HEIC file extension NOT supported).

Facility Diagrams:

PaoniaPurple_FloorPlan.pdf

If no change to facility and security, check box below.

No Change :

Organizational Chart, including the identity and ownership percentage of all CBO's. (If no change check box below) (.HEIC file extension NOT supported).

OrganizationalChart:

paonia purple cert of beneficial owner.pdf

Paonia Purple Org Chart.pdf

If no change to organizational chart, check box below.

No change to Org chart :

Affirmation & Consent

I state under Penalty for offering a false instrument for recording, pursuant to 18-5-114 C.R.S., that the entire Renewal Employee License Application, statements, attachments, and supporting schedules are true and correct to the best of my knowledge and belief, and that this statement is executed with the knowledge that misrepresentation or failure to reveal information requested, may be deemed sufficient cause for the refusal to issue a Marijuana license by the State Licensing Authority. Further, I am aware that later discovery of an omission or misrepresentation made in the above statements, may be grounds for denial of a Marijuana application or the revocation of the license. I am voluntarily submitting this application to the Colorado Marijuana Licensing Authority, under oath, with full knowledge that I may be charged with perjury or other crimes for intentional omissions and misrepresentations pursuant to Colorado law or for offering a false instrument for recording

pursuant to 18-5-114 C.R.S. I further consent to any background investigation necessary to determine my present and continuing suitability and that this consent continues as long as I hold a Colorado Marijuana license.

Note: If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your banking account electronically.

I Accept :

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Applicant's Signature : Robyn Oster

Date : 07/25/2022

Tax Check Authorization and Request To Release Information

I am signing this waiver on behalf of the "Applicant/Licensee" to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documents that would otherwise be confidential. If I am signing this waiver for someone other than myself, I certify that I have the authority to execute this waiver on behalf of the Applicant/Licensee. The information and documentation obtained pursuant to this waiver will be used in connection with the Applicant/Licensee's application or licensure with the Colorado Marijuana Enforcement Division, which requires proof of compliance with certain tax obligations pursuant to several statutory provisions, including sections 44-10-202(1) and 44-10-307(1)(e), C.R.S. This waiver is made pursuant to section 39-21-113(4), C.R.S.; and any other similar law or ordinance concerning the confidentiality of tax returns and return information.

This waiver shall be valid while the application is pending and, if the application is approved, (1) for one year from the date of licensure or; (2) if applying for an employee license under the medical marijuana code, for two years from the date of licensure. If the license is administratively continued pursuant to section 44-10-314, C.R.S., this waiver shall be valid until the state licensing authority takes final action to approve or deny the renewal of the license. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license. Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority release the following information and supporting documentation to the Colorado Marijuana Enforcement Division, which is acting as Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to obtain the information specified below.

1. Whether the Applicant/Licensee has failed to file any state tax return with the Colorado Department of Revenue or any other state or local taxing authority by the required due date (determined with regard to any extension(s) of time for filing) for any tax year for which filing of a return might have been required.
2. Whether the Applicant/Licensee has failed to pay any tax, penalty, or interest liability within 30 days of the date on which the Colorado Department of Revenue or any other state or local taxing authority gave notice of the amount due and requested payment.
3. Whether the Applicant/Licensee has entered into a payment plan with the Colorado Department of Revenue or any other state or local taxing authority and whether Applicant/Licensee is current on any payments required by said payment plan.

Applicant/Licensee authorizes the Colorado Department of Revenue and any other state or local taxing authority to release any additional information or documentation necessary to answer the questions above. Applicant/Licensee authorizes the Colorado Marijuana Enforcement Division and its legal representatives to use the information and documentation obtained from the Colorado Department of Revenue and any other state or local taxing authority in any administrative action regarding the application or license. To assist the Colorado Department of Revenue and any other state or local taxing authority locate the tax records, Applicant/Licensee is voluntarily providing the following information:

Name, address, phone number, and SSN (previously requested on this application).

I Accept :

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Legal Last Name : Oster

Legal First Name : Robyn

Legal Middle Name : Rhonda

Signature : Robyn Oster

Date : 07/25/2022

Investigation Authorization/Authorization to Release Information

I hereby authorize the Colorado Marijuana Licensing Authority, the Marijuana Enforcement Division, (hereafter, the Investigatory Agencies) to conduct a complete investigation into my personal background, using whatever legal means they deem appropriate. I hereby authorize any person or entity contacted by the Investigatory Agencies to provide any and all such information deemed necessary by the Investigatory Agencies. I hereby waive any rights of confidentiality in this regard. I understand that by signing this authorization, a financial record check may be performed. I authorize any financial institution to surrender to the Investigatory Agencies a complete and accurate record of such transactions that may have occurred with that institution, including, but not limited to, internal banking memoranda, past and present loan applications, financial statements and any other documents relating to my personal or business financial records in whatever form and wherever located. I understand that by signing this authorization, a financial record check of my tax filing and tax obligation status may be performed. I authorize the Colorado Department of Revenue to surrender to the Investigatory Agencies a complete and accurate record of any and all tax information or records relating to me. I authorize the Investigatory Agencies to obtain, receive, review, copy, discuss and use any such tax information or documents relating to me. I authorize the release of this type of information, even though such information may be designated as "confidential" or "nonpublic" under the provisions of state or federal laws. I understand that by signing this authorization, a criminal history check will be performed. I authorize the Investigatory Agencies to obtain and use from any source, any information concerning me contained in any type of criminal history record files, wherever located. I understand that the criminal history record files contain records of arrests which may have resulted in a disposition other than a finding of guilt (i.e., dismissed charges, or charges that resulted in suspended imposition of sentence, even though I successfully completed the conditions of said sentence and was discharged pursuant to law. I authorize the release of this type of information, even though this record may be designated as "confidential" or "nonpublic" under the provisions of state or federal laws. The Investigatory Agencies reserve the right to investigate all relevant information and facts to their satisfaction. I understand that the Investigatory Agencies may conduct a complete and comprehensive investigation to determine the accuracy of all information gathered. However, the State of Colorado, Investigatory Agencies, and other agents or employees of the State of Colorado shall not be held liable for the receipt, use, or dissemination of inaccurate information. I, on behalf of the applicant, its legal representatives, and assigns, hereby release, waive, discharge, and agree to hold harmless, and otherwise waive liability as to the State of Colorado, Investigatory Agencies, and other agents or employees of the State of Colorado for any damages resulting from any use, disclosure, or publication in any manner, other than a willfully unlawful disclosure or publication, of any material or information acquired during inquiries, investigations, or hearings, and hereby authorize the lawful use, disclosure, or publication of this material or information. Any information contained within my application, contained within any financial or personnel record, or otherwise found, obtained, or maintained by the Investigatory Agencies,

shall be accessible to law enforcement agents of this or any other state, the government of the United States, or any foreign country.

I Accept :

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Applicant's Signature : Robyn Oster

Date : 07/25/2022

Applicant's Request to Release Information

1. I hereby authorize and request all persons to whom this request is presented having information relating to or concerning the above named applicant to furnish such information to a duly appointed agent of the Marijuana Enforcement Division whether or not such information would otherwise be protected from the disclosure by any constitutional, statutory or common law privilege.
2. I hereby authorize and request all persons to whom this request is presented having documents relating to or concerning the above named applicant to permit a duly appointed agent of the Marijuana Enforcement Division to review and copy any such documents, whether or not such documents would otherwise be protected from disclosure by any constitutional, statutory, or common law privilege.
3. I hereby authorize and request the Colorado Department of Revenue to permit a duly appointed agent of the Marijuana Enforcement Division to obtain, receive, review, copy, discuss and use any such tax information or documents relating to or concerning the above named applicant, whether or not such information or documents would otherwise be protected from disclosure by any constitutional, statutory, or common law privilege.
4. If the person to whom this request is presented is a brokerage firm, bank, savings and loan, or other financial institution or an officer of the same, I/we hereby authorize and request that a duly appointed agent of the Marijuana Enforcement Division be permitted to review and obtain copies of any and all documents, records or correspondence pertaining to me/us, including but not limited to past loan information, notes co-signed by me/us, checking account records, savings deposit records, safe deposit box records, passbook records, and general ledger folio sheets.
5. I do hereby make, constitute, and appoint any duly appointed agent of the Colorado Marijuana Enforcement Division, my true and lawful attorney in fact for me in my name, place, stead, and on my behalf and for my use and benefit:
6. (a) To request, review, copy sign for, or otherwise act for investigative purposes with respect to documents and information in the possession of the person to whom this request is presented as I might;
7. (b) To name the person or entity to whom this request is presented and insert that person's name in the appropriate location in this request:
8. (c) To place the name of the agent presenting this request in the appropriate location on this request.
9. I grant to said attorney in fact full power and authority to do, take, and perform all and every act and thing whatsoever requisite, proper, or necessary to be done, in the exercise of any of the rights and powers herein granted, as fully to all intents and purposes as I might or could do if personally present, with full power of substitution or revocation, hereby ratifying and confirming all that said attorney in fact, or his substitute or substitutes, shall lawfully do or cause to be done by virtue of this power of attorney and the rights and powers herein granted.
10. This power of attorney ends twenty-four (24) months from the date of execution.
11. The above named applicant has filed with the Colorado Marijuana Licensing Authority an application for a Marijuana license. Said applicant understands that he/she is seeking the granting of a privilege and acknowledges that the burden of proving its qualifications for a favorable determination is at all times on the

applicant. Said applicant accepts any risk of adverse public notice, embarrassment, criticism, or other action of financial loss, which may result from action with respect to this application.

12. I do, for myself, my heirs, executors, administrators, successors, and assigns, hereby release, remise, and forever discharge the person to whom this request is presented, and his agents and employees from all and all manner or actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the applicant ever had, now has, may have, or claims to have against the person to whom this request is being presented or his agents or employees arising out of or by reason of complying with the request.

13. I agree to indemnify and hold harmless the person to whom this request is presented and his agents and employees from and against all claims, damages, losses, and expenses, including reasonable attorneys' fees arising out of or by reason of complying with this request.

14. A reproduction of this request by photocopying or similar process shall be for all intents and purposes as valid as the original.

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Applicant's Signature : Robyn Oster

Date : 07/25/2022

Reasonable Care (Choose one)

AFFIRMATION OF REASONABLE CARE – PRIVATE COMPANY

Pursuant to subsections 44-10-309(4) C.R.S. and Rule 2-230(D), Applicant or Licensee affirms that, prior to submission of this application, it exercised reasonable care to confirm its Passive Beneficial Owners, (including any Qualified Institutional Investors) and Indirect Financial Interest Holders, are not Persons prohibited from being issued or holding a license by section 44-10-307 C.R.S., or otherwise restricted from holding an interest under the Colorado Regulated Marijuana Business Code. An Applicant's or Licensee's failure to exercise reasonable care is a basis for denial, fine, suspension, revocation or other sanction by the State Licensing Authority.

I,

Name : Robyn Oster

, as Controlling Beneficial Owner or Manager for

Business Name : Paonia Purple Inc

, state under penalty of perjury, pursuant to §18-8-503, that the foregoing is true and correct to the best of my knowledge, information and belief.

Signature of Authorized Representative : Robyn Oster

Date : 07/25/2022

AFFIRMATION OF REASONABLE CARE – PUBLICLY TRADED CORPORATION

Pursuant to subsections 44-10-309(5) C.R.S. and Rule 2-230(D), Applicant or Licensee affirms that, prior to submission of this application, it exercised reasonable care to confirm its Non-objecting Passive Beneficial Owner, (including any Qualified Institutional Investors) and Indirect Financial Interest Holders, are not Persons prohibited from being issued or holding a license by section 44-10-307 C.R.S., or otherwise restricted from holding an interest under the Colorado Regulated Marijuana Business Code. An Applicant's or Licensee's failure to exercise reasonable care is a basis for denial, fine, suspension, revocation or other sanction by the State Licensing Authority.

I,

Name : Robyn Oster

, as Controlling Beneficial Owner or Manager for

Business Name : Paonia Purple Inc

, state under penalty of perjury, pursuant to §18-8-503, that the foregoing is true and correct to the best of my knowledge, information and belief.

Signature of Authorized Representative : Robyn Oster

Date : 07/25/2022

Addendum A - Publicly Traded Company

Stock Trading Symbol : NA

NAICS/SIC Code : NA

Name of Exchange(s) traded on : NA

Identify all regulatory agencies with oversight over the company's securities

Regulatory Agency:

Reporting agencies required reports submitted on: : NA

Provide a list of sanctions, penalties, assessments, or cease and desist orders by any securities regulatory agency, including but not limited to the US Securities and Exchange Commission or the Canadian Securities Administrators (.HEIC file extension NOT supported).

uploadlistsanc:

Attach the most recent list of Non-Objecting Beneficial owners possessed by the PTC. (First renewal of the year only) (.HEIC file extension NOT supported).

NonObjectingBeneown:

If there have been any changes in the business objectives of the Publicly Traded Company, provide documentation that establishes it still qualifies to hold a RMB license as referenced in 44-10-103 (50).

Description :

Attach documents requiring divestiture of any CBO that is prohibited by Section 44-10-307 that has had his or her Owner's License revoked or has been found unsuitable (.HEIC file extension NOT supported).

DivestiturePlan:

If the Licensee or RMB is required to have audited financial statements by another regulator (e.g. United States Securities and Exchange Commission or the Canadian Securities Administrators) the financial statements provided to the Division must be audited and must also include all footnotes, schedules, auditors' report(s), and auditor's opinion(s). If the financial statements are publicly available on a website (e.g. EDGAR or SEDAR), the Licensee or RMB may provide notification of the website link where the financial statements can be accessed in lieu of hardcopy submission. (See Rule 2-225(G)(4)(a)) (.HEIC file extension NOT supported).

auditedfindocs:

Questions

Confirm that the PTC is current with all required filings pursuant to any applicable requirements by any securities regulatory authority including, but not limited to, the United States Securities and Exchange Commission or the Canadian Securities Administrators.

Current/Not Current :

Confirm that ALL required findings of suitability have been obtained PRIOR TO the PTC becoming a CBO.

Yes/No :

Confirm that all mandatory filings for CBO's as required by any securities regulatory authority, including, but not limited to the United States Securities and Exchange Commission or the Canadian Securities Administrators, have been filed and the MED has been provided concurrent notice with the filing.

Yes/No :

Addendum B- Qualified Private Fund

Identify all regulatory agencies with oversight over the QPF's securities.

Regulatory Agency Name(s):

Reporting agencies required reports submitted on: : NA

Provide a list of sanctions, penalties, assessments, or cease and desist orders by any securities regulatory agency, including but not limited to the US Securities and Exchange Commission or the Canadian Securities Administrators (.HEIC file extension NOT supported).

sanc:

Questions

Confirm that the QPF is current with all required filings pursuant to any applicable requirements by any securities regulatory.

Current/Not Current :

Confirm that ALL required findings of suitability, including all QPF managers, investment advisers, investment adviser representatives, any trustee or equivalent, and any other person that controls the investment in, or management or operations of, the RMB, have been obtained SINCE the QPF became effective.

Yes/No :

Addendum C- Qualified Institutional Investor

Provide identities of all Regulators with oversight over the QII's securities

QII Regulators:

Reporting agencies required reports submitted on: : NA

List of Sanctions, penalties, assessments, or cease and desist orders by any securities regulatory agency, including but not limited to the United States Securities and Exchange Commission or the Canadian Securities Administrators (.HEIC file extension NOT supported).

listsanc:

Attach the most recent list of PBO's possessed by the QII (.HEIC file extension NOT supported).

pbosbytheqii:

Questions

Confirm that the QII is current with all required filings pursuant to any applicable requirements by any securities regulatory.

Current/Not Current :

Confirm that ALL required findings of suitability including all QII managers, investment advisers, investment adviser representatives, any trustee or equivalent, and any other person that controls the investment in, or management or operations of, the RMB have been obtained PRIOR TO the QII becoming effective

Yes/No :

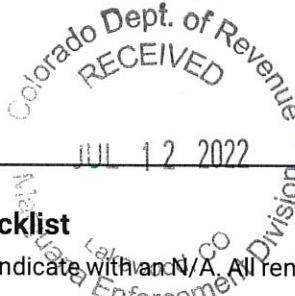
Affirmation of Complete Application

I affirm that I have submitted a complete application and by selecting the "I Affirm and Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Affirm and Accept :

Signature : Robyn Oster

Date : 07/25/2022



LOCAL AUTHORITY COPY

Renewal Application Information

Renewal Application Instructions and Checklist

Answer every question. If a question doesn't apply, indicate with an N/A. All renewals should be submitted prior to expiration.

The disclosure requirements and the main application must be completed in full by all applicants. If this renewal includes a PTC, QPF, or QII, the appropriate addendum must also be completed.

NOTE: There is no longer a grace period for the renewal of RMB licenses. If your license expires, you will need to cease operations and reapply for a new RMB license and pay all required fees.

See fee table on website: www.colorado.gov/revenue/med

All Forms Signed & Attached

Each of the following forms must be completed and signed by a CBO of the RMB and included with the application:

- Affirmation & Consent
- Tax Check Authorization
- Investigation Authorization/Authorization to Release Information
- Applicant's Request to Release Information
- Affirmation of Reasonable Care
- Upon request by the Division, an Applicant must provide additional information or documents required to process and investigate the application, within seven (7) days of the request. Please note: This deadline may be extended for a period of time commensurate with the scope of the request.

Please go [here](#) for the affidavits and release packet each owner will need to fill out and sign.

Business Information

Applicant's Legal Business Name : DMT PAONIA LLC

License Number : 402-01336

License Type : Center - Type 1

License Expiration Date : 2022-09-23

Choose the type of grow if renewing a cultivation.

Indoor, Outdoor or Mixed : N/A

List all Registered Trade names here. If you do not have a trade name, please put N/A.

Trade Name(s) (DBA) : EmJ's

Federal Taxpayer ID (FEIN) : 871443780

Colorado Sales Tax License # : 94945745-0002

Name of Registered Agent : Dale A Cecil

Is the licensee (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) under the age of twenty-one years?

Yes/No : No

Has the applicant or any business entity owned by the applicant, ever owned or applied for a Marijuana license in this or any other jurisdiction, foreign or domestic?

Yes/No : Yes

If yes, has it been subject to any of the following actions since the last renewal: (1) denial; (2) surrender; (3) order to show cause; (4) suspension; (5) fine; (6) revocation; (7) stipulation or settlement; (8) withdrawn.

Field6-17 : No

Please attach any applicable supporting documents (.HEIC file extension NOT supported).

SupportingDocumentation:

Do you have legal possession of the licensed premises?

Yes/No : Yes

In the past year, has the licensee (including all parent or subsidiary companies, if any) had a tax lien filed against it, or become delinquent in the payment or filing of any judgments, taxes, interest or penalties owed to the State of Colorado.

Yes/No : No

In the past year, has the licensee (including all parent or subsidiary companies, if any), been indicted, served with a criminal summons, charged with or convicted of ANY crime or offense in any manner? Include ALL offenses regardless of class of crime or outcome, even if the charges were dismissed or you were found not guilty.

Yes/No : No

Within the last 12 months, has there been a change in ownership or ownership allocation, a transfer of stock, a change in the incorporation or in the corporate by-laws, or any other change affecting ownership or organizational structure of the licensee or its subsidiaries/affiliates?

Yes/No : No

Ownership Structure

List Controlling Beneficial Owners with 10% or greater ownership and/or Executive Officers, managers and any other individual that Controls the RMB.

Corporate Owners:

Is the Owner a Natural Person? : Yes

If the owner is a Person, enter the name below.

First Name : Thomas

Middle Name : Alan

Local License Expiration

Date of Expiration : 09/23/2022

Renewal Required Disclosures

Provide a copy of the Local Licensing Authority or Local Jurisdiction approval, licensure, and/or documentation demonstrating timely submission of pending local license renewal application (.HEIC file extension NOT supported).

CopyofLocallicense:

DMT Paonia Local Application 2022.pdf

DMT Paonia-Town of Paonia MMJ License.pdf

Provide a list of any sanctions, penalties, assessments or cease and desist orders.

List here :

First renewal of the year for each entity must include the following:

Consolidated Financial Statements prepared in the preceding 365 days (either calendar or fiscal year basis) (.HEIC file extension NOT supported).

FinancialStatements:

Have your financial statements been audited? (Audited required for PTC)

Yes/No : No

If available online, cite location.

Online Location :

Provide a copy of any contracts, agreements, royalty agreements, equipment leases, financing agreement, security contract or any other IFIH required to be disclosed by Rule 2-230(A)(3). (.HEIC file extension NOT supported)

Agreements:

Provide a copy of any management agreement(s) (.HEIC file extension NOT supported).

Copyofmanagementagreements:

Tax Documents establishing compliant return filing and payment of taxes related to any RMB, in which the Person is, or was, required to file and pay taxes. (Do not include entire tax return) (.HEIC file extension NOT supported).

Taxdocumentation:

Provide each of the following (only if changed since the last submission):

Organizational Documents- Choose which is being provided.

I state under Penalty for offering a false instrument for recording, pursuant to 18-5-114 C.R.S., that the entire Renewal Employee License Application, statements, attachments, and supporting schedules are true and correct to the best of my knowledge and belief, and that this statement is executed with the knowledge that misrepresentation or failure to reveal information requested, may be deemed sufficient cause for the refusal to issue a Marijuana license by the State Licensing Authority. Further, I am aware that later discovery of an omission or misrepresentation made in the above statements, may be grounds for denial of a Marijuana application or the revocation of the license. I am voluntarily submitting this application to the Colorado Marijuana Licensing Authority, under oath, with full knowledge that I may be charged with perjury or other crimes for intentional omissions and misrepresentations pursuant to Colorado law or for offering a false instrument for recording pursuant to 18-5-114 C.R.S. I further consent to any background investigation necessary to determine my present and continuing suitability and that this consent continues as long as I hold a Colorado Marijuana license.

Note: If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your banking account electronically.

I Accept :

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Applicant's Signature : Thomas Scudder

Date : 07/11/2022

Tax Check Authorization and Request To Release Information

I am signing this waiver on behalf of the "Applicant/Licensee" to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documents that would otherwise be confidential. If I am signing this waiver for someone other than myself, I certify that I have the authority to execute this waiver on behalf of the Applicant/Licensee. The information and documentation obtained pursuant to this waiver will be used in connection with the Applicant/Licensee's application or licensure with the Colorado Marijuana Enforcement Division, which requires proof of compliance with certain tax obligations pursuant to several statutory provisions, including sections 44-10-202(1) and 44-10-307(1)(e), C.R.S. This waiver is made pursuant to section 39-21-113(4), C.R.S.; and any other similar law or ordinance concerning the confidentiality of tax returns and return information.

This waiver shall be valid while the application is pending and, if the application is approved, (1) for one year from the date of licensure or; (2) if applying for an employee license under the medical marijuana code, for two years from the date of licensure. If the license is administratively continued pursuant to section 44-10-314, C.R.S., this waiver shall be valid until the state licensing authority takes final action to approve or deny the renewal of the license. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license. Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority release the following information and supporting documentation to the Colorado Marijuana Enforcement Division, which is acting as Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to obtain the information specified below.

1. Whether the Applicant/Licensee has failed to file any state tax return with the Colorado Department of Revenue or any other state or local taxing authority by the required due date (determined with regard to any extension(s) of time for filing) for any tax year for which filing of a return might have been required.
2. Whether the Applicant/Licensee has failed to pay any tax, penalty, or interest liability within 30 days of the date on which the Colorado Department of Revenue or any other state or local taxing authority gave notice of the amount due and requested payment.
3. Whether the Applicant/Licensee has entered into a payment plan with the Colorado Department of Revenue or any other state or local taxing authority and whether Applicant/Licensee is current on any payments required by said payment plan.

that the Investigatory Agencies may conduct a complete and comprehensive investigation to determine the accuracy of all information gathered. However, the State of Colorado, Investigatory Agencies, and other agents or employees of the State of Colorado shall not be held liable for the receipt, use, or dissemination of inaccurate information. I, on behalf of the applicant, its legal representatives, and assigns, hereby release, waive, discharge, and agree to hold harmless, and otherwise waive liability as to the State of Colorado, Investigatory Agencies, and other agents or employees of the State of Colorado for any damages resulting from any use, disclosure, or publication in any manner, other than a willfully unlawful disclosure or publication, of any material or information acquired during inquiries, investigations, or hearings, and hereby authorize the lawful use, disclosure, or publication of this material or information. Any information contained within my application, contained within any financial or personnel record, or otherwise found, obtained, or maintained by the Investigatory Agencies, shall be accessible to law enforcement agents of this or any other state, the government of the United States, or any foreign country.

I Accept :

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Applicant's Signature : Thomas Scudder

Date : 07/11/2022

Applicant's Request to Release Information

1. I hereby authorize and request all persons to whom this request is presented having information relating to or concerning the above named applicant to furnish such information to a duly appointed agent of the Marijuana Enforcement Division whether or not such information would otherwise be protected from the disclosure by any constitutional, statutory or common law privilege.
2. I hereby authorize and request all persons to whom this request is presented having documents relating to or concerning the above named applicant to permit a duly appointed agent of the Marijuana Enforcement Division to review and copy any such documents, whether or not such documents would otherwise be protected from disclosure by any constitutional, statutory, or common law privilege.
3. I hereby authorize and request the Colorado Department of Revenue to permit a duly appointed agent of the Marijuana Enforcement Division to obtain, receive, review, copy, discuss and use any such tax information or documents relating to or concerning the above named applicant, whether or not such information or documents would otherwise be protected from disclosure by any constitutional, statutory, or common law privilege.
4. If the person to whom this request is presented is a brokerage firm, bank, savings and loan, or other financial institution or an officer of the same, I/we hereby authorize and request that a duly appointed agent of the Marijuana Enforcement Division be permitted to review and obtain copies of any and all documents, records or correspondence pertaining to me/us, including but not limited to past loan information, notes co-signed by me/us, checking account records, savings deposit records, safe deposit box records, passbook records, and general ledger folio sheets.
5. I do hereby make, constitute, and appoint any duly appointed agent of the Colorado Marijuana Enforcement Division, my true and lawful attorney in fact for me in my name, place, stead, and on my behalf and for my use and benefit:
6. (a) To request, review, copy sign for, or otherwise act for investigative purposes with respect to documents and information in the possession of the person to whom this request is presented as I might;
7. (b) To name the person or entity to whom this request is presented and insert that person's name in the appropriate location in this request:
8. (c) To place the name of the agent presenting this request in the appropriate location on this request.
9. I grant to said attorney in fact full power and authority to do, take, and perform all and every act and thing whatsoever requisite, proper, or necessary to be done, in the exercise of any of the rights and powers herein

, state under penalty of perjury, pursuant to §18-8-503, that the foregoing is true and correct to the best of my knowledge, information and belief.

Signature of Authorized Representative : Thomas Scudder

Date : 07/11/2022

AFFIRMATION OF REASONABLE CARE – PUBLICLY TRADED CORPORATION

Pursuant to subsections 44-10-309(5) C.R.S. and Rule 2-230(D), Applicant or Licensee affirms that, prior to submission of this application, it exercised reasonable care to confirm its Non-objecting Passive Beneficial Owner, (including any Qualified Institutional Investors) and Indirect Financial Interest Holders, are not Persons prohibited from being issued or holding a license by section 44-10-307 C.R.S., or otherwise restricted from holding an interest under the Colorado Regulated Marijuana Business Code. An Applicant's or Licensee's failure to exercise reasonable care is a basis for denial, fine, suspension, revocation or other sanction by the State Licensing Authority.

I,

Name :

, as Controlling Beneficial Owner or Manager for

Business Name :

, state under penalty of perjury, pursuant to §18-8-503, that the foregoing is true and correct to the best of my knowledge, information and belief.

Signature of Authorized Representative :

Date :

Addendum A - Publicly Traded Company

Stock Trading Symbol :

NAICS/SIC Code :

Name of Exchange(s) traded on :

Identify all regulatory agencies with oversight over the company's securities

Regulatory Agency:

Reporting agencies required reports submitted on :

Provide a list of sanctions, penalties, assessments, or cease and desist orders by any securities regulatory agency, including but not limited to the US Securities and Exchange Commission or the Canadian Securities Administrators (.HEIC file extension NOT supported).

uploadlistsanc:

Confirm that the QPF is current with all required filings pursuant to any applicable requirements by any securities regulatory.

Current/Not Current :

Confirm that ALL required findings of suitability, including all QPF managers, investment advisers, investment adviser representatives, any trustee or equivalent, and any other person that controls the investment in, or management or operations of, the RMB, have been obtained SINCE the QPF became effective.

Yes/No :

Addendum C- Qualified Institutional Investor

Provide identities of all Regulators with oversight over the QII's securities

QII Regulators:

Reporting agencies required reports submitted on: :

List of Sanctions, penalties, assessments, or cease and desist orders by any securities regulatory agency, including but not limited to the United States Securities and Exchange Commission or the Canadian Securities Administrators (.HEIC file extension NOT supported).

listsanc:

Attach the most recent list of PBO's possessed by the QII (.HEIC file extension NOT supported).

pbosbytheqii:

Questions

Confirm that the QII is current with all required filings pursuant to any applicable requirements by any securities regulatory.

Current/Not Current :

Confirm that ALL required findings of suitability including all QII managers, investment advisers, investment adviser representatives, any trustee or equivalent, and any other person that controls the investment in, or management or operations of, the RMB have been obtained PRIOR TO the QII becoming effective

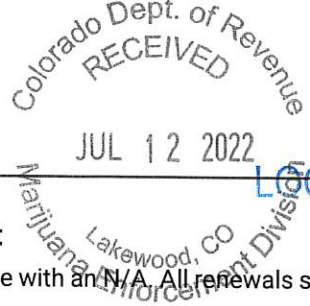
Yes/No :

Affirmation of Complete Application

I affirm that I have submitted a complete application and by selecting the "I Affirm and Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Affirm and Accept :

Signature : Thomas Scudder



LOCAL AUTHORITY COPY

Renewal Application Information

Renewal Application Instructions and Checklist

Answer every question. If a question doesn't apply, indicate with an N/A. All renewals should be submitted prior to expiration.

The disclosure requirements and the main application must be completed in full by all applicants. If this renewal includes a PTC, QPF, or QII, the appropriate addendum must also be completed.

NOTE: There is no longer a grace period for the renewal of RMB licenses. If your license expires, you will need to cease operations and reapply for a new RMB license and pay all required fees.

See fee table on website: www.colorado.gov/revenue/med

All Forms Signed & Attached

Each of the following forms must be completed and signed by a CBO of the RMB and included with the application:

- Affirmation & Consent
- Tax Check Authorization
- Investigation Authorization/Authorization to Release Information
- Applicant's Request to Release Information
- Affirmation of Reasonable Care
- Upon request by the Division, an Applicant must provide additional information or documents required to process and investigate the application, within seven (7) days of the request. Please note: This deadline may be extended for a period of time commensurate with the scope of the request.

Please go [here](#) for the affidavits and release packet each owner will need to fill out and sign.

Business Information

Applicant's Legal Business Name : DMT PAONIA LLC

License Number : 402R-00938

License Type : Retail Marijuana Store

License Expiration Date : 2022-09-23

Choose the type of grow if renewing a cultivation.

Indoor, Outdoor or Mixed : N/A

List all Registered Trade names here. If you do not have a trade name, please put N/A.

Trade Name(s) (DBA) : EmJ's

Federal Taxpayer ID (FEIN) : 871443780

Colorado Sales Tax License # : 94945745-0002

Name of Registered Agent : Dale A Cecil

Physical Address

Street Address of Marijuana Business : 232 Grand Avenue

City : Paonia

County : Delta

State : Colorado - CO

ZIP : 81428

Country : United States

Phone Number : 7192333425

Business Email : ts1086@aol.com

Mailing Address

Mailing Address (include suite or apt. #) : 2918 Wood Ave

City : Colorado Springs

County : El Paso

State : Colorado - CO

Zip : 80709

Country : United States

Primary Contact Person

Primary Contact Person for Business (Full name) : Thomas Scudder

Phone Number : (719)-233-3425

Email : ts1086@aol.com

Questions

Is the licensee (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) under the age of twenty-one years?

Yes/No : No

Has the applicant or any business entity owned by the applicant, ever owned or applied for a Marijuana license in this or any other jurisdiction, foreign or domestic?

Yes/No : Yes

If yes, has it been subject to any of the following actions since the last renewal: (1) denial; (2) surrender; (3) order to show cause; (4) suspension; (5) fine; (6) revocation; (7) stipulation or settlement; (8) withdrawn.

Field6-17 : No

Please attach any applicable supporting documents (.HEIC file extension NOT supported).

SupportingDocumentation:

Do you have legal possession of the licensed premises?

Yes/No : Yes

In the past year, has the licensee (including all parent or subsidiary companies, if any) had a tax lien filed against it, or become delinquent in the payment or fling of any judgments, taxes, interest or penalties owed to the State of Colorado.

Yes/No : No

In the past year, has the licensee (including all parent or subsidiary companies, if any), been indicted, served with a criminal summons, charged with or convicted of ANY crime or offense in any manner? Include ALL offenses regardless of class of crime or outcome, even if the charges were dismissed or you were found not guilty.

Yes/No : No

Within the last 12 months, has there been a change in ownership or ownership allocation, a transfer of stock, a change in the incorporation or in the corporate by-laws, or any other change affecting ownership or organizational structure of the licensee or its subsidiaries/affiliates?

Yes/No : No

Ownership Structure

List Controlling Beneficial Owners with 10% or greater ownership and/or Executive Officers, managers and any other individual that Controls the RMB.

Corporate Owners:

Is the Owner a Natural Person? : Yes

If the owner is a Person, enter the name below.

First Name : Thomas

Middle Name : Alan

Last Name : Scudder

Business Associated With : DMT Paonia LLC

Ownership Percentage in Controlling Entity/Parent Company : 90.01

Ownership Percentage in Applicant :

Upload affirmation and release packet(s) here for at least one Controlling Beneficial Owner (.HEIC file extension NOT supported).

affirmationpacket:

CBO packet.pdf

Are there any outstanding options, warrants or contracts, that may be exercised into an Owner's Interest in the RMB within the next 60 days that would constitute a CBO?

Yes/No : No

Are there any other Persons, other than those listed in the Ownership Structure, that can control the RMB?

Yes/No : No

Are any owners renewing their Owners Licenses with this application?

Yes/No : No

Has the applicant exercised reasonable care to confirm that its CBO's, PBO's (that are Non-Objecting PBO's), Qualified Institutional investors and Indirect Financial Interest Holders are NOT Person(s) prohibited under Section C.R.S. 44-10-307? (Publicly Traded Companies excluded)

Yes/No : Yes

Have any CBO's been removed or moved to PBO ownership status since the prior application?

Yes/No : No

List all Indirect Financial Interest Holders (if applicable).

Interest Holder:

Local Licensing Authority

Local Licensing Authority : Town Of Paonia

Local Licensing Authority Contact Name (if known) : Corinne Ferguson

Contact Phone Number (if known) : (970) 527-4101

Contact Email (if known) : corinne@townofpaonia.com

Current License Status with Local Authority

Status : Current Valid License No. 2022-4001

Local License Expiration

Date of Expiration : 07/11/2022

Renewal Required Disclosures

Provide a copy of the Local Licensing Authority or Local Jurisdiction approval, licensure, and/or documentation demonstrating timely submission of pending local license renewal application (.HEIC file extension NOT supported).

CopyofLocallicense:

DMT Paonia Local Application 2022.pdf

DMT Paonia-Town of Paonia MMJ License.pdf

Provide a list of any sanctions, penalties, assessments or cease and desist orders.

List here :

First renewal of the year for each entity must include the following:

Consolidated Financial Statements prepared in the preceding 365 days (either calendar or fiscal year basis) (.HEIC file extension NOT supported).

FinancialStatements:

Have your financial statements been audited? (Audited required for PTC)

Yes/No :

If available online, cite location.

Online Location :

Provide a copy of any contracts, agreements, royalty agreements, equipment leases, financing agreement, security contract or any other IFIH required to be disclosed by Rule 2-230(A)(3). (.HEIC file extension NOT supported)

Agreements:

Provide a copy of any management agreement(s) (.HEIC file extension NOT supported).

Copyofmanagementagreements:

Tax Documents establishing compliant return filing and payment of taxes related to any RMB, in which the Person is, or was, required to file and pay taxes. (Do not include entire tax return) (.HEIC file extension NOT supported).

Taxdocumentation:

Provide each of the following (only if changed since the last submission):

Organizational Documents- Choose which is being provided.

Choose one : No Change

Upload document (.HEIC file extension NOT supported).

Orgdocs:

Corporate Governance Document- Choose one

Choose one : No Change

Certificate of Good Standing from jurisdiction where Entity was formed. (If no change, click selection below) (.HEIC file extension NOT supported).

CertificateGoodStanding:

DMT Paonia Cert of Good Standing 7-2022.pdf

If no change, check box.

No Change :

Provide Proof of Possession of Licensed Premises, including any amendments and/or extensions. Choose which is being provided.

Deed, lease, etc. : Lease

Upload proof of possession document here (.HEIC file extension NOT supported).

proofposdoc:

Facility Diagrams- Provide a Legible and Accurate diagram for the facility. The diagram must include a plan for the Licensed Premises AND a separate plan for the Security/Surveillance, including camera location, number and direction of coverage (.HEIC file extension NOT supported).

Facility Diagrams:

DMT Paonia Camera Locations.docx

DMT Paonia Floor Plan 2022.docx

If no change to facility and security, check box below.

No Change :

Organizational Chart, including the identity and ownership percentage of all CBO's. (If no change check box below) (.HEIC file extension NOT supported).

OrganizationalChart:

If no change to organizational chart, check box below.

No change to Org chart :

Affirmation & Consent

I state under Penalty for offering a false instrument for recording, pursuant to 18-5-114 C.R.S., that the entire Renewal Employee License Application, statements, attachments, and supporting schedules are true and correct to the best of my knowledge and belief, and that this statement is executed with the knowledge that misrepresentation or failure to reveal information requested, may be deemed sufficient cause for the refusal to issue a Marijuana license by the State Licensing Authority. Further, I am aware that later discovery of an omission or misrepresentation made in the above statements, may be grounds for denial of a Marijuana application or the revocation of the license. I am voluntarily submitting this application to the Colorado Marijuana Licensing Authority, under oath, with full knowledge that I may be charged with perjury or other crimes for intentional omissions and misrepresentations pursuant to Colorado law or for offering a false instrument for recording pursuant to 18-5-114 C.R.S. I further consent to any background investigation necessary to determine my present and continuing suitability and that this consent continues as long as I hold a Colorado Marijuana license.

Note: If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your banking account electronically.

I Accept :

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Applicant's Signature : Thomas Scudder

Date : 07/11/2022

Tax Check Authorization and Request To Release Information

I am signing this waiver on behalf of the "Applicant/Licensee" to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documents that would otherwise be confidential. If I am signing this waiver for someone other than myself, I certify that I have the authority to execute this waiver on behalf of the Applicant/Licensee. The information and documentation obtained pursuant to this waiver will be used in connection with the Applicant/Licensee's application or licensure with the Colorado Marijuana Enforcement Division, which requires proof of compliance with certain tax obligations pursuant to several statutory provisions, including sections 44-10-202(1) and 44-10-307(1)(e), C.R.S. This waiver is made pursuant to section 39-21-113(4), C.R.S.; and any other similar law or ordinance concerning the confidentiality of tax returns and return information.

This waiver shall be valid while the application is pending and, if the application is approved, (1) for one year from the date of licensure or; (2) if applying for an employee license under the medical marijuana code, for two years from the date of licensure. If the license is administratively continued pursuant to section 44-10-314, C.R.S., this waiver shall be valid until the state licensing authority takes final action to approve or deny the renewal of the license. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license. Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority release the following information and supporting documentation to the Colorado Marijuana Enforcement Division, which is acting as Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to obtain the information specified below.

1. Whether the Applicant/Licensee has failed to file any state tax return with the Colorado Department of Revenue or any other state or local taxing authority by the required due date (determined with regard to any extension(s) of time for filing) for any tax year for which filing of a return might have been required.
2. Whether the Applicant/Licensee has failed to pay any tax, penalty, or interest liability within 30 days of the date on which the Colorado Department of Revenue or any other state or local taxing authority gave notice of the amount due and requested payment.
3. Whether the Applicant/Licensee has entered into a payment plan with the Colorado Department of Revenue or any other state or local taxing authority and whether Applicant/Licensee is current on any payments required by said payment plan.

Applicant/Licensee authorizes the Colorado Department of Revenue and any other state or local taxing authority to release any additional information or documentation necessary to answer the questions above. Applicant/Licensee authorizes the Colorado Marijuana Enforcement Division and its legal representatives to use the information and documentation obtained from the Colorado Department of Revenue and any other state or local taxing authority in any administrative action regarding the application or license. To assist the Colorado Department of Revenue and any other state or local taxing authority locate the tax records, Applicant/Licensee is voluntarily providing the following information:

Name, address, phone number, and SSN (previously requested on this application).

I Accept :

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Legal Last Name : Scudder

Legal First Name : Thomas

Legal Middle Name : Alan

Signature : Thomas Alan Scudder

Date : 07/11/2022

Investigation Authorization/Authorization to Release Information

I hereby authorize the Colorado Marijuana Licensing Authority, the Marijuana Enforcement Division, (hereafter, the Investigatory Agencies) to conduct a complete investigation into my personal background, using whatever legal means they deem appropriate. I hereby authorize any person or entity contacted by the Investigatory Agencies to provide any and all such information deemed necessary by the Investigatory Agencies. I hereby waive any rights of confidentiality in this regard. I understand that by signing this authorization, a financial record check may be performed. I authorize any financial institution to surrender to the Investigatory Agencies a complete and accurate record of such transactions that may have occurred with that institution, including, but not limited to, internal banking memoranda, past and present loan applications, financial statements and any other documents relating to my personal or business financial records in whatever form and wherever located. I understand that by signing this authorization, a financial record check of my tax filing and tax obligation status may be performed. I authorize the Colorado Department of Revenue to surrender to the Investigatory Agencies a complete and accurate record of any and all tax information or records relating to me. I authorize the Investigatory Agencies to obtain, receive, review, copy, discuss and use any such tax information or documents relating to me. I authorize the release of this type of information, even though such information may be designated as "confidential" or "nonpublic" under the provisions of state or federal laws. I understand that by signing this authorization, a criminal history check will be performed. I authorize the Investigatory Agencies to obtain and use from any source, any information concerning me contained in any type of criminal history record files, wherever located. I understand that the criminal history record files contain records of arrests which may have resulted in a disposition other than a finding of guilt (i.e., dismissed charges, or charges that resulted in a not guilty finding). I understand that the information may contain listings of charges that resulted in suspended imposition of sentence, even though I successfully completed the conditions of said sentence and was discharged pursuant to law. I authorize the release of this type of information, even though this record may be designated as "confidential" or "nonpublic" under the provisions of state or federal laws. The Investigatory Agencies reserve the right to investigate all relevant information and facts to their satisfaction. I understand

that the Investigatory Agencies may conduct a complete and comprehensive investigation to determine the accuracy of all information gathered. However, the State of Colorado, Investigatory Agencies, and other agents or employees of the State of Colorado shall not be held liable for the receipt, use, or dissemination of inaccurate information. I, on behalf of the applicant, its legal representatives, and assigns, hereby release, waive, discharge, and agree to hold harmless, and otherwise waive liability as to the State of Colorado, Investigatory Agencies, and other agents or employees of the State of Colorado for any damages resulting from any use, disclosure, or publication in any manner, other than a willfully unlawful disclosure or publication, of any material or information acquired during inquiries, investigations, or hearings, and hereby authorize the lawful use, disclosure, or publication of this material or information. Any information contained within my application, contained within any financial or personnel record, or otherwise found, obtained, or maintained by the Investigatory Agencies, shall be accessible to law enforcement agents of this or any other state, the government of the United States, or any foreign country.

I Accept :

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Applicant's Signature : Thomas Scudder

Date : 07/11/2022

Applicant's Request to Release Information

1. I hereby authorize and request all persons to whom this request is presented having information relating to or concerning the above named applicant to furnish such information to a duly appointed agent of the Marijuana Enforcement Division whether or not such information would otherwise be protected from the disclosure by any constitutional, statutory or common law privilege.
2. I hereby authorize and request all persons to whom this request is presented having documents relating to or concerning the above named applicant to permit a duly appointed agent of the Marijuana Enforcement Division to review and copy any such documents, whether or not such documents would otherwise be protected from disclosure by any constitutional, statutory, or common law privilege.
3. I hereby authorize and request the Colorado Department of Revenue to permit a duly appointed agent of the Marijuana Enforcement Division to obtain, receive, review, copy, discuss and use any such tax information or documents relating to or concerning the above named applicant, whether or not such information or documents would otherwise be protected from disclosure by any constitutional, statutory, or common law privilege.
4. If the person to whom this request is presented is a brokerage firm, bank, savings and loan, or other financial institution or an officer of the same, I/we hereby authorize and request that a duly appointed agent of the Marijuana Enforcement Division be permitted to review and obtain copies of any and all documents, records or correspondence pertaining to me/us, including but not limited to past loan information, notes co-signed by me/us, checking account records, savings deposit records, safe deposit box records, passbook records, and general ledger folio sheets.
5. I do hereby make, constitute, and appoint any duly appointed agent of the Colorado Marijuana Enforcement Division, my true and lawful attorney in fact for me in my name, place, stead, and on my behalf and for my use and benefit:
6. (a) To request, review, copy sign for, or otherwise act for investigative purposes with respect to documents and information in the possession of the person to whom this request is presented as I might;
7. (b) To name the person or entity to whom this request is presented and insert that person's name in the appropriate location in this request:
8. (c) To place the name of the agent presenting this request in the appropriate location on this request.
9. I grant to said attorney in fact full power and authority to do, take, and perform all and every act and thing whatsoever requisite, proper, or necessary to be done, in the exercise of any of the rights and powers herein

granted, as fully to all intents and purposes as I might or could do if personally present, with full power of substitution or revocation, hereby ratifying and confirming all that said attorney in fact, or his substitute or substitutes, shall lawfully do or cause to be done by virtue of this power of attorney and the rights and powers herein granted.

10. This power of attorney ends twenty-four (24) months from the date of execution.

11. The above named applicant has filed with the Colorado Marijuana Licensing Authority an application for a Marijuana license. Said applicant understands that he/she is seeking the granting of a privilege and acknowledges that the burden of proving its qualifications for a favorable determination is at all times on the applicant. Said applicant accepts any risk of adverse public notice, embarrassment, criticism, or other action of financial loss, which may result from action with respect to this application.

12. I do, for myself, my heirs, executors, administrators, successors, and assigns, hereby release, remise, and forever discharge the person to whom this request is presented, and his agents and employees from all and all manner or actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the applicant ever had, now has, may have, or claims to have against the person to whom this request is being presented or his agents or employees arising out of or by reason of complying with the request.

13. I agree to indemnify and hold harmless the person to whom this request is presented and his agents and employees from and against all claims, damages, losses, and expenses, including reasonable attorneys' fees arising out of or by reason of complying with this request.

14. A reproduction of this request by photocopying or similar process shall be for all intents and purposes as valid as the original.

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Applicant's Signature : Thomas Scudder

Date : 07/11/2022

Reasonable Care (Choose one)

AFFIRMATION OF REASONABLE CARE – PRIVATE COMPANY

Pursuant to subsections 44-10-309(4) C.R.S. and Rule 2-230(D), Applicant or Licensee affirms that, prior to submission of this application, it exercised reasonable care to confirm its Passive Beneficial Owners, (including any Qualified Institutional Investors) and Indirect Financial Interest Holders, are not Persons prohibited from being issued or holding a license by section 44-10-307 C.R.S., or otherwise restricted from holding an interest under the Colorado Regulated Marijuana Business Code. An Applicant's or Licensee's failure to exercise reasonable care is a basis for denial, fine, suspension, revocation or other sanction by the State Licensing Authority.

I,

Name : Thomas Scudder

, as Controlling Beneficial Owner or Manager for

Business Name : DMT Paonia LLC

, state under penalty of perjury, pursuant to §18-8-503, that the foregoing is true and correct to the best of my knowledge, information and belief.

Signature of Authorized Representative : Thomas Scudder

Date : 07/11/2022

AFFIRMATION OF REASONABLE CARE – PUBLICLY TRADED CORPORATION

Pursuant to subsections 44-10-309(5) C.R.S. and Rule 2-230(D), Applicant or Licensee affirms that, prior to submission of this application, it exercised reasonable care to confirm its Non-objecting Passive Beneficial Owner, (including any Qualified Institutional Investors) and Indirect Financial Interest Holders, are not Persons prohibited from being issued or holding a license by section 44-10-307 C.R.S., or otherwise restricted from holding an interest under the Colorado Regulated Marijuana Business Code. An Applicant’s or Licensee’s failure to exercise reasonable care is a basis for denial, fine, suspension, revocation or other sanction by the State Licensing Authority.

I,

Name :

, as Controlling Beneficial Owner or Manager for

Business Name :

, state under penalty of perjury, pursuant to §18-8-503, that the foregoing is true and correct to the best of my knowledge, information and belief.

Signature of Authorized Representative :

Date :

Addendum A - Publicly Traded Company

Stock Trading Symbol :

NAICS/SIC Code :

Name of Exchange(s) traded on :

Identify all regulatory agencies with oversight over the company's securities

Regulatory Agency:

Reporting agencies required reports submitted on: :

Provide a list of sanctions, penalties, assessments, or cease and desist orders by any securities regulatory agency, including but not limited to the US Securities and Exchange Commission or the Canadian Securities Administrators (.HEIC file extension NOT supported).

uploadlistsanc:

Attach the most recent list of Non-Objecting Beneficial owners possessed by the PTC. (First renewal of the year only) (.HEIC file extension NOT supported).

NonObjectingBeneown:

If there have been any changes in the business objectives of the Publicly Traded Company, provide documentation that establishes it still qualifies to hold a RMB license as referenced in 44-10-103 (50).

Description :

Attach documents requiring divestiture of any CBO that is prohibited by Section 44-10-307 that has had his or her Owner's License revoked or has been found unsuitable (.HEIC file extension NOT supported).

DivestiturePlan:

If the Licensee or RMB is required to have audited financial statements by another regulator (e.g. United States Securities and Exchange Commission or the Canadian Securities Administrators) the financial statements provided to the Division must be audited and must also include all footnotes, schedules, auditors' report(s), and auditor's opinion(s). If the financial statements are publicly available on a website (e.g. EDGAR or SEDAR), the Licensee or RMB may provide notification of the website link where the financial statements can be accessed in lieu of hardcopy submission. (See Rule 2-225(G)(4)(a)) (.HEIC file extension NOT supported).

auditedfindocs:

Questions

Confirm that the PTC is current with all required filings pursuant to any applicable requirements by any securities regulatory authority including, but not limited to, the United States Securities and Exchange Commission or the Canadian Securities Administrators.

Current/Not Current :

Confirm that ALL required findings of suitability have been obtained PRIOR TO the PTC becoming a CBO.

Yes/No :

Confirm that all mandatory filings for CBO's as required by any securities regulatory authority, including, but not limited to the United States Securities and Exchange Commission or the Canadian Securities Administrators, have been filed and the MED has been provided concurrent notice with the filing.

Yes/No :

Addendum B- Qualified Private Fund

Identify all regulatory agencies with oversight over the QPF's securities.

Regulatory Agency Name(s):

Reporting agencies required reports submitted on: :

Provide a list of sanctions, penalties, assessments, or cease and desist orders by any securities regulatory agency, including but not limited to the US Securities and Exchange Commission or the Canadian Securities Administrators (.HEIC file extension NOT supported).

sanc:

Questions

Confirm that the QPF is current with all required filings pursuant to any applicable requirements by any securities regulatory.

Current/Not Current :

Confirm that ALL required findings of suitability, including all QPF managers, investment advisers, investment adviser representatives, any trustee or equivalent, and any other person that controls the investment in, or management or operations of, the RMB, have been obtained SINCE the QPF became effective.

Yes/No :

Addendum C- Qualified Institutional Investor

Provide identities of all Regulators with oversight over the QII's securities

QII Regulators:

Reporting agencies required reports submitted on: :

List of Sanctions, penalties, assessments, or cease and desist orders by any securities regulatory agency, including but not limited to the United States Securities and Exchange Commission or the Canadian Securities Administrators (.HEIC file extension NOT supported).

listsanc:

Attach the most recent list of PBO's possessed by the QII (.HEIC file extension NOT supported).

pbosbytheqii:

Questions

Confirm that the QII is current with all required filings pursuant to any applicable requirements by any securities regulatory.

Current/Not Current :

Confirm that ALL required findings of suitability including all QII managers, investment advisers, investment adviser representatives, any trustee or equivalent, and any other person that controls the investment in, or management or operations of, the RMB have been obtained PRIOR TO the QII becoming effective

Yes/No :

Affirmation of Complete Application

I affirm that I have submitted a complete application and by selecting the "I Affirm and Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Affirm and Accept :

Signature : Thomas Scudder

Date : 07/11/2022

Renewal Application Information

Renewal Application Instructions and Checklist

Answer every question. If a question doesn't apply, indicate with an N/A. All renewals should be submitted prior to expiration.

The disclosure requirements and the main application must be completed in full by all applicants. If this renewal includes a PTC, QPF, or QII, the appropriate addendum must also be completed.

NOTE: There is no longer a grace period for the renewal of RMB licenses. If your license expires, you will need to cease operations and reapply for a new RMB license and pay all required fees.

See fee table on website: www.colorado.gov/revenue/med

All Forms Signed & Attached

Each of the following forms must be completed and signed by a CBO of the RMB and included with the application:

- Affirmation & Consent
- Tax Check Authorization
- Investigation Authorization/Authorization to Release Information
- Applicant's Request to Release Information
- Affirmation of Reasonable Care
- Upon request by the Division, an Applicant must provide additional information or documents required to process and investigate the application, within seven (7) days of the request. Please note: This deadline may be extended for a period of time commensurate with the scope of the request.

Please go [here](#) for the affidavits and release packet each owner will need to fill out and sign.

Business Information

Applicant's Legal Business Name : VALLEY HIGH LLC

License Number : 402R-00934

License Type : Retail Marijuana Store

License Expiration Date : 2022-08-27

Choose the type of grow if renewing a cultivation.

Indoor, Outdoor or Mixed : N/A

List all Registered Trade names here. If you do not have a trade name, please put N/A.

Trade Name(s) (DBA) :

Federal Taxpayer ID (FEIN) : 853907518

Colorado Sales Tax License # : 94941709-0000

Name of Registered Agent : United States Corporation Agents, Inc.

Ownership Type : LLC

Physical Address

Street Address of Marijuana Business : 512 2nd Street

City : Paonia

County : Delta

State : Colorado - CO

ZIP : 81428

Country : United States

Phone Number : 9705271077

Business Email : valleyhighllc@gmail.com

Mailing Address

Mailing Address (include suite or apt. #) : P.O. Box 965

City : Paonia

County : Delta

State : Colorado - CO

Zip : 81428

Country : United States

Primary Contact Person

Primary Contact Person for Business (Full name) : Micah Nichole Erickson

Phone Number : (970)-361-6875

Email : valleyhighllc@gmail.com

Questions

Is the licensee (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) under the age of twenty-one years?

Yes/No : No

Has the applicant or any business entity owned by the applicant, ever owned or applied for a Marijuana license in this or any other jurisdiction, foreign or domestic?

Yes/No : Yes

If yes, has it been subject to any of the following actions since the last renewal: (1) denial; (2) surrender; (3) order to show cause; (4) suspension; (5) fine; (6) revocation; (7) stipulation or settlement; (8) withdrawn.

Field6-17 : No

Please attach any applicable supporting documents (.HEIC file extension NOT supported).

SupportingDocumentation:

colo license mj

Do you have legal possession of the licensed premises?

Yes/No : Yes

In the past year, has the licensee (including all parent or subsidiary companies, if any) had a tax lien filed against it, or become delinquent in the payment or fling of any judgments, taxes, interest or penalties owed to the State of Colorado.

Yes/No : No

In the past year, has the licensee (including all parent or subsidiary companies, if any), been indicted, served with a criminal summons, charged with or convicted of ANY crime or offense in any manner? Include ALL offenses regardless of class of crime or outcome, even if the charges were dismissed or you were found not guilty.

Yes/No : No

Within the last 12 months, has there been a change in ownership or ownership allocation, a transfer of stock, a change in the incorporation or in the corporate by-laws, or any other change affecting ownership or organizational structure of the licensee or its subsidiaries/affiliates?

Yes/No : No

Ownership Structure

List Controlling Beneficial Owners with 10% or greater ownership and/or Executive Officers, managers and any other individual that Controls the RMB.

Corporate Owners:

Is the Owner a Natural Person? : Yes

If the owner is a Person, enter the name below.

First Name : Micah

Middle Name : Nichole

Last Name : Erickson

Business Associated With : Valley High LLC

Ownership Percentage in Controlling Entity/Parent Company : 50%

Ownership Percentage in Applicant : 50%

Is the Owner a Natural Person? : Yes

If the owner is a Person, enter the name below.

First Name : Jesse

Middle Name : James

Last Name : Erickson

Business Associated With : Valley High LLC

Ownership Percentage in Controlling Entity/Parent Company : 50%

Ownership Percentage in Applicant : 50%

Upload affirmation and release packet(s) here for at least one Controlling Beneficial Owner (.HEIC file extension NOT supported).

affirmationpacket:

Operating Agreement-4.pdf

Are there any outstanding options, warrants or contracts, that may be exercised into an Owner's Interest in the RMB within the next 60 days that would constitute a CBO?

Yes/No : No

Are there any other Persons, other than those listed in the Ownership Structure, that can control the RMB?

Yes/No : No

Are any owners renewing their Owners Licenses with this application?

Yes/No : No

Has the applicant exercised reasonable care to confirm that its CBO's, PBO's (that are Non-Objecting PBO's), Qualified Institutional investors and Indirect Financial Interest Holders are NOT Person(s) prohibited under Section C.R.S. 44-10-307? (Publicly Traded Companies excluded)

Yes/No : Yes

Have any CBO's been removed or moved to PBO ownership status since the prior application?

Yes/No : No

List all Indirect Financial Interest Holders (if applicable).

Interest Holder:

Local Licensing Authority

Local Licensing Authority : City of Paonia

Local Licensing Authority Contact Name (if known) : Corin Ferguson

Contact Phone Number (if known) : (970) 527-4101

Contact Email (if known) : corrine@townofpaonia.com

Current License Status with Local Authority

Status : Approved

Local License Expiration

Date of Expiration : 08/27/2022

Renewal Required Disclosures

Provide a copy of the Local Licensing Authority or Local Jurisdiction approval, licensure, and/or documentation demonstrating timely submission of pending local license renewal application (.HEIC file extension NOT supported).

CopyofLocallicense:

Scan 5.jpeg

Provide a list of any sanctions, penalties, assessments or cease and desist orders.

List here : N/A

First renewal of the year for each entity must include the following:

Consolidated Financial Statements prepared in the preceding 365 days (either calendar or fiscal year basis) (.HEIC file extension NOT supported).

FinancialStatements:

ERICKSON JESSE & MICAH 2021 Form 1040.pdf

Have your financial statements been audited? (Audited required for PTC)

Yes/No : Yes

If available online, cite location.

Online Location : N/A

Provide a copy of any contracts, agreements, royalty agreements, equipment leases, financing agreement, security contract or any other IFIH required to be disclosed by Rule 2-230(A)(3). (.HEIC file extension NOT supported)

Agreements:

Provide a copy of any management agreement(s) (.HEIC file extension NOT supported).

Copyofmanagementagreements:

Mgt 1.jpeg

Mgt.jpeg

Tax Documents establishing compliant return filing and payment of taxes related to any RMB, in which the Person is, or was, required to file and pay taxes. (Do not include entire tax return) (.HEIC file extension NOT supported).

Taxdocumentation:

ERICKSON JESSE & MICAH 2021 Form 1040.pdf

Provide each of the following (only if changed since the last submission):

Organizational Documents- Choose which is being provided.

Choose one : Operating Agreement for LLC

Upload document (.HEIC file extension NOT supported).

Orgdocs:

cert of good standing.pdf

Corporate Governance Document- Choose one

Choose one : Permitted, but not required for Privately held companies

Certificate of Good Standing from jurisdiction where Entity was formed. (If no change, click selection below) (.HEIC file extension NOT supported).

CertificateGoodStanding:

cert of good standing.pdf

If no change, check box.

No Change :

Provide Proof of Possession of Licensed Premises, including any amendments and/or extensions. Choose which is being provided.

Deed, lease, etc. : Rental Agreement

Upload proof of possession document here (.HEIC file extension NOT supported).

proofposdoc:

Lease 512 2nd St.jpeg

Lease 512 2nd St 7.jpeg

Lease 512 2nd St 1.jpeg

Lease 512 2nd St 2.jpeg

Lease 512 2nd St 3.jpeg

Lease 512 2nd St 4.jpeg

Lease 512 2nd St 5.jpeg

Lease 512 2nd St 6.jpeg

Facility Diagrams- Provide a Legible and Accurate diagram for the facility. The diagram must include a plan for the Licensed Premises AND a separate plan for the Security/Surveillance, including camera location, number and direction of coverage (.HEIC file extension NOT supported).

Facility Diagrams:

Diagram Facility.jpeg

If no change to facility and security, check box below.

No Change :

Organizational Chart, including the identity and ownership percentage of all CBO's. (If no change check box below) (.HEIC file extension NOT supported).

OrganizationalChart:

If no change to organizational chart, check box below.

No change to Org chart :

Affirmation & Consent

I state under Penalty for offering a false instrument for recording, pursuant to 18-5-114 C.R.S., that the entire Renewal Employee License Application, statements, attachments, and supporting schedules are true and correct to the best of my knowledge and belief, and that this statement is executed with the knowledge that misrepresentation or failure to reveal information requested, may be deemed sufficient cause for the refusal to issue a Marijuana license by the State Licensing Authority. Further, I am aware that later discovery of an omission or misrepresentation made in the above statements, may be grounds for denial of a Marijuana application or the revocation of the license. I am voluntarily submitting this application to the Colorado Marijuana Licensing Authority, under oath, with full knowledge that I may be charged with perjury or other crimes for intentional omissions and misrepresentations pursuant to Colorado law or for offering a false instrument for recording pursuant to 18-5-114 C.R.S. I further consent to any background investigation necessary to determine my present and continuing suitability and that this consent continues as long as I hold a Colorado Marijuana license.

Note: If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your banking account electronically.

I Accept :

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Applicant's Signature : Micah Nichole Erickson

Date : 07/15/2022

Tax Check Authorization and Request To Release Information

I am signing this waiver on behalf of the "Applicant/Licensee" to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documents that would otherwise be confidential. If I am signing this waiver for someone other than myself, I certify that I have the authority to execute this waiver on behalf of the Applicant/Licensee. The information and documentation obtained pursuant to this waiver will be used in connection with the Applicant/Licensee's application or licensure with the Colorado Marijuana Enforcement Division, which requires proof of compliance with certain tax obligations pursuant to several statutory provisions, including sections 44-10-202(1) and 44-10-307(1)(e), C.R.S. This waiver is made pursuant to section 39-21-113(4), C.R.S.; and any other similar law or ordinance concerning the confidentiality of tax returns and return information.

This waiver shall be valid while the application is pending and, if the application is approved, (1) for one year from the date of licensure or; (2) if applying for an employee license under the medical marijuana code, for two years from the date of licensure. If the license is administratively continued pursuant to section 44-10-314, C.R.S., this waiver shall be valid until the state licensing authority takes final action to approve or deny the renewal of the license. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license. Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority release the following information and supporting documentation to the Colorado Marijuana Enforcement Division, which is acting as Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to obtain the information specified below.

1. Whether the Applicant/Licensee has failed to file any state tax return with the Colorado Department of Revenue or any other state or local taxing authority by the required due date (determined with regard to any extension(s) of time for filing) for any tax year for which filing of a return might have been required.
2. Whether the Applicant/Licensee has failed to pay any tax, penalty, or interest liability within 30 days of the date on which the Colorado Department of Revenue or any other state or local taxing authority gave notice of the amount due and requested payment.
3. Whether the Applicant/Licensee has entered into a payment plan with the Colorado Department of Revenue or any other state or local taxing authority and whether Applicant/Licensee is current on any payments required by said payment plan.

Applicant/Licensee authorizes the Colorado Department of Revenue and any other state or local taxing authority to release any additional information or documentation necessary to answer the questions above. Applicant/Licensee authorizes the Colorado Marijuana Enforcement Division and its legal representatives to use the information and documentation obtained from the Colorado Department of Revenue and any other state or local taxing authority in any administrative action regarding the application or license. To assist the Colorado Department of Revenue and any other state or local taxing authority locate the tax records, Applicant/Licensee is voluntarily providing the following information:

Name, address, phone number, and SSN (previously requested on this application).

I Accept :

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Legal Last Name : Erickson

Legal First Name : Micah

Legal Middle Name : Nichole

Signature : Micah Nichole Erickson

Date : 07/15/2022

Investigation Authorization/Authorization to Release Information

I hereby authorize the Colorado Marijuana Licensing Authority, the Marijuana Enforcement Division, (hereafter, the Investigatory Agencies) to conduct a complete investigation into my personal background, using whatever legal means they deem appropriate. I hereby authorize any person or entity contacted by the Investigatory Agencies to provide any and all such information deemed necessary by the Investigatory Agencies. I hereby waive any rights of confidentiality in this regard. I understand that by signing this authorization, a financial record check may be performed. I authorize any financial institution to surrender to the Investigatory Agencies a complete and accurate record of such transactions that may have occurred with that institution, including, but not limited to, internal banking memoranda, past and present loan applications, financial statements and any other documents relating to my personal or business financial records in whatever form and wherever located. I understand that by signing this authorization, a financial record check of my tax filing and tax obligation status may be performed. I authorize the Colorado Department of Revenue to surrender to the Investigatory Agencies a complete and accurate record of any and all tax information or records relating to me. I authorize the Investigatory Agencies to obtain, receive, review, copy, discuss and use any such tax information or documents relating to me. I authorize the release of this type of information, even though such information may be designated as "confidential" or "nonpublic" under the provisions of state or federal laws. I understand that by signing this authorization, a criminal history check will be performed. I authorize the Investigatory Agencies to obtain and use from any source, any information concerning me contained in any type of criminal history record files, wherever located. I understand that the criminal history record files contain records of arrests which may have resulted in a disposition other than a finding of guilt (i.e., dismissed charges, or charges that resulted in a not guilty finding). I understand that the information may contain listings of charges that resulted in suspended imposition of sentence, even though I successfully completed the conditions of said sentence and was discharged pursuant to law. I authorize the release of this type of information, even though this record may be designated as "confidential" or "nonpublic" under the provisions of state or federal laws. The Investigatory Agencies reserve the right to investigate all relevant information and facts to their satisfaction. I understand that the Investigatory Agencies may conduct a complete and comprehensive investigation to determine the

accuracy of all information gathered. However, the State of Colorado, Investigatory Agencies, and other agents or employees of the State of Colorado shall not be held liable for the receipt, use, or dissemination of inaccurate information. I, on behalf of the applicant, its legal representatives, and assigns, hereby release, waive, discharge, and agree to hold harmless, and otherwise waive liability as to the State of Colorado, Investigatory Agencies, and other agents or employees of the State of Colorado for any damages resulting from any use, disclosure, or publication in any manner, other than a willfully unlawful disclosure or publication, of any material or information acquired during inquiries, investigations, or hearings, and hereby authorize the lawful use, disclosure, or publication of this material or information. Any information contained within my application, contained within any financial or personnel record, or otherwise found, obtained, or maintained by the Investigatory Agencies, shall be accessible to law enforcement agents of this or any other state, the government of the United States, or any foreign country.

I Accept :

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Applicant's Signature : Micah Nichole Erickson

Date : 07/15/2022

Applicant's Request to Release Information

1. I hereby authorize and request all persons to whom this request is presented having information relating to or concerning the above named applicant to furnish such information to a duly appointed agent of the Marijuana Enforcement Division whether or not such information would otherwise be protected from the disclosure by any constitutional, statutory or common law privilege.
2. I hereby authorize and request all persons to whom this request is presented having documents relating to or concerning the above named applicant to permit a duly appointed agent of the Marijuana Enforcement Division to review and copy any such documents, whether or not such documents would otherwise be protected from disclosure by any constitutional, statutory, or common law privilege.
3. I hereby authorize and request the Colorado Department of Revenue to permit a duly appointed agent of the Marijuana Enforcement Division to obtain, receive, review, copy, discuss and use any such tax information or documents relating to or concerning the above named applicant, whether or not such information or documents would otherwise be protected from disclosure by any constitutional, statutory, or common law privilege.
4. If the person to whom this request is presented is a brokerage firm, bank, savings and loan, or other financial institution or an officer of the same, I/we hereby authorize and request that a duly appointed agent of the Marijuana Enforcement Division be permitted to review and obtain copies of any and all documents, records or correspondence pertaining to me/us, including but not limited to past loan information, notes co-signed by me/us, checking account records, savings deposit records, safe deposit box records, passbook records, and general ledger folio sheets.
5. I do hereby make, constitute, and appoint any duly appointed agent of the Colorado Marijuana Enforcement Division, my true and lawful attorney in fact for me in my name, place, stead, and on my behalf and for my use and benefit:
6. (a) To request, review, copy sign for, or otherwise act for investigative purposes with respect to documents and information in the possession of the person to whom this request is presented as I might;
7. (b) To name the person or entity to whom this request is presented and insert that person's name in the appropriate location in this request:
8. (c) To place the name of the agent presenting this request in the appropriate location on this request.
9. I grant to said attorney in fact full power and authority to do, take, and perform all and every act and thing whatsoever requisite, proper, or necessary to be done, in the exercise of any of the rights and powers herein granted, as fully to all intents and purposes as I might or could do if personally present, with full power of

substitution or revocation, hereby ratifying and confirming all that said attorney in fact, or his substitute or substitutes, shall lawfully do or cause to be done by virtue of this power of attorney and the rights and powers herein granted.

10. This power of attorney ends twenty-four (24) months from the date of execution.

11. The above named applicant has filed with the Colorado Marijuana Licensing Authority an application for a Marijuana license. Said applicant understands that he/she is seeking the granting of a privilege and acknowledges that the burden of proving its qualifications for a favorable determination is at all times on the applicant. Said applicant accepts any risk of adverse public notice, embarrassment, criticism, or other action of financial loss, which may result from action with respect to this application.

12. I do, for myself, my heirs, executors, administrators, successors, and assigns, hereby release, remise, and forever discharge the person to whom this request is presented, and his agents and employees from all and all manner or actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the applicant ever had, now has, may have, or claims to have against the person to whom this request is being presented or his agents or employees arising out of or by reason of complying with the request.

13. I agree to indemnify and hold harmless the person to whom this request is presented and his agents and employees from and against all claims, damages, losses, and expenses, including reasonable attorneys' fees arising out of or by reason of complying with this request.

14. A reproduction of this request by photocopying or similar process shall be for all intents and purposes as valid as the original.

Electronic Signature Agreement. By selecting the "I Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Accept :

Applicant's Signature : Micah Nichole Erickson

Date : 07/28/2022

Reasonable Care (Choose one)

AFFIRMATION OF REASONABLE CARE – PRIVATE COMPANY

Pursuant to subsections 44-10-309(4) C.R.S. and Rule 2-230(D), Applicant or Licensee affirms that, prior to submission of this application, it exercised reasonable care to confirm its Passive Beneficial Owners, (including any Qualified Institutional Investors) and Indirect Financial Interest Holders, are not Persons prohibited from being issued or holding a license by section 44-10-307 C.R.S., or otherwise restricted from holding an interest under the Colorado Regulated Marijuana Business Code. An Applicant's or Licensee's failure to exercise reasonable care is a basis for denial, fine, suspension, revocation or other sanction by the State Licensing Authority.

I,

Name : Micah Nichole Erickson

, as Controlling Beneficial Owner or Manager for

Business Name : Valley High LLC

, state under penalty of perjury, pursuant to §18-8-503, that the foregoing is true and correct to the best of my knowledge, information and belief.

Signature of Authorized Representative : Micah Nichole Erickson

Date : 07/15/2022

AFFIRMATION OF REASONABLE CARE – PUBLICLY TRADED CORPORATION

Pursuant to subsections 44-10-309(5) C.R.S. and Rule 2-230(D), Applicant or Licensee affirms that, prior to submission of this application, it exercised reasonable care to confirm its Non-objecting Passive Beneficial Owner, (including any Qualified Institutional Investors) and Indirect Financial Interest Holders, are not Persons prohibited from being issued or holding a license by section 44-10-307 C.R.S., or otherwise restricted from holding an interest under the Colorado Regulated Marijuana Business Code. An Applicant's or Licensee's failure to exercise reasonable care is a basis for denial, fine, suspension, revocation or other sanction by the State Licensing Authority.

I,

Name : Micah Nichole Erickson

, as Controlling Beneficial Owner or Manager for

Business Name : Valley High LLC

, state under penalty of perjury, pursuant to §18-8-503, that the foregoing is true and correct to the best of my knowledge, information and belief.

Signature of Authorized Representative : Micah Nichole Erickson

Date : 07/15/2022

Addendum A - Publicly Traded Company

Stock Trading Symbol :

NAICS/SIC Code :

Name of Exchange(s) traded on :

Identify all regulatory agencies with oversight over the company's securities

Regulatory Agency:

Reporting agencies required reports submitted on: :

Provide a list of sanctions, penalties, assessments, or cease and desist orders by any securities regulatory agency, including but not limited to the US Securities and Exchange Commission or the Canadian Securities Administrators (.HEIC file extension NOT supported).

uploadlistsanc:

Attach the most recent list of Non-Objecting Beneficial owners possessed by the PTC. (First renewal of the year only) (.HEIC file extension NOT supported).

NonObjectingBeneown:

If there have been any changes in the business objectives of the Publicly Traded Company, provide documentation that establishes it still qualifies to hold a RMB license as referenced in 44-10-103 (50).

Description :

Attach documents requiring divestiture of any CBO that is prohibited by Section 44-10-307 that has had his or her Owner's License revoked or has been found unsuitable (.HEIC file extension NOT supported).

DivestiturePlan:

If the Licensee or RMB is required to have audited financial statements by another regulator (e.g. United States Securities and Exchange Commission or the Canadian Securities Administrators) the financial statements provided to the Division must be audited and must also include all footnotes, schedules, auditors' report(s), and auditor's opinion(s). If the financial statements are publicly available on a website (e.g. EDGAR or SEDAR), the Licensee or RMB may provide notification of the website link where the financial statements can be accessed in lieu of hardcopy submission. (See Rule 2-225(G)(4)(a)) (.HEIC file extension NOT supported).

auditedfindocs:

Questions

Confirm that the PTC is current with all required filings pursuant to any applicable requirements by any securities regulatory authority including, but not limited to, the United States Securities and Exchange Commission or the Canadian Securities Administrators.

Current/Not Current : Current

Confirm that ALL required findings of suitability have been obtained PRIOR TO the PTC becoming a CBO.

Yes/No : Yes

Confirm that all mandatory filings for CBO's as required by any securities regulatory authority, including, but not limited to the United States Securities and Exchange Commission or the Canadian Securities Administrators, have been filed and the MED has been provided concurrent notice with the filing.

Yes/No : Yes

Addendum B- Qualified Private Fund

Identify all regulatory agencies with oversight over the QPF's securities.

Regulatory Agency Name(s):

Reporting agencies required reports submitted on: :

Provide a list of sanctions, penalties, assessments, or cease and desist orders by any securities regulatory agency, including but not limited to the US Securities and Exchange Commission or the Canadian Securities Administrators (.HEIC file extension NOT supported).

sanc:

Questions

Confirm that the QPF is current with all required filings pursuant to any applicable requirements by any securities regulatory.

Current/Not Current : Current

Confirm that ALL required findings of suitability, including all QPF managers, investment advisers, investment adviser representatives, any trustee or equivalent, and any other person that controls the investment in, or management or operations of, the RMB, have been obtained SINCE the QPF became effective.

Yes/No : Yes

Addendum C- Qualified Institutional Investor

Provide identities of all Regulators with oversight over the QII's securities

QII Regulators:

Reporting agencies required reports submitted on: :

List of Sanctions, penalties, assessments, or cease and desist orders by any securities regulatory agency, including but not limited to the United States Securities and Exchange Commission or the Canadian Securities Administrators (.HEIC file extension NOT supported).

listsanc:

Attach the most recent list of PBO's possessed by the QII (.HEIC file extension NOT supported).

pbosbytheqii:

Questions

Confirm that the QII is current with all required filings pursuant to any applicable requirements by any securities regulatory.

Current/Not Current : Current

Confirm that ALL required findings of suitability including all QII managers, investment advisers, investment adviser representatives, any trustee or equivalent, and any other person that controls the investment in, or management or operations of, the RMB have been obtained PRIOR TO the QII becoming effective

Yes/No : Yes

Affirmation of Complete Application

I affirm that I have submitted a complete application and by selecting the "I Affirm and Accept" button, I acknowledge that I am signing this document electronically. I understand that my electronic signature has the same legal effect and enforceability as a written signature pursuant to Articles 71 and 71.3 of Title 24, C.R.S. I declare under penalty of perjury in the second degree that the statements made on this document are true and complete to the best of my knowledge.

I Affirm and Accept :

Signature : Micah Nichole Erickson

Date : 07/15/2022

File Attachments for Item:

Disbursements

AGENDA SUMMARY FORM

	Disbursements
---	---------------

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

FOR: 08/12/2022

UBB OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		177,546.99
ACCOUNTS PAYABLE	07/23/2022 - 08/10/2022	(54,655.05)
LOAN PAYMENT		
NORRIS RETIREMENT PAYMENT	SCHEDULED 8/25/2022	(1,120.00)
CHASE CREDIT CARD	06/24/22 - 07/23/22	(5,693.02)
PHILLIPS 66	06/24/22 - 07/23/22	(1,790.18)
TRANSFER TO SUMMIT		
TRANSFER TO PAYROLL	7/15/2022	(27,670.22)
TRANSFER TO PAYROLL	7/29/2022	(23,722.48)
PAYROLL TAXES	7/15/2022	(10,239.16)
PAYROLL TAXES	7/29/2022	(27,696.13)
BALANCE AFTER PAYMENT		24,960.75

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*
*

UBB SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		2,095,208.96
TRANSFER FROM OPS		-
TRANSFER FROM INT. GRANTS		-
TRANSFER TO OPS		
CURRENT FSBC PAYROLL BALANCE		22,827.38
TRANSFER FROM OPS	7/15/2022	27,670.22
TRANSFER FROM OPS	7/29/2022	23,722.48
PAYROLL (DIRECT DEPOSIT)	7/15/2022	27,670.22
PAYROLL (DIRECT DEPOSIT)	7/29/2022	(23,722.48)
BALANCE AFTER PAYMENT		2,173,376.78

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UBB INTERNAL GRANT DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT INTERNAL GRANT BALANCE		40,912.00
BALANCE AFTER PAYMENT		40,912.00

*Transfer from Operations Account to Payroll Account then disbursed as Direct Deposit

BANK BALANCES				
	FSBC	COLOTRUST	TOTAL	DESCRIPTION
8/10/2022				
GENERAL		534,410.02		COMBINED FUNDS
SEWER RESTRICTED		532,492.03		PROPERTY SALE-RESTRICTED
DEBT RESERVE		107,295.06		AMKO BOND REQUIRED RESERVE
BRIDGE RESERVE		590,934.62		BRIDGE RESERVE
CONS.TRUST	10,415.18			RESTRICTED TO PARK USE ONLY
GRANT PASS THRU	25,025.00			PLACE HOLDER-COMBINED FUNDS
INT GRANT	40,912.00			PLACE HOLDER-COMBINED FUNDS
OPS	225,925.39			COMBINED FUNDS
PARK CONTRIBUTIONS	12,750.00			SPECIFIC PARK PROJECTS
PAYROLL	22,827.38			PLACE HOLDER-COMBINED FUNDS
SPACE-TO-CREATE	CLOSED			SPACE TO CREATE ONLY
SUMMIT	2,095,208.96			COMBINED FUNDS
WWTP	58,557.91			OLD SEWER REHAB ONLY
CD#2-402	203,592.95			COMBINED FUNDS-LOC COLLATERAL
CD#3-2578	260,852.42			COMBINED FUNDS
	2,956,067.19	1,765,131.73	4,721,198.92	

CASH POSITION

CASH POSITION

	COMBINED	RESTRICTED	TOTAL	DESCRIPTION
8/10/2022				
GENERAL	534,410.02			
SEWER RESTRICTED		532,492.03		RESTRICED TO SEWER CAPITAL PROJECT
DEBT RESERVE		107,295.06		RESTRICTED LOAN REQUIRMENT
BRIDGE RESERVE		590,934.62		RESTRICTED TO BRIDGE REPAIRS
CONS.TRUST		10,415.18		RESTRICTED TO PARK CAPTIAL PROJECT
GRANT PASS THRU	25,025.00			
INT GRANT		40,912.00		RESTRICED LOAN REQUIREMENT
OPS	225,925.39			
PARK CONTRIBUTIONS		12,750.00		SPECIFIC PARK PROJECTS AS DONATED
PAYROLL	22,827.38			
SPACE-TO-CREATE		CLOSED		SPACE TO CREATE ONLY
SUMMIT	2,095,208.96			
WWTP		58,557.91		OLD SEWER REHAB ONLY
CD#2-402	203,592.95			
CD#3-2578	260,852.42			
	3,367,842.12	1,353,356.80	4,721,198.92	

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt	
08/11/2022	1245	Archuleta, Benny	ARCH8-1-20	1,500.00	.00	.00	1,500.00				ORC CONTRACT AGREEMENT-605042
08/11/2022	987	Black Hills Energy	07-2022	191.73	.00	.00	191.73				UTILITIES - ALLOCATED
08/11/2022	1126	Brown Hill Enginee	766	1,710.00	.00	.00	1,710.00				2022 SCADA LEASE-605031
08/11/2022	1265	Carter, Susan	06252022	215.00	.00	.00	215.00				TREE BOARD (SICK TREE DAY)-164642
08/11/2022	21	Caselle, Inc	118807	1,148.00	.00	.00	1,148.00				MONTHLY SOFTWARE FEE - ALLOCATED
08/11/2022	22	CDPHE	FGD2022021	465.00	.00	.00	465.00				ANNUAL PERMIT-605032
08/11/2022	22	CDPHE	WC23112725	350.00	.00	.00	350.00				ANNUAL PERMIT-605032
08/11/2022	22	CDPHE	WU21123807	1,501.00	.00	.00	1,501.00				ANNUAL PERMIT-705132
08/11/2022	22	CDPHE	WU23112527	580.00	.00	.00	580.00				ANNUAL PERMIT-605032
08/11/2022	22	CDPHE	WU23113342	92.00	.00	.00	92.00				ANNUAL PERMIT-705132
08/11/2022	23	CIRSA	221541	175.00	.00	.00	175.00				BOND RENEWAL-A.MOJARRO-605027
08/11/2022	24	City of Delta	060922+071	524.00	.00	.00	524.00				SEWER SAMPLES-705132
08/11/2022	673	City Of Grand Junc	2022-000731	125.00	.00	.00	125.00				WATER SAMPLES-605032
08/11/2022	56	Delta County Land	380926-3829	3,146.75	.00	.00	3,146.75				LANDFILL FEES-805242
08/11/2022	43	Delta Montrose Ele	07-2022-P	1,755.86	.00	.00	1,755.86				UTILITIES - ALLOCATED
08/11/2022	43	Delta Montrose Ele	08-2022-W	2,209.73	.00	.00	2,209.73				UTILITIES - ALLOCATED
08/11/2022	46	Dependable Lumb	2207-237075	1,221.37	.00	.00	1,221.37				VARIOUS-ALLOCATED
08/11/2022	48	Don's Market	04-933044	52.89	.00	.00	52.89				PD SUPPLIES-144216
08/11/2022	48	Don's Market	04-948731	15.18	.00	.00	15.18				SHOP SUPPLIES-ALLOCATED
08/11/2022	368	Double J Disposal	50555	199.50	.00	.00	199.50				TOWN HALL PORTA POTTY-104116
08/11/2022	368	Double J Disposal	50556	84.00	.00	.00	84.00				1MG PORTA POTTY-605016
08/11/2022	368	Double J Disposal	50557	220.50	.00	.00	220.50				PARK PORTA POTTIES-164616
08/11/2022	888	Filter Tech System	9219	1,029.20	.00	.00	1,029.20				WATER PLANT REPAIR-605022
08/11/2022	888	Filter Tech System	9220	1,623.11	.00	.00	1,623.11				WATER PLANT REPAIR-605022
08/11/2022	803	GALLS, LLC	021476177	944.29	.00	.00	944.29				PD UNIFORM-144216
08/11/2022	803	GALLS, LLC	021562160	113.87	.00	.00	113.87				PD SUPPLIES-144216
08/11/2022	81	High Country Printi	19382	164.21	.00	.00	164.21				BUSINESS CARDS-144215
08/11/2022	1239	Karp Neu Hanlon,	35926-35927	7,099.89	.00	.00	7,099.89				ATTORNEY - ALLOCATED
08/11/2022	1239	Karp Neu Hanlon,	36493+3649	3,516.00	.00	.00	3,516.00				ATTORNEY - ALLOCATED
08/11/2022	225	Kwiki Tire Inc	411349	2,430.56	.00	.00	2,430.56				TRASH TRUCK REPAIR-805223
08/11/2022	1251	Laiminger, Matt	0720-0720-0	86.25	.00	.00	86.25				MILEAGE-144226
08/11/2022	482	Larry D Gillenwate	423096	59.51	.00	.00	59.51				CAR WASH - ALLOCATED
08/11/2022	470	Leon, Susan	080122-0831	750.00	.00	.00	750.00				CLEANING CONTRACT-104125
08/11/2022	645	Mail Services, LLC	1847339	449.32	.00	.00	449.32				BILLING POST CARDS-ALLOCATED
08/11/2022	515	Mountain Peak Co	29681	320.00	.00	.00	320.00				EFFLUENT TEMPERATURE VALVE-705122
08/11/2022	141	North Fork Service	729640-7300	405.88	.00	.00	405.88				FUEL-ALLOCATED
08/11/2022	821	ONE TIME	1054.0-339	80.00	.00	.00	80.00				REFUND OF OVERPAYMENT-090107
08/11/2022	122	Paonia Auto Parts	390305-3913	162.66	.00	.00	162.66				VARIOUS-ALLOCATED
08/11/2022	125	Paonia Farm & Ho	128335-1309	62.14	.00	.00	62.14				VARIOUS-ALLOCATED
08/11/2022	499	Phonz +	13620	1,868.23	.00	.00	1,868.23				MONTHLY IT FEES-ALLOCATED
08/11/2022	1224	Rhinehart Oil Co.,L	11668CT	866.13	.00	.00	866.13				FUEL-805223
08/11/2022	737	Ricoh USA Inc	5065185068	238.30	.00	.00	238.30				COPIER COPIES-ALLOCATED
08/11/2022	931	Roop Excavating L	1270	2,080.00	.00	.00	2,080.00				TOWN HALL PARKING LOT-104125
08/08/2022	1170	Shums Coda Asso	15902	1,560.00	.00	.00	1,560.00				BUILDING INSPECTOR-INSPECTION SERVICES-124302
08/11/2022	1170	Shums Coda Asso	15901	480.00	.00	.00	480.00				BUILDING INSPECTOR-PLAN REVIEWS-124302
08/11/2022	1170	Shums Coda Asso	15903	2,160.00	.00	.00	2,160.00				BUILDING INSPECTOR-CONSULTING SERVICES-124302
08/11/2022	1264	Snap-On Industrial	53667136	1,293.15	.00	.00	1,293.15				TOOL (1/2+3/8 DR GEN SER SET)-ALLOCATED
08/11/2022	861	The Paper-Clip LL	2044586-024	268.26	.00	.00	268.26				OFFICE SUPPLIES-104115
08/11/2022	1256	The UPS Store #5	CU00265049	189.89	.00	.00	189.89				SHIPPING SUPPLIES-605017
08/11/2022	1256	The UPS Store #5	POS5734A-0	49.30	.00	.00	49.30				SHIPPING WATER SAMPLES-605017
08/11/2022	159	Transwest Trucks	004P108434	342.68	.00	.00	342.68				TRASH TRUCK SERVICE-805223
08/11/2022	1266	Trinity SCS, Inc	3961	1,526.32	.00	.00	1,526.32				STREET SIGNS-507020
08/11/2022	1266	Trinity SCS, Inc	4223	1,664.39	.00	.00	1,664.39				STREET SIGNS-507020
08/11/2022	161	UNCC	222071090	39.00	.00	.00	39.00				LOCATES-ALLOCATED
08/11/2022	1064	Wain, Simon	208COLO+3	3,250.00	.00	.00	3,250.00				TREE REMOVAL 204522

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
Grand Totals:			55	54,655.05	.00	.00	54,655.05			

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
08/08/2022	1,560.00	.00	.00	1,560.00	1,560.00
08/11/2022	53,095.05	.00	.00	53,095.05	54,655.05
Grand Totals:	54,655.05	.00	.00	54,655.05	



Manage your account online at : www.chase.com/cardhelp

Customer Service: 1-800-945-2028

Mobile: Download the Chase Mobile app

180

New Balance
\$5,693.02
Minimum Payment Due
\$56.00
Payment Due Date
08/17/22

August 2022						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$3,586.46
Payment, Credits	-\$3,761.46
Purchases	+\$5,868.02
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$5,693.02
Opening/Closing Date	06/24/22 - 07/23/22
Credit Limit	\$45,000
Available Credit	\$39,306
Cash Access Line	\$2,250
Available for Cash	\$2,250
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

YOUR ACCOUNT MESSAGES

Your next AutoPay payment for \$5,693.02 will be deducted from your Pay From account and credited on your due date. If your due date falls on a Saturday, we'll credit your payment the Friday before.

This Statement is a Facsimile - Not an original



P.O. BOX 15123
WILMINGTON, DE 19850-5123
For Undeliverable Mail Only

AUTOPAY IS ON
See Your Account Messages for details.

Payment Due Date: 08/17/22
New Balance: \$5,693.02
Minimum Payment Due: \$56.00

Account number: [REDACTED]

\$ _____ Amount Enclosed

AUTOPAY IS ON

03756 BEX Z 20422 C
CINDY JONES
TOWN OF PAONIA
PO BOX 460
PAONIA CO 81428-0460

CARDMEMBER SERVICE
PO BOX 6294
CAROL STREAM IL 60197-6294

To contact us regarding your account:

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Call Customer Service:
In U.S. 1-800-945-2028
Spanish 1-888-795-0574
Pay by phone 1-800-436-7958
International 1-480-350-7099
We accept operator relay calls



Send Inquiries to:
P.O. Box 15298
Wilmington, DE 19850-5298



Mail Payments to:
P.O. Box 6294
Carol Stream, IL 60197-6294



Visit Our Website:
www.chase.com/cardhelp

Information About Your Account

Making Your Payments: The amount of your payment should be at least your minimum payment due, payable in U.S. dollars and drawn on or payable through a U.S. financial institution or the U.S. branch of a foreign financial institution. You can pay down balances faster by paying more than the minimum payment or the total unpaid balance on your account.

You may make payments electronically through our website or by one of our customer service phone numbers above. In using any of these channels, you are authorizing us to withdraw funds as a one-time electronic funds transfer from your bank account. In our automated phone system, this authorization is provided via entry of a personal identification number. You may revoke this authorization by cancelling your payment through our website or customer service telephone numbers prior to the payment processing. If we receive your completed payment request through one of these channels by 11:59 p.m. Eastern Time, we will credit your payment as of that day. If we receive your request after 11:59 p.m. Eastern Time, we will credit your payment as of the next calendar day. If you specify a future date in your request we will credit your payment as of that day.

If you pay by regular U.S. mail to the Payments address shown on this statement, write your account number on your check or money order and include the payment coupon in the envelope. Do not send more than one payment or coupon per envelope. Do not staple, clip or tape the documents. Do not include correspondence. Do not send cash. If we receive your properly prepared payment on any day by 5 p.m. local time at our Payments address on this statement, we will credit to your account that day. If your payment is received after 5 p.m. local time at our Payments address on this statement, we will credit it to your account as of the next calendar day.

For all other payments or for any payment type above for which you do not follow our payment instructions, crediting of your payments may be delayed for up to 5 days.

Account Information Reported To Credit Bureau: We may report information about your Account to credit bureaus. Late payments, missed payments or other defaults on your Account may be reflected in your credit report. If you think we have reported inaccurate information to a credit bureau, please write to us at Chase Card Services P.O. Box 15369, Wilmington, DE 19850-5369.

To Service And Manage Any Of Your Account(s): By providing my mobile phone number, I am giving permission to be contacted at that number about all of my accounts by JPMorgan Chase and companies working on its behalf. My consent allows the use of text messages, artificial or prerecorded voice messages and automatic dialing technology for informational and account servicing, but not for sales or telemarketing. Message and data rates may apply.

Authorization To Convert Your Check To An Electronic Transfer Debit: When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check. Your bank account may be debited as soon as the same day we receive your payment. You will not receive your check back from your institution.

Conditional Payments: Any payment check or other form of payment that you send

us for less than the full balance due that is marked "paid in full" or contains a similar notation, or that you otherwise tender in full satisfaction of a disputed amount, must be sent to Card Services, P.O. Box 15049, Wilmington, DE 19850-5049. We reserve all our rights regarding these payments (e.g., if it is determined there is no valid dispute or if any such check is received at any other address, we may accept the check and you will still owe any remaining balance). We may refuse to accept any such payment by returning it to you, not cashing it or destroying it. All other payments that you make should be sent to the regular Payment address shown on this statement.

Annual Renewal Notice: If your Account Agreement has an annual membership fee, you are responsible for it every year your Account is open. We will add your annual membership fee to your monthly billing statement once a year, whether or not you use your account. Your annual membership fee will be added to your purchase balance and may incur interest. The annual membership fee is non-refundable unless you notify us that you wish to close your account within 30 days or one billing cycle (whichever is less) after we provide the statement on which the annual membership fee is billed. Your payment of the annual membership fee does not affect our rights to close your Account and to limit your right to make transactions on your Account. If your Account is closed by you or us, the annual membership fee will no longer be billed to your Account.

Calculation Of Balance Subject To Interest Rate: To figure your periodic interest charges for each billing cycle when a daily periodic rate(s) applies, we use the daily balance method (including new transactions). To figure your periodic interest charges for each billing cycle when a monthly periodic rate(s) applies, we use the average daily balance method (including new transactions). For an explanation of either method, or questions about a particular interest charge calculation on your statement, please call us at the toll free customer service phone number listed above.

We calculate periodic interest charges separately for each feature (for example, purchases, balance transfers, cash advances or overdraft advances). These calculations may combine different categories with the same periodic rates. Variable rates will vary with the market based on the Prime Rate or such index described in your Account Agreement. There is a transaction fee for each balance transfer, cash advance, or check transaction in the amount stated in your Account Agreement. There is a foreign transaction fee of 3% of the U.S. dollar amount of any foreign transaction for some accounts. Please see your Account Agreement for information about these fees.

Interest Accrual: We accrue periodic interest charges on a transaction, fee or interest charge from the date it is added to your daily balance until payment in full is received on your account.

Credit Limit: If you want to inquire about your options to help prevent your account from exceeding your credit limit, please call the number on the back of your card.

Payment Allocation: When you make a payment, generally, we first apply your minimum payment to the balance on your monthly statement with the lowest APR. Any payment above your minimum payment would generally then be applied to the balance on your monthly statement with the highest APR first. If you do not pay your balance in full each month, you may not be able to avoid interest charges on new purchases.



DA05042021

To manage your account, including card payments, alerts, and change of address, visit www.chase.com/cardhelp or call the customer service number which appears on your account statement.



YOUR ACCOUNT MESSAGES (CONTINUED)

Your AutoPay amount will be reduced by any payments or merchant credits that post to your account before we process your AutoPay payment. If the total of these payments and merchant credits is more than your set AutoPay amount, your AutoPay payment for that month will be zero.

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
07/17	AUTOMATIC PAYMENT - THANK YOU	-3,586.46
07/13	MESA COUNTY HEALTH 866-7566041 CO	40.00
07/20	SPRINT *WIRELESS 800-639-6111 KS CINDY JONES TRANSACTIONS THIS CYCLE (CARD 8901) \$3219.45- INCLUDING PAYMENTS RECEIVED	327.01
06/30	USPS PO 0769660541 PAONIA CO	696.00
07/02	AMZN Mktp US*1G6GN9HV3 Amzn.com/bill WA	157.40
07/05	AMZN Mktp US*ZU7CA0683 Amzn.com/bill WA	12.58
07/05	AMZN Mktp US*1X85S0RI3 Amzn.com/bill WA	33.00
07/05	AMZN Mktp US*PT90D9C53 Amzn.com/bill WA CORINNE FERGUSON TRANSACTIONS THIS CYCLE (CARD 3742) \$972.82	73.84
07/06	USPS PO 0769660541 PAONIA CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8181) \$290.00	290.00
07/01	WORDCAB.COM WORDCAB.COM NY	24.00
07/18	USPS PO 0769660541 PAONIA CO	10.08
07/18	USPS PO 0769660541 PAONIA CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 4100) \$35.76	1.68
07/05	ROCKY MT. INN PAONIA CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8158) \$205.00	205.00
07/20	PSI SERVICES LLC 8188476180 CA	-175.00
06/22	SHAKE SHACK - 1234 HIGHLANDS RAN CO	21.09
06/23	QDOBA 2239 HIGHLANDS RAN CO	20.16
06/24	LOS DOS POTRILLOS HIGHLA HIGHLANDS RAN CO	40.81
06/26	Rolling Smoke BBQ UTC LLC Centennial CO	24.91
06/27	ABOS PIZZA HGHLNDS RANCH CO	29.77
06/28	PANDA EXPRESS #3429 HIGHLANDS RAN CO	14.28
06/29	RESIDENCE INNS HGLND R HIGHLANDS RAN CO	1,124.55
06/29	061 TORCHYS HIGHLANDS RAN HIGHLANDS RAN CO	36.16
06/30	PANERA BREAD #202421 K HIGHLANDS RAN CO	30.33
07/02	RESIDENCE INNS HGLND R HIGHLANDS RAN CO	374.85
07/04	1098-ROCK BOTTOM 720-7998110 CO	27.84
07/11	SP AEON PART 107 HTTPSAEONUNMA CO	719.10
07/14	PSI SERVICES LLC 818-847-6180 CA	175.00
07/12	THE HOME DEPOT #1513 GRAND JCT CO	215.95
07/19	DONS MARKET PAONIA CO	33.76
07/21	DONS MARKET PAONIA CO MATT LAIMINGER TRANSACTIONS THIS CYCLE (CARD 7897) \$2725.76	12.20
06/28	SQ *ALL AUTO REPAIR Paonia CO	995.00
07/14	HOSE AND RUBBER SUPPLY PR 801-8328901 UT CORY HEINIGER TRANSACTIONS THIS CYCLE (CARD 9828) \$1096.67	101.67

2022 Totals Year-to-Date	
Total fees charged in 2022	\$0.00
Total interest charged in 2022	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	14.74%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	26.49%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	14.74%(v)(d)	- 0 -	- 0 -

30 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.





PARENT ACCOUNT:
Town of Paonia

REPORT FOR:
Town of Paonia
0490-00-823899-0
JUN-24-2022 TO JUL-23-2022

PAGE 1
END OF REPORT



Financial Summary

ACCOUNT NUMBER 0490-00-823899-0	FLEET NAME Town of Paonia
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DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	OTHER \$	GROSS	TOTAL FEES & PURCHASES
PUBLIC SAFETY	Unleaded Regular	143.00	5.156	0.00	735.42	0.00	735.42	735.42
	Monthly Card Charge	15.00	2.000	0.00	0.00	0.00	0.00	0.00
	PERIOD YTD			0.00	735.42	0.00	735.42	735.42
PUBLIC WORKS	Regular Diesel #2	76.48	5.623	0.00	429.94	0.00	429.94	429.94
	Unleaded Regular	274.84	4.960	0.00	1361.53	0.00	1361.53	1361.53
	Monthly Card Charge	34.00	2.000	0.00	0.00	0.00	0.00	0.00
PERIOD YTD				0.00	1791.47	0.00	1791.47	1791.47
Unassigned	Account Setup Fee	0.00	40.000	0.00	0.00	0.00	0.00	0.00
	Promo - WEX Funded Rebate	335.21	0.150	-50.28	0.00	0.00	0.00	0.00
	PERIOD YTD			-50.28	0.00	0.00	0.00	-50.28
ACCOUNT TOTALS	Regular Diesel #2	76.48	5.623	0.00	429.94	0.00	429.94	429.94
	Unleaded Regular	417.84	10.116	0.00	2096.95	0.00	2096.95	2096.95
	Account Setup Fee	0.00	40.000	0.00	0.00	0.00	0.00	0.00
Monthly Card Charge	49.00	4.000	0.00	0.00	0.00	0.00	0.00	
Promo - WEX Funded Rebate	335.21	0.150	-50.28	-50.28	0.00	0.00	0.00	-50.28
PERIOD YTD				-50.28	2526.89	0.00	2526.89	2526.89
				-50.28	2476.61	0.00	2476.61	2476.61

ACCOUNTS RECEIVABLE SUMMARY - Invoice 82521212


PREVIOUS BALANCE	0.00
PAYMENTS	-686.43
PURCHASES	2526.89
DEBITS	0.00
CREDITS	0.00
Phillips 66 Rebate	-50.28
ANCILLARIES	0.00
AMOUNT DUE	1790.18

PS BRW

Employee Number	Name	85-00 Net Pay Emp Amt
1300	Bachran, Mary A	184.70
1055	Byrge, Rodney A	1,245.59
1053	Cecil, Raymond Cole	1,218.57
1024	Connett, Bryce	1,537.44
1052	Edwards, Roger	1,055.37
1002	Ferguson, J. Corinne	2,202.41
1061	Garcia, Jeremiah	1,757.03
1056	Glimpse, Leaf F	296.75
1050	Heiniger, Cory	2,070.16
1025	Henderson, Garrett W	1,465.01
1022	Hinyard, Patrick	1,885.12
1012	Huffman, Julie J	484.84
1001	Jones, Cynthia	1,884.97
1010	Katzer, JoAnn	971.49
1301	Knutson, David A	92.35
1023	Kramer, Lance W	1,971.17
1021	Laiminger, Matt	1,612.36
1305	Markle, Thomas	92.35
1003	Mojarro-Lopez, Amanda	11.47
1060	Redden, Jordan	1,282.25
1051	Reich, Dennis	1,125.19
1303	Smith, Paige W	92.35
1304	Steller, Rick	92.35
1302	Valentine, John C	92.35
1005	Vetter, Samira	1,181.87
1306	Weber, David	92.35
1004	Wuollet, Candice C	1,672.36

Grand Totals:

27	27,670.22
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Employee Number	Name	85-00 Net Pay Emp Amt
1055	Byrge, Rodney A	1,279.75
1053	Cecil, Raymond Cole	979.35
1024	Connett, Bryce	1,176.51
1052	Edwards, Roger	1,085.09
1002	Ferguson, J. Corinne	2,244.54
1061	Garcia, Jeremiah	1,359.04
1050	Heiniger, Cory	2,042.03
1025	Henderson, Garrett W	1,428.28
1022	Hinyard, Patrick	2,106.54
1001	Jones, Cynthia	1,913.02
1010	Katzer, JoAnn	1,014.14
1023	Kramer, Lance W	1,260.91
1021	Laiminger, Matt	1,848.71
1003	Mojarro-Lopez, Amanda	6.33
1060	Redden, Jordan	1,619.48
1051	Reich, Dennis	1,187.18
1005	Vetter, Samira	1,171.58

Grand Totals:

17 23,722.48

Report Criteria:
Unpaid transmittals included
Begin Date: ALL
End Date: ALL

DRW PS

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		07/08/2022	74-00	Federal Tax Deposit Social Security	10-0216	1,623.23
2	IRS Tax Deposit		07/08/2022	74-00	Federal Tax Deposit Social Security	10-0216	1,623.23
2	IRS Tax Deposit		07/08/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0216	511.53
2	IRS Tax Deposit		07/08/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0216	511.53
2	IRS Tax Deposit		07/08/2022	76-00	Federal Tax Deposit Federal Withhold	10-0216	2,567.05
Total 2:							<u>6,836.57</u> ✓
4							
4	Aflac		06/24/2022	63-01	Aflac Pre-Tax Pay Period: 6/24/2022	10-0225	87.66
4	Aflac		06/24/2022	63-02	Aflac After Tax Pay Period: 6/24/2022	10-0225	24.90
4	Aflac		07/08/2022	63-01	Aflac Pre-Tax Pay Period: 7/8/2022	10-0225	71.34
4	Aflac		07/08/2022	63-02	Aflac After Tax Pay Period: 7/8/2022	10-0225	24.90
Total 4:							<u>208.80</u> <i>MD</i>
6							
6	Colorado Dept of Labor		06/24/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	67.77
6	Colorado Dept of Labor		07/08/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	72.70
Total 6:							<u>140.47</u> <i>MD</i>
9							
9	Colorado Dept of Revenue		06/24/2022	77-00	State Withholding Tax Pay Period: 6/2	10-0217	1,114.00
9	Colorado Dept of Revenue		07/08/2022	77-00	State Withholding Tax Pay Period: 7/8	10-0217	1,179.00
Total 9:							<u>2,293.00</u> <i>MD</i>
30							
30	Empower Retirement		07/08/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	532.05
30	Empower Retirement		07/08/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	849.03
30	Empower Retirement		07/08/2022	51-02	Retirement Plan Retirement Loan Pa	10-0220	180.01
Total 30:							<u>1,561.09</u> ✓
33							
33	FPPA - Fire & Police Pensi		07/08/2022	50-00	FPPA Pay Period: 7/8/2022	10-0219	913.14
33	FPPA - Fire & Police Pensi		07/08/2022	50-00	FPPA Pay Period: 7/8/2022	10-0219	684.86
33	FPPA - Fire & Police Pensi		07/08/2022	90-00	Death & Disability Pay Period: 7/8/20	10-0219	243.50
Total 33:							<u>1,841.50</u> ✓
70							
70	Rocky Mountain HMO		06/24/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	461.07
70	Rocky Mountain HMO		06/24/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	5,700.59
70	Rocky Mountain HMO		06/24/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	439.66
70	Rocky Mountain HMO		06/24/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	2,624.02
70	Rocky Mountain HMO		06/24/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	93.98
70	Rocky Mountain HMO		06/24/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	874.38
70	Rocky Mountain HMO		07/08/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	356.87
70	Rocky Mountain HMO		07/08/2022	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	281.96

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
70	Rocky Mountain HMO		07/08/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	713.29
70	Rocky Mountain HMO		07/08/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	90.29
Total 70:							11,636.11
71	The Harford		06/24/2022	65-01	Group#013307460001 Hartford Basic	10-0226	19.08
71	The Harford		06/24/2022	65-02	Group#013307460001 Hartford Suppl	10-0226	26.38
71	The Harford		06/24/2022	65-03	Group#013307460001 Hartford Disab	10-0226	69.82
71	The Harford		07/08/2022	65-02	Group#013307460001 Hartford Suppl	10-0226	26.37
Total 71:							141.65
73	Delta Dental of Colorado		06/24/2022	60-05	Dental RMHMO - Dental Pay Period:	10-0223	210.03
73	Delta Dental of Colorado		07/08/2022	60-05	Dental RMHMO - Dental Pay Period:	10-0223	245.76
Total 73:							455.79
75	VSP Insurance CO (CT)		06/24/2022	60-04	RMHMO - Vision Pay Period: 6/24/20	10-0223	73.69
75	VSP Insurance CO (CT)		07/08/2022	60-04	RMHMO - Vision Pay Period: 7/8/202	10-0223	95.07
Total 75:							168.76
Grand Totals:							25,283.74

mo

mo

mo

mo

Report Criteria:

Unpaid transmittals included
Begin Date: ALL
End Date: ALL

Report Criteria:
Unpaid transmittals included
Begin Date: ALL
End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		07/22/2022	74-00	Federal Tax Deposit Social Security	10-0216	1,281.02
2	IRS Tax Deposit		07/22/2022	74-00	Federal Tax Deposit Social Security	10-0216	1,281.02
2	IRS Tax Deposit		07/22/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0216	444.46
2	IRS Tax Deposit		07/22/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0216	444.46
2	IRS Tax Deposit		07/22/2022	76-00	Federal Tax Deposit Federal Withhold	10-0216	2,323.49
Total 2:							✓ 5,734.45
4							
4	Aflac		06/24/2022	63-01	Aflac Pre-Tax Pay Period: 6/24/2022	10-0225	87.66
4	Aflac		06/24/2022	63-02	Aflac After Tax Pay Period: 6/24/2022	10-0225	24.90
4	Aflac		07/08/2022	63-01	Aflac Pre-Tax Pay Period: 7/8/2022	10-0225	71.34
4	Aflac		07/08/2022	63-02	Aflac After Tax Pay Period: 7/8/2022	10-0225	24.90
4	Aflac		07/22/2022	63-01	Aflac Pre-Tax Pay Period: 7/22/2022	10-0225	71.34
4	Aflac		07/22/2022	63-02	Aflac After Tax Pay Period: 7/22/2022	10-0225	24.90
4	Aflac		07/22/2022	63-01	Adjustment-C.Wuollet	10-0225	16.32-
Total 4:							✓ 288.72
6							
6	Colorado Dept of Labor		06/24/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	87.77
6	Colorado Dept of Labor		07/08/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	72.70
6	Colorado Dept of Labor		07/22/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	61.46
Total 6:							201.93 <i>OTL</i>
9							
9	Colorado Dept of Revenue		06/24/2022	77-00	State Withholding Tax Pay Period: 6/2	10-0217	1,114.00
9	Colorado Dept of Revenue		07/08/2022	77-00	State Withholding Tax Pay Period: 7/8	10-0217	1,179.00
9	Colorado Dept of Revenue		07/22/2022	77-00	State Withholding Tax Pay Period: 7/2	10-0217	1,055.00
Total 9:							✓ 3,348.00
30							
30	Empower Retirement		07/22/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	457.60
30	Empower Retirement		07/22/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	722.53
30	Empower Retirement		07/22/2022	51-02	Retirement Plan Retirement Loan Pa	10-0220	180.01 <i>HOLD</i>
Total 30:							1,360.14
33							
33	FPPA - Fire & Police Pensl		07/22/2022	50-00	FPPA Pay Period: 7/22/2022	10-0219	1,132.80
33	FPPA - Fire & Police Pensl		07/22/2022	50-00	FPPA Pay Period: 7/22/2022	10-0219	849.60
33	FPPA - Fire & Police Pensl		07/22/2022	90-00	Death & Disability Pay Period: 7/22/2	10-0219	302.08
Total 33:							✓ 2,284.48
70							
70	Rocky Mountain HMO		06/24/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	461.07
70	Rocky Mountain HMO		06/24/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	5,700.59
70	Rocky Mountain HMO		06/24/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	439.66

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
70	Rocky Mountain HMO		06/24/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	2,624.02
70	Rocky Mountain HMO		06/24/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	93.98
70	Rocky Mountain HMO		06/24/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	874.38
70	Rocky Mountain HMO		07/08/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	358.87
70	Rocky Mountain HMO		07/08/2022	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	281.96
70	Rocky Mountain HMO		07/08/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	713.29
70	Rocky Mountain HMO		07/08/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	90.29
70	Rocky Mountain HMO		07/22/2022	60-01	Adjustment-New Employees	10-0223	2,401.69
Total 70:							✓ 14,037.80
71							
71	The Harford		06/24/2022	65-01	Group#013307460001 Hartford Basic	10-0226	19.08
71	The Harford		06/24/2022	65-02	Group#013307460001 Hartford Suppl	10-0226	26.38
71	The Harford		06/24/2022	65-03	Group#013307460001 Hartford Disab	10-0226	69.82
71	The Harford		07/08/2022	65-02	Group#013307460001 Hartford Suppl	10-0226	26.37
71	The Harford		07/22/2022	65-01	Adjustment Employee Changes	10-0226	.69
Total 71:							✓ 140.96
73							
73	Delta Dental of Colorado		06/24/2022	60-05	Dental RMHMO - Dental Pay Period:	10-0223	210.03
73	Delta Dental of Colorado		07/08/2022	60-05	Dental RMHMO - Dental Pay Period:	10-0223	245.76
73	Delta Dental of Colorado		07/22/2022	60-05	Adjustment-New Employees	01-0223	35.68
Total 73:							✓ 491.47
75							
75	VSP Insurance CO (CT)		06/24/2022	60-04	RMHMO - Vision Pay Period: 6/24/20	10-0223	73.69
75	VSP Insurance CO (CT)		07/08/2022	60-04	RMHMO - Vision Pay Period: 7/8/202	10-0223	95.07
75	VSP Insurance CO (CT)		07/22/2022	60-04	Adjustment-New Employees	10-0223	21.36
Total 75:							✓ 190.12
Grand Totals:							✓ 28,078.07

Report Criteria:

Unpaid transmittals included

Begin Date: ALL

End Date: ALL

File Attachments for Item:

Mayor's Report

AGENDA SUMMARY FORM

	<p>Mayor's Report</p>
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

Mayor's Report 8-11-22

Region 10 Board of Directors Meeting 7-28-22

- Executive Director Report – Michelle Haynes
 - New Region 10 personnel policy discussion
 - Infrastructure position
 - Not a grant writer, but will offer grant workshops
 - Help in location and navigating funding
- Small Business Resource Center – Nancy Murphy
 - Trainings:
 - Finance Friday: Quarterlies, Why do they matter? Fri, July 29 2:30-3:30 p.m.
 - Foodie Friday: Cottage Foods, Fri, Aug 5, 9-10 a.m. • SmartStart: How to start a business, Wed, Aug 10, noon- 2 p.m., \$35
 - Google: Make better business decisions with analytics, Wed, Aug 17, 10-11 a.m.
 - Business Plan in a Day, Thurs, Aug 18, 9 a.m.- 4 p.m., in-person, \$85
 - Thinking Ahead: Planning for a recession, Tues, Aug 23, 11 a.m.- noon
 - [Sales Tax Relief for Bars, Restaurants, Caterers, and Mobile Food Retailers | Department of Revenue - Taxation \(colorado.gov\)](#)
- Business Loan Fund – Dan Scinto
 - Closed one loan in Gunnison County
 - Lots of loans in the pipeline
 - Some reports of downturns in retail business and construction
 - Loan fund pricing is going up because of Fed increases (prime rate +1%)
- Community Development – Trish Thibido
 - 3 Enterprise Zone projects
 - Work force housing in Gunnison county
 - Egyptian Theater has been purchased, capital campaign
 - Valley Food Partnership – business assistance, Delta & Montrose counties
- Community Living Services – Eva Vetch
 - 200 RSVP volunteers
 - Looking for companions and people to provide respite for older adults
 - In-person services is really struggling
- Regional Broadband – Corey Bryndal
 - Increasing capacity to Telluride, Mountain Village, Norwood, Durango. Lake City
- Gunnison Valley Transportation Region Committee – Vince Rogalski
 - Multimodal Transportation Mitigation Options Funds go to 2030
 - Greenhouse Gas Compliance is in effect for CDOT projects in cities and rural areas
 - Looking IJA grants to help build electric vehicle infrastructure

- Looking to build level 3 chargers that provide 150-350+ miles of range per hour of charging
 - Grid infrastructure many not be able to support fast chargers
- DOLA
 - Housing funding opportunities out in September
 - Energy Impact Assistance Funds (Tier I - \$200K, Tier II - \$750K dollar for dollar match) will have 2 cycles next year. Fully funded. Next cycle opens August 1, closes September 1

Grants

File Attachments for Item:

Town Administrator's Report Public Works Report Police Report Finance/Treasurer Report

AGENDA SUMMARY FORM

	Town Administrator's Report Public Works Report Police Report Finance/Treasurer Report
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber



Town of Paonia Administrator Report

August 11, 2022

No matter how small the step, forward is forward.
- Mel Robbins

- Following passage of the updated I-Code (2018 IRC/IBC) review of final IGA with City of Delta for building official will be on the agenda.
- Katie Sawyer with RCAC continues working on the cost of analysis for the sewer fund.
- A cross walk is being implemented to help with school traffic along Grand Avenue. Additional temporary options such as a pedestrian crossing arm and speed bumps are being discussed. The section of road is County, but we are highly involved in discussion of the best options to keep our children safe.
- A citizens initiative petition has been received and approved as to form. The petition is for the repeal of the water tap moratorium ordinance enacted in February 2020. Subsequently, I received a request to be on the agenda to discuss a Board initiated moratorium ordinance. The item will be on the August 25th agenda.
- The auditor is unavailable to present the final audit until August 25th. The final audit is anticipated upon her return to town early next week.
- The energy tech building is for sale by the school district. The district has approached and stated they are open to options with the Town, should the Town have any desire or use for the location.

Request for Board action:

- None at this time.



Town of Paonia Administrator Report

July 28, 2022

No matter how small the step, forward is forward.
- Mel Robbins

- Following passage of the updated I-Code (2018 IRC/IBC) review of final IGA with City of Delta for building official will be on the agenda.
- Katie Sawyer with RCAC continues working on the cost of analysis for the sewer fund.
- Tree pruning over traffic signs was completed the week of July 4th. The invoice from Paonia Tree Services is in this disbursement cycle.
- Municode is actively working on the update to include state law reference linking and footnote review of the municipal code. This will include hyperlinking the appropriate law reference. Implementation cost is \$2,580 with an annual reoccurring charge for continual updates of \$315.
- A citizens initiative petition has been received and approved as to form. The petition is for the repeal of the water tap moratorium ordinance enacted in February 2020. Subsequently, I received a request to be on the agenda to discuss a Board initiated moratorium ordinance.
- Two property owners within the town limits have begun the process to petition for de-annexation to develop property and have access to domestic water.
- I am working to update the spreadsheet of tasks ongoing/outstanding and will provide that to the board upon completion.
- Included with the Administrator Report is the final updated Public Records Policy and reviewed by the Ad Hoc committee and Freedom of Information Coalition. The updated document will be provided on the website as required by law by August 1st, 2022.

Request for Board action:

- None at this time.



Town of Paonia - Public Records Policy

It is the policy of the Board of Trustees of the Town of Paonia that all public records shall be open for inspection by any person at reasonable times, except as provided by the Colorado Open Records Act or by other laws. This policy is intended to provide a guideline for employees handling public records requests and will be deemed modified by additional or new language added to the Colorado Open Records Act C.R.S. 24-72-201 et seq.

Though "all public records are to be open for inspection by any person at reasonable times," procedures for such disclosure can be subject to rules and regulations made by the official custodian or the custodian.

Now henceforth it shall be the policy of the Paonia Town Clerk as follows:

These rules and regulations are authorized, if they are reasonably necessary for the protection of such records and for the prevention of unnecessary interference with the regular discharge of the duties of the custodian or his/her office/department. Such rules and regulations cannot change the Act; for example, such rules and regulations cannot limit who is entitled to records or limit what records are open for inspection. This Policy is intended as a general guideline to assist employees in handling public records requests. However, depending upon the circumstances of a request, the Town reserves the right to allow a custodian to establish specific rules and regulations necessary for the protection of such records and for the prevention of unnecessary interference with the regular discharge of the duties of the custodian or his/her office/department. This Policy is subject to interpretation by the Town Attorney’s Office and exceptions may be made in individual cases at the discretion of the Town Attorney’s Office.

A. Definitions

The definitions found in 24-72-202. C.R.S., as amended from time to time, shall apply unless the context clearly requires a different meaning. Two definitions of particular importance are listed below:

- 1) Public Records: All writings made, maintained, or kept by . . . any political subdivision... for use in the exercise of functions required or authorized by law... or involving receipt or expenditure of public funds (C.R.S. 24-72-202(6)). Criminal justice records are not included by the provisions of Part 2, but rather are covered by Part 3 of the Act.
- 2) Writings: All books, papers, maps, photographs, cards, tapes, recordings, or other

documentary materials, regardless of physical form or characteristics. Writing includes digitally stored data, including without limitation e-mail messages, but does not include computer software (C.R.S. 24-72-202(7)).

B. Procedure

- 1) The Town has determined that the use of an official Request Form to be used by citizens is necessary for the efficient handling of such public records requests. The Public Records Request Form (Attachment A) should be given to any individual who makes a request that is not on the form, or the individual should be directed to townofpaonia.colorado.com or to the Paonia Town Clerk to receive a Public Records Request Form. The citizen should be told that Town Policy requires that requests be made on this form and the employee should make every effort to ensure that the citizen is given enough information so that they can access the form without delay. Once a request is received on the official Town Public Records Request Form, a copy should be transmitted to the Town Attorney’s Office immediately. The Town has a limited amount of time within which to respond to Public Records requests and employees receiving such requests should be familiar with these statutory deadlines. See Time for Accessing Public Records in this Policy for more information.
- 2) The Town Clerk is the official custodian of all records centrally maintained by the Town. Department Heads are the official custodians of all records maintained within their departments. The Town Clerk is the official custodian of e-mails. It is the responsibility of each Department Head to become familiar with and to educate his/her affected employees about the standards and requirements of this policy.

Elected Officials may develop their own policies and procedure regarding public records in their custody; however, to the extent that the Town has custody of any public records of an Elected Official the Town shall, in consultation with the Elected Official, meet any requirement of the Open Records Act as it may apply to documents in the Town’s possession.

If the public records requested are not in the custody or control of the person to whom application is made, such person shall “forthwith” notify the applicant of this fact, in writing if requested by the applicant. In such notification, the person shall state in detail to the best of the person’s knowledge and belief the reason for the absence of the records from the person’s custody or control, the location of the records, and what person then has custody or control of the records. C.R.S. 24-72-203(2)(a).

C. Fees

- 1) Request(s) for records that fit the following criteria may, in the judgment of the official custodian, be provided free of charge:
 - a) Documents that do not exceed twenty pages, and which are retrievable within a one-hour period of the request(s).

- b) Agenda materials that have been prepared in advance and which are in support of items scheduled for consideration by the Board of Trustees at a future date, unless the request(s) exceeds twenty-five pages of material.
 - c) Record(s) which are normally produced for public information, such as the current year budget document, brochures on Town services, procedures, etc.
- 2) In all cases where a person has the right to inspect any public record, s/he may request electronic copies, printouts, or photographs of such record.
- a) The fee shall be established by the Board of Trustees within their official fees schedule which may be amended from time to time. Fees shall be within the criteria set forth by the State of Colorado. The current maximum hourly charge for a CORA request as set by the State is \$33.58. Actual costs shall include staff time not to exceed fees set by CORA. The current hourly rate is \$25 but can be changed with updates to the Town fee schedule. Any fees charged in this policy shall include the cost of redacting documents, not to exceed fees set by CORA, to excise privileged material and legal review within the limits provided by law. Fees may be waived or reduced with prior approval of the Board of Trustees.
 - b) Each department may also charge a reasonable hourly fee for the manipulation of data in order to generate a record in a form not used by Town, if the Town elects to provide information in this manner.
 - c) An initial deposit of up to 50% of the reasonable estimated costs may be required in advance of fulfillment of the request.
 - d) All payments for copies and staff time etc. must be received in advance of releasing the requested records.
 - e) Departments may charge for time spent responding to large requests, and/or multiple requests (which shall include, but not be limited to requests on multiple request forms or on multiple pages), including without limitation, compiling information, request(s) that require the searching of voluminous files for specific information, manipulation of data (including manipulating data in order to generate a record in a form not used by the Town, although such manipulation is not required by CORA), or redacting documents to excise confidential information. The charge shall be established by the Board of Trustees within their official fees schedule which may be amended from time to time. Fees shall be within the criteria set forth by the State of Colorado. All time spent on such tasks shall be charged to the requesting party.

D. Time for accessing Public Records

- 1) Time for inspection of records – Three Working Days

If the requested records are in active use or are in storage and, therefore, are not available right away, this fact shall be communicated to the applicant "forthwith" in writing if requested. The custodian shall set a date and hour within three working days when the records will be available for inspection.

2) Extension of time to 10 working days

The period of providing requested documents for review may be extended up to ten working days if the custodian determines that one of the following conditions exists, and, states such condition in writing to the requestor within the first three days that the request was received:

- a) A broadly stated request is made that encompasses all or substantially all of a large category of records and the request is without sufficient specificity to allow the custodian reasonably to prepare or gather the records within the three-day period; or
- b) A broadly stated request is made that encompasses all or substantially all of a large category of records and the agency is unable to prepare or gather the records within the three-day period because:
 - i) The agency needs to devote all or substantially all of its resources to meeting an impending deadline or period of peak demand that is either unique or not predicted to recur more frequently than once a month; or
 - ii) A request involves such a large volume of records that the custodian cannot reasonably prepare or gather records within the three-day period without substantially interfering with the custodian’s obligation to perform his or her other public service responsibilities.
- c) In no event can extenuating circumstances apply to a request that relates to a single, specifically identified document.
- d) If the request is too broad, speculative, or voluminous to prepare in ten days the Town may request relief from the court.

3) When Time Period for Response Begins:

The time period for response does not begin to run until the Town Clerk receives the request on the Town’s official Public Records Request form. If the form is sent by:

- a) E-mail, it is deemed received when it is verified by the recipient.
- b) U.S. Mail, it is deemed received when its seal is broken.
- c) Fax, it is deemed received on the following business day.
- d) In-person, received by the Town Clerk, it is deemed received on the following business day.

E. Reviewing Records

The custodian of the records may set the location where the records may be viewed by the requestor. In no event may a requester remove documents or add documents to those provided for review. The requestor shall not bring and shall not use photocopiers, fax machines or any other copy, scanning or reproduction device to copy or photograph Town records. Upon completion of the review, the requestor must mark the pages s/he wishes to have copied with adhesive tabs. Copies will be made at a later time, depending upon volume. The requestor will be notified when the copies are available for pick-up.

If the custodian has the capability to make a reproduction, she/he shall do so at the rates set in the section entitled FEES, above. If the custodian does not have the facilities for making copies, printouts, or photographs of the records, the custodian may make arrangements for the services to be rendered at another facility. If other facilities are necessary, the person desiring a copy, printout or photograph of the record shall pay the cost of providing them. In no event shall the records leave the custody and possession of a Town employee assigned by the custodian of the record during this process (other than providing the items to the third-party facility for reproduction.) The Town is under no obligation to allow citizens access to Town computers.

F. Denial of Inspection of Records

- 1) Denial of inspection must be specific and can only be based on reasons provided in the Colorado Open Records Act. The Act provides that documents may be withheld from disclosure:
 - a) If inspection would be contrary to any state statute.
 - b) If inspection would be contrary to federal statute or regulation.
 - c) If inspection is prohibited by a rule of the Supreme Court or by order of any court.

- 2) Denial is permitted in the following situations, if disclosure would be contrary to the public interest; but if such records are given to one news agency, they shall be available to all news agencies:
 - a) Any records of the investigation conducted by any sheriff, prosecuting attorney, or police department, any records of intelligence information or security procedures of any sheriff, prosecuting attorney, or police department or any investigatory files compiled for any other law enforcement purpose.
 - b) Test related data listed in C.R.S. 24-72-204(2)(a)(II).
 - c) Details of bona fide research projects of state institutions.
 - d) Contents of real estate appraisals relative to acquisition (not sale) of property for public use until title passes to the Town.
 - e) Market analysis data generated by the Department of Transportation’s bid analysis and management system for the confidential use of the department for awarding contracts or for the purchase of goods or services and any documents prepared for the bid analysis and management system;
 - f) Records and information relating to the identification of persons filed with, maintained by or prepared by the Department of Revenue pursuant to 42-2-121 C.R.S.

- 3) Inspection of the following shall be denied, unless otherwise provided by law or unless requested by the person in interest:
 - a) Medical, mental health, sociological, or scholastic achievement data on individuals.
 - b) Personnel files, except for personal information to include but not limited to home address and phone number, as permitted under CORA..

- c) Letters of reference (which are not disclosable to the person in interest, if they concern employment, licensing, or issuance of permits).
 - d) Trade secrets, privileged information, and confidential commercial, geological, or geophysical data furnished by or obtained from any person.
 - e) Certain material contributed to libraries or museums.
 - f) Addresses and phone numbers of school children.
 - g) Library records identifying users, as prohibited by C.R.S. 24-90-119.
 - h) Home addresses, telephone numbers and financial information of Town employees.
 - i) In addition to the above-described documents, the Act provides specific and detailed circumstances for the denial of, or limited release, of records related to:
 - i) sexual harassment complaints and investigations, and,
 - ii) applicants for an Administrator position at the Town prior to the recognition of finalists.
 - iii) Records protected by common law privileges such as the governmental privilege, the deliberative process privilege, work product privilege, or attorney –client privilege. If a record is withheld pursuant to the deliberative process privilege, the custodian shall provide the applicant with a sworn statement specifically describing each document withheld, explaining why each document is privileged and why disclosure would cause substantial injury to the public interest.
- 4) Denial on Basis That Release Would do Substantial Injury to the Public Interest
- a) The official custodian may petition the District Court for an order restricting disclosure of records otherwise subject to inspection, if disclosure would do substantial injury to the public interest (C.R.S. 24-72-204(6)).
 - b) If inspection is denied, the applicant may request a written statement of the grounds of denial and that statement shall cite the law or regulation which is the basis for denial (C.R.S. 24-72-204(4)).
 - c) Even records which must be kept confidential are subject to subpoena, discovery requests, etc., but such requests can be resisted under the balancing tests set up in Martinelli vs. District Court 612 P.2d 1083 (1980).

Front Desk: _____	205
Received by Clerk: _____	
Deadline: _____	
Extension: _____	
Fee(s): _____	
Fulfilled: _____	

Town of Paonia

Colorado Open Records Act

Public Records Request Form

All requested information shall be charged at 25¢ per page and will be available three (3) business days after the submitted written request is received unless otherwise notified.

Should the request be substantial in time or volume (more than 25 pages) or involve an archive search, an hourly research fee of \$25.00 per hour shall be charged in 30-minute increments.

Copies of Town Board minutes are available seven (7) business days after approval by Town Board.

To facilitate the search, please be as specific as possible in describing the requested document(s).

Number of Copies	Document Name or Detailed Description

Name: _____ Date: _____

Address: _____ Telephone: _____

In Office Hard Copy PDF – E-mail Address: _____

C.R.S. 24-72-201 to 24-72-309

Note: The request is considered received when received by the Town Clerk.



Town of Paonia - Public Records Policy

It is the policy of the Board of Trustees of the Town of Paonia that all public records shall be open for inspection by any person at reasonable times, except as provided by the [Colorado Open Public Records Act](#) or by other laws. This policy is intended to provide a guideline for employees handling public records requests and will be deemed modified by additional or new language added to the Colorado [Open Public Records Act](#) C.R.S. 24-72-201 et seq.

Though "all public records are to be open for inspection by any person at reasonable times," procedures for such disclosure can be subject to rules and regulations made by the official custodian or the custodian.

Now henceforth it shall be the policy of the Paonia Town Clerk as follows:

These rules and regulations are authorized, if they are reasonably necessary for the protection of such records and for the prevention of unnecessary interference with the regular discharge of the duties of the custodian or his/her office/department. Such rules and regulations cannot change the Act; for example, such rules and regulations cannot limit who is entitled to records or limit what records are open for inspection. This Policy is intended as a general guideline to assist employees in handling public records requests. However, depending upon the circumstances of a request, the Town reserves the right to allow a custodian to establish specific rules and regulations necessary for the protection of such records and for the prevention of unnecessary interference with the regular discharge of the duties of the custodian or his/her office/department. This Policy is subject to interpretation by the Town Attorney's Office and exceptions may be made in individual cases at the discretion of the Town Attorney's Office.

A. Definitions

The definitions found in 24-72-202. C.R.S., as amended from time to time, shall apply unless the context clearly requires a different meaning. Two definitions of particular importance are listed below:

- 1) Public Records: All writings made, maintained, or kept by . . . any political subdivision... for use in the exercise of functions required or authorized by law... or involving receipt or expenditure of public funds (C.R.S. 24-72-202(6)). Criminal justice records are not included by the provisions of Part 2, but rather are covered by Part 3 of the Act.
- 2) Writings: All books, papers, maps, photographs, cards, tapes, recordings, or other

Public Records Policy – [Established 11-15-2018](#)[Second Redline 4/4/2022](#)

documentary materials, regardless of physical form or characteristics. Writing includes digitally stored data, including without limitation e-mail messages, but does not include computer software (C.R.S. 24-72-202(7)).

B. Procedure

- 1) The Town has determined that the use of an official Request Form to be used by citizens is necessary for the efficient handling of such public records requests. The Public Records Request Form (Attachment A) should be given to any individual who makes a request that is not on the form, or the individual should be directed to www.townofpaonia.colorado.com or to the Paonia Town Clerk to receive a Public Records Request Form. The citizen should be told that Town Policy requires that requests be made on this form and the employee should make every effort to ensure that the citizen is given enough information so that they can access the form without delay. **Once a request is received on the official Town Public Records Request Form, a copy should be transmitted to the Town Attorney’s Office immediately.** The Town has a limited amount of time within which to respond to Public Records requests and employees receiving such requests should be familiar with these statutory deadlines. See Time for Accessing Public Records in this Policy for more information.
- 2) The Town Clerk is the official custodian of all records centrally maintained by the Town. Department Heads are the official custodians of all records maintained within their departments. The Town Clerk is the official custodian of e-mails. It is the responsibility of each Department Head to become familiar with and to educate his/her affected employees about the standards and requirements of this policy.

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Elected Officials may develop their own policies and procedure regarding public records in their custody; however, to the extent that the Town has custody of any public records of an Elected Official the Town shall, in consultation with the Elected Official, meet any requirement of the Open Records Act as it may apply to documents in the Town’s possession.

If the public records requested are not in the custody or control of the person to whom application is made, such person shall “forthwith” notify the applicant of this fact, in writing if requested by the applicant. In such notification, the person shall state in detail to the best of the person’s knowledge and belief the reason for the absence of the records from the person’s custody or control, the location of the records, and what person then has custody or control of the records. C.R.S. 24-72-203(2)(a).

C. Fees

- 1) Request(s) for records ~~which that~~ fit the following criteria may, in the judgment of the official custodian, be provided free of charge:
 - a) Documents ~~which that~~ do not exceed ~~ten twenty~~ pages, and which are retrievable within a one-hour period of the request(s).

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- b) Agenda materials ~~which~~ that have been prepared in advance and which are in support of items scheduled for consideration by the Board of Trustees at a future date, unless the request(s) exceeds twenty-five pages of material.
 - c) Record(s) which are normally produced for public information, such as the current year budget document, brochures on Town services, ~~or~~ procedures, etc.
- 2) In all cases where a person has the right to inspect any public record, s/he may request electronic copies, printouts, or photographs of such record.
- a) The fee shall be established by the Board of Trustees within their official fees schedule which may be amended from ~~time to time~~ time to time. Fees shall be within the criteria set forth by the State of Colorado. The current maximum hourly charge for a CORA request as set by the State is \$33.58. Actual costs shall include staff time not to exceed fees set by CORA. The current hourly rate fee is \$25 but can be changed with updates to the Town fee schedule. Any fees charged in this policy shall include the cost of redacting documents, not to exceed fees set by CORA, to excise privileged material and legal review within the limits provided by law. Fees may be waived or reduced with prior approval of the Board of Trustees.
 - b) Each department may also charge a reasonable hourly fee for the manipulation of data in order to generate a record in a form not used by Town, if the Town elects to provide information in this manner.
 - c) An initial deposit of up to 50% of the reasonable estimated costs may be required in advance of fulfillment of the request.
 - d) All payments for copies and staff time etc. must be received in advance of releasing the requested records.
 - e) Departments may charge for time spent responding to large requests, and/or multiple requests (which shall include, but not be limited to requests on multiple request forms or on multiple pages), including without limitation, compiling information, request(s) that require the searching of voluminous files for specific information, manipulation of data (including manipulating data in order to generate a record in a form not used by the Town, although such manipulation is not required by CORA), or redacting documents to excise confidential information. The charge shall be established by the Board of Trustees within their official fees schedule which may be amended from time to time. Fees shall be within the criteria set forth by the State of Colorado. All time spent on such tasks shall be charged to the requesting party.

Commented [JR1]: Please see my comment on the previous version.

Commented [JR2]: Any amendment to the hourly rate should be reflected in the online policy so that requesters can find it easily.

Commented [JR3]: Please see my comment on the previous version.

Commented [JR4]: This charge can be no more than the town's posted hourly rate.

D. Time for accessing Public Records

- 1) Time for inspection of records – Three Working Days

If the requested records are in active use or are in storage and, therefore, are not available right away, this fact shall be communicated to the applicant "forthwith" in writing if requested. The custodian shall set a date and hour within three working days when the records will be available for inspection.

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2) Extension of time to 10 working days

The period of providing requested documents for review may be extended up to ten

- a) A broadly stated request is made that encompasses all or substantially all of a large category of records and the request is without sufficient specificity to allow the custodian reasonably to prepare or gather the records within the three-day period; or
- b) A broadly stated request is made that encompasses all or substantially all of a large category of records and the agency is unable to prepare or gather the records within the three-day period because:
 - i) The agency needs to devote all or substantially all of its resources to meeting an impending deadline or period of peak demand that is either unique or not predicted to recur more frequently than once a month; or
 - ii) A request involves such a large volume of records that the custodian cannot reasonably prepare or gather records within the three-day period without substantially interfering with the custodian’s obligation to perform his or her other public service responsibilities.
- c) In no event can extenuating circumstances apply to a request that relates to a single, specifically identified document.
- d) If the request is too broad, speculative or voluminous to prepare in ten days the Town may request relief from the court, ~~including attorney’s fees, as provided by law.~~

3) When Time Period for Response Begins:

The time period for response does not begin to run until the Town Clerk receives the request on the Town’s official Public Records Request form. If the form is sent by:

- a) E-mail, it is deemed received when it is ~~viewed-verified~~ by the recipient.
- b) U.S. Mail, it is deemed received when its seal is broken.
- c) Fax, it is deemed received on the following business day.
- d) In-person, received by the Town Clerk, it is deemed received on the following business day.

Commented [JR5]: Please see my comment on the previous version.

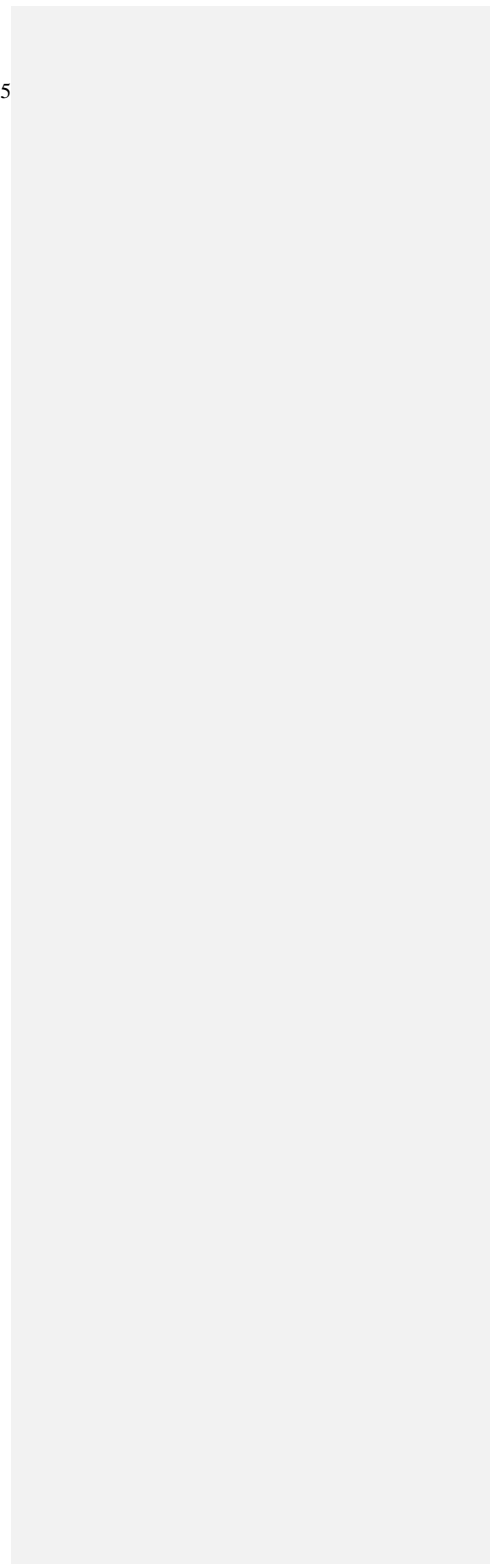
E. Reviewing Records

The custodian of the records may set the location where the records may be viewed by the requestor. In no event may a requester remove documents or add documents to those provided for review. The requestor shall not bring and shall not use photocopiers, fax machines or any other copy, scanning or reproduction device to copy or photograph Town records. Upon completion of the review, the requestor must mark the pages s/he wishes to have copied with adhesive tabs. Copies will be made at a later time, depending upon volume. The requestor will be notified when the copies are available for pick-up.

If the custodian has the capability to make ~~a reproduction~~ reproduction, she/he shall do so at the rates set in the section entitled FEES, above. If the custodian does not have the facilities for making copies, printouts, or photographs of the records, the custodian may make

arrangements for

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the services to be rendered at another facility. If other facilities are necessary, the person desiring a copy, printout or photograph of the record shall pay the cost of providing them. In no event shall the records leave the custody and possession of a Town employee assigned by the custodian of the record during this process (other than providing the items to the third-party facility for reproduction.) The Town is under no obligation to allow citizens access to Town computers. ~~nor is the Town obligated to provide records in electronic format.~~

F. Denial of Inspection of Records

1) Denial of inspection must be specific and can only be based on reasons provided in the Public-Colorado Open Records Act. The Act provides that documents may be withheld from disclosure:

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- a) If inspection would be contrary to any state statute.
- b) If inspection would be contrary to federal statute or regulation.
- c) If inspection is prohibited by a rule of the Supreme Court or by order of any court.

2) Denial is permitted in the following situations, if disclosure would be contrary to the public interest; but if such records are given to one news agency, they shall be available to all news agencies:

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- a) Any records of the investigation conducted by any sheriff, prosecuting attorney, or police department, any records of intelligence information or security procedures of any sheriff, prosecuting attorney, or police department or any investigatory files compiled for any other law enforcement purpose.
- b) Test related data listed in C.R.S. 24-72-204(2)(a)(II).
- c) Details of bona fide research projects of state institutions.
- d) Contents of real estate appraisals relative to acquisition (not sale) of property for public use until title passes to the Town.
- e) Market analysis data generated by the Department of Transportation’s bid analysis and management system for the confidential use of the department for awarding contracts or for the purchase of goods or services and any documents prepared for the bid analysis and management system;
- f) Records and information relating to the identification of persons filed with, maintained by or prepared by the Department of Revenue pursuant to 42-2-121 C.R.S.

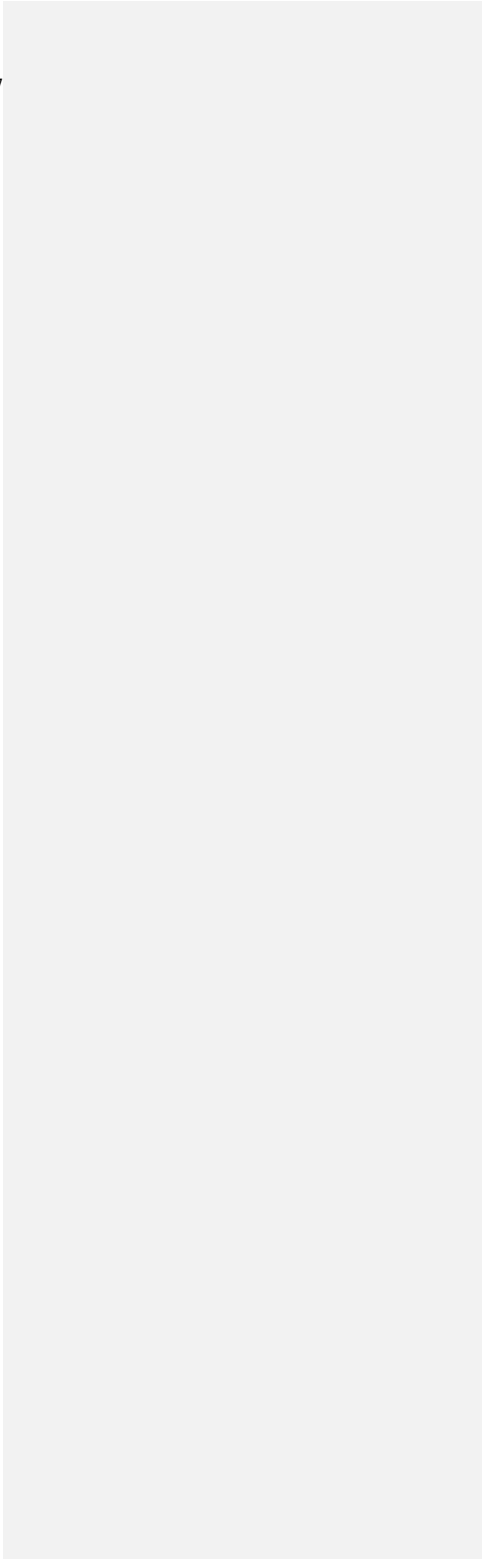
3) Inspection of the following shall be denied, unless otherwise provided by law or unless requested by the person in interest:

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- a) Medical, mental health, sociological, or scholastic achievement data on individuals.
- b) Personnel files, except ~~for application and performance ratings for personal information to include but not limited to home address and phone number, as permitted under CORA.~~
- c) Letters of reference (which are not disclosable to the person in interest, if they concern employment, licensing, or issuance of permits).
- d) Trade secrets, privileged information, and confidential commercial, geological, or

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geophysical data furnished by or obtained from any person.



- e) Certain material contributed to libraries or museums.
 - f) Addresses and phone numbers of school children.
 - g) Library records identifying users, as prohibited by C.R.S. 24-90-119.
 - h) Home addresses, telephone numbers and financial information of Town employees.
 - i) In addition to the ~~above described~~ above-described documents, the Act provides specific and detailed circumstances for the denial of, or limited release, of records related to:
 - i) sexual harassment complaints and investigations, and,
 - ii) applicants for an ~~executive Administrator~~ position at the ~~Town~~ Town prior to the recognition of finalists.
 - iii) Records protected by common law privileges such as the governmental privilege, the deliberative process privilege, work product privilege, or attorney –client privilege. If a record is withheld pursuant to the deliberative process privilege, the custodian shall provide the applicant with a sworn statement specifically describing each document withheld, explaining why each document is privileged and why disclosure would cause substantial injury to the public interest.
 - ~~iv) The constitutional right of privacy may, in very limited circumstances, be a basis for resisting disclosure, particularly for the person in interest.~~
- 4) Denial on Basis That Release Would do Substantial Injury to the Public Interest
- a) The official custodian may petition the District Court for an order restricting disclosure of records otherwise subject to inspection, if disclosure would do substantial injury to the public interest (C.R.S. 24-72-204(6)).
 - b) If inspection is denied, the applicant may request a written statement of the grounds of denial and that statement shall cite the law or regulation which is the basis for denial (C.R.S. 24-72-204(4)).
 - c) Even records which must be kept confidential are subject to subpoena, discovery requests, etc., but such requests can be resisted under the balancing tests set up in Martinelli vs. District Court 612 P.2d 1083 (1980).

PUBLIC WORKS

8/11/2022 **Public works summary** – Cory Heiniger

We have been working on CIRSA recommendations and fixes.

Bridge cleanup was started. Looking into renting or contracting a vac trailer to finish that project.

Weeding on sidewalks and easements continues.

Fixed some low flow water issues.

Potholes.

Line breaks and leak fixes.

Continuing work on stage area of park. Gate, ramp, and paint still need done.

Sewer line annual maintenance has started. This can cause back pressure of sewer lines. Looking into possible procedure improvements to minimize affecting residents.

Town Park Gazebo repairs.

Upcoming planned projects.

Apple valley shed tear down. (Possibly needs retaining wall built before it's taken down)

Road painting.

Park concrete. (High priority). Planned for next few weeks.

Sidewalk repairs or replacement.

Instrumentation logging tools for wastewater plant.

Need to get the radio read system fixed. We lose a lot of man hours doing them without it. (underway)

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 07/01/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:16:01	THEFT	GRAND AVE, Paonia, CO	PPD	PPD	
17:47:55	FRAUD	OAK AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 07/02/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:23:36	DEATH INVESTGTN	POPLAR AVE, Paonia, CO	PPD	PPD	
16:51:58	AGENCY ASSIST	STEVENS GULCH RD, Paonia, CO	PPD	DIST3	
17:16:51	TrafficAccident	4TH ST, Paonia, CO	PPD	PPD	
22:04:14	Traffic Stop	3rd St., Paonia, CO	PPD	PPD	VW
22:28:02	ASSAULT	DELTA AVE, Paonia, CO	PPD	PPD	A

Total Incidents for this Date: 5

Date Occurred: 07/03/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:30:32	AGENCY ASSIST	BLACK BRIDGE RD, Paonia, CO	PPD	DIST3	

Total Incidents for this Date: 1

Date Occurred: 07/04/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:24:18	Parking Problem	GRAND AVE, Paonia, CO	PPD	PPD	CIT
17:16:42	Disturbance	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 07/05/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:43:03	Code Enforce	GRAND AVE, Paonia, CO	PPD	PPD	WW
15:54:53	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD		WW

Total Incidents for this Date: 2

Date Occurred: 07/06/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:00:00	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
12:54:59	TrafficAccident	GRAND AVE, Paonia, CO	PPD	PPD	

Time Nature Address Agency Loctn Dsp
Total Incidents for this Date: 2

Date Occurred: 07/07/22

Time Nature Address Agency Loctn Dsp
14:26:11 Code Enforce RIO GRANDE AVE, Paonia, CO PPD PPD WW
20:05:39 CIVIL PROBLEM OAK AVE, Paonia, CO PPD PPD

Total Incidents for this Date: 2

Date Occurred: 07/08/22

Time Nature Address Agency Loctn Dsp
14:16:18 VIN INSPECTION GRAND AVE, Paonia, CO PPD PPD
18:44:32 Disturbance MEADOWBROOK BLVD, Paonia, CO PPD PPD

Total Incidents for this Date: 2

Date Occurred: 07/09/22

Time Nature Address Agency Loctn Dsp
12:59:38 SHOPLIFTING 2ND ST, Paonia, CO PPD PPD

Total Incidents for this Date: 1

Date Occurred: 07/11/22

Time Nature Address Agency Loctn Dsp
11:49:40 Parking Problem CLARK AVE Alley, Paonia, CO PPD PPD
12:59:11 Information MEADOWBROOK BLVD, Paonia, CO PPD PPD

Total Incidents for this Date: 2

Date Occurred: 07/13/22

Time Nature Address Agency Loctn Dsp
07:42:55 VIN INSPECTION GRAND AVE, Paonia, CO PPD PPD
08:58:29 AGENCY ASSIST HIGHWAY 133, Paonia, CO PPD DIST3
11:47:17 Code Enforce MAIN AVE, Paonia, CO PPD PPD WW
15:52:33 Code Enforce CEDAR DR, Paonia, CO PPD PPD WW

Total Incidents for this Date: 4

Date Occurred: 07/14/22

Time Nature Address Agency Loctn Dsp
07:32:04 Code Enforce ORCHARD AVE, Paonia, CO PPD PPD WW
07:50:52 Code Enforce MINNESOTA AVE, Paonia, CO PPD PPD WW
08:05:26 Code Enforce DELTA AVE, Paonia, CO PPD PPD WW
08:09:18 Code Enforce NORTH FORK AVE, Paonia, CO PPD PPD WW
09:32:53 Code Enforce DELTA AVE, Paonia, CO PPD PPD WW

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:52:23	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
10:06:06	Code Enforce	BOX ELDER AVE, Paonia, CO	PPD	PPD	WW
10:21:24	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW
10:26:48	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD	PPD	WW
10:43:37	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
11:55:57	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
12:07:45	Code Enforce	BOX ELDER AVE, Paonia, CO	PPD	PPD	WW
12:17:01	Code Enforce	CLARK AVE, Paonia, CO	PPD	PPD	WW
12:32:36	Code Enforce	VISTA DR, Paonia, CO	PPD	PPD	WW
13:21:54	Code Enforce	MAIN AVE, Paonia, CO	PPD	PPD	WW
13:35:59	Code Enforce	BOX ELDER AVE, Paonia, CO	PPD	PPD	WW
13:51:36	Code Enforce	ONARGA AVE, Paonia, CO	PPD	PPD	WW
14:35:12	Code Enforce	POPLAR AVE, Paonia, CO	PPD	PPD	WW
15:12:55	CIVIL PROBLEM	3RD ST, Paonia, CO	PPD	PPD	
15:17:39	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 20

Date Occurred: 07/15/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
05:32:53	CRIM MISCHIEF	MAIN AVE, Paonia, CO	PPD	PPD	
12:10:38	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 07/16/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:57:54	ANIMAL CONTROL	BOX ELDER AVE, Paonia, CO	PPD	PPD	
17:19:37	REDDI	HIGHWAY 133, Hotchkiss, CO	PPD	DIST3	CIT
23:38:54	BUSINESS CHECK	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 07/17/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:29:56	ANIMAL CONTROL	CLARK AVE, Paonia, CO	PPD	PPD	
15:27:29	SUSPICIOUS	Block Box Elder AVE., Paonia, CO	PPD	PPD	UTL
17:38:04	Information	2ND ST, Paonia, CO	PPD	PPD	
21:24:10	Parking Problem	NORTH FORK AVE, Paonia, CO	PPD	PPD	UTL
23:54:55	SUICIDE/ATTEMPT	2ND ST, Paonia, CO	PPD	PPD	UNF

Total Incidents for this Date: 5

Date Occurred: 07/18/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:40:31	Code Enforce	4TH ST, Paonia, CO	PPD	PPD	WW

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:49:22	CIVIL PROBLEM	3RD ST, Paonia, CO	PPD	PPD	
09:29:13	AGENCY ASSIST	SHADY LN; Paonia, CO	PPD	DIST3	
11:08:47	AGENCY ASSIST	ONARGA AVE, Paonia, CO	PPD	PPD	
12:18:41	BURGLARY	NORTH FORK AVE, Paonia, CO	PPD	PPD	
19:30:06	DOMESTIC	2ND ST, Paonia, CO	PPD	PPD	A
Total Incidents for this Date: 6					

Date Occurred: 07/19/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:03:01	CITIZEN ASSIST	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 07/20/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:10:50	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
08:56:27	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
14:45:33	Medical/transfe	OAK AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 07/21/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:13:22	VIN INSPECTION	CEDAR DR, Paonia, CO	PPD	PPD	
21:44:40	CITIZEN ASSIST	MAIN AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 07/22/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:21:16	SUSPICIOUS	GRAND AVE, Paonia, CO	PPD	PPD	
15:59:33	Certified Vin	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 07/23/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:03:17	Parking Problem	COLORADO AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 07/24/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:09:42	SUICIDE/ATTEMPT	BOX ELDER DR, Paonia, CO	PPD	PPD	
23:03:57	WELFARE CHECK	MINNESOTA AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 07/25/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:56:13	911/hangup	DORRIS AVE, Paonia, CO	PPD	PPD	
15:46:12	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
21:24:12	SUSPICIOUS	4TH ST, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 3					

Date Occurred: 07/27/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:33:47	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
16:09:14	Parking Problem	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 07/28/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
22:15:36	MISSING PERSON	Town of Paonia, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 07/29/22

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:36:56	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
10:34:46	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
11:03:34	BURGLARY	PAN AMERICAN AVE, Paonia, CO	PPD	PPD	
14:26:23	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
15:11:52	LOST/FOUND PROP	GRAND AVE, Paonia, CO	PPD	PPD	
15:33:19	AGENCY ASSIST	HIGHWAY 133, Somerset, CO	PPD	GSO	
15:53:12	Information	NIAGARA AVE, Paonia, CO	PPD	PPD	
16:19:30	Wanted Person	4TH ST & GRAND AVE, Paonia, CO	PPD	PPD	A
21:55:48	Noise Complaint	3RD ST, Paonia, CO	PPD	PPD	VW
22:03:27	AGENCY ASSIST	HIGHWAY 133, Hotchkiss, CO	PPD	DIST3	
Total Incidents for this Date: 10					

Total reported: 89 A 3, CIT 2, UNF 1, UTL 2, VW 2, WW 25

Report Includes:

All dates between `00:00:01 07/01/22` and `00:00:01 07/30/22`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

A = ARREST CIT = CITATION
 UNF = UNFOUNDED UTL = UNABLE TO LOCATE
 VW = VERBAL WARNING WW= WRITTEN WARNING



Paonia Police Department

DEPARTMENT BRIEFING: SUMMARY OF PROGRESS

08/01/2022

Currently in the process of inventorying all handheld and in-car radio units. This inventory is required by Delta County Emergency Management team in order to monitor all radio equipment with access to the county-maintained dispatch center.

The department has been in contact with the School District in planning for the upcoming school year. Even with School Resource Officer funding no longer available, the departments' goal is to be present within the local schools. Our focus will be on the safety of the schools and continuing the development of trust and relationships with the students and staff.

Successfully enrolled in AssetTiger. This program is a valuable tool used by many agencies to log and track equipment that is owned or leased by a department. Our first project involving the program will be the identification and entry of all the radios mentioned previously in the report.

Budget meetings have begun, and the Department has identified the areas of need and prioritized those needs in the upcoming budget.

Officers successfully completed updated community policing training. Several areas were identified as targets for updated community policing. Individual officers are putting implementation plans together to address those target areas.

Several members of the department successfully completed Victims Rights Advocate training. This training provided updates regarding the changes made at the legislative level. The list of VRA (Victims Rights Advocate) crimes continues to grow and the training is required by the State POST board.

Met with several different community members who represent various groups. These groups include Mountain Harvest Fest, Pickin' In The Park, and The Learning Council. Establishing a good working relationship with community groups will continue to be a priority.

The department will be scheduling a meeting with Delta Police Department Admin and the mental health Co-Responder. A goal of the Department is to identify and more appropriately resolve issues involving mental health. The CO-Responder program is a valuable tool that would greatly benefit the community and better serve the needs of those in need of mental health help. We very much look forward to hearing about the program and identifying how we can become involved.



Paonia Police Department

DEPARTMENT BRIEFING: CONTINUED

07/12/2022

- Spoke with two members of The Learning Council about the department being more involved with their activities and programs. We discussed inclusivity, education and establishing a positive presence at sponsored events.
- Gained permissions from the State of Colorado to use their "OpenFox" program. This program is used for data collection and inputting registration data for registered sex offenders. This will help the department keep Sex offender registry information up to date and make our data transfers much more efficient.
- Multiple members of the Department took turns driving to the private shooting range between Delta and Hotchkiss to complete firearms range qualifications. All personnel successfully passed the qualification requirements, and this data and training time will be logged.
- Work continues to bring the department policy manual up to date; however, it is apparent that with the frequent and far-reaching changes being made at the legislative level the policy manual will need continuous updating and maintenance to stay in compliance with and properly guide the department regarding state law.
- Service Technician Katzer successfully completed 7 hours of training on the retention and disposition of evidence. This training has already begun to pay dividends as the department has started back searching previous cases for mislabeled or unlabeled evidence to be disposed of and cases to be formally closed.



Paonia Police Department

DEPARTMENT BRIEFING: SUMMARY OF PROGRESS

07/12/2022

- Successfully setup and registered the AXON TASER7 dock. Linked the new dock to the Departments AXON account. Officers will attend new TASER 7 training during the month of July and upon successful completion will be issued new TASER 7 devices.
- Currently in contact with Delta County GIS Coordinator Carrie Derco. The Department is requesting updated GIS maps showing all jurisdictional responsibilities of the Paonia Police Department. Carrie advised this may take several months to complete as they are extremely busy with requests.
- Service Technician Katzer completed the scanning of all old department case files into digital copies. This process took approximately three months and was very time intensive, however, now most of those records are digitally searchable and much more accessible. This was a priority goal for the department and was a much-needed step towards modernizing the records keeping and data entry of the Paonia Police Department
- Officer Connett successfully completed his FTO program and evaluation and is now patrolling on his own. Officer Connett has been integrated into the full-time patrol schedule and is currently trying to relocate to the Paonia area from Delta to further assist with on-call responsibilities and emergency response.
- Officers successfully completed less lethal and OC spray training (pepper spray). Training was completed with the assistance of the Delta Police Department who agreed to future assistance through joint training.
- Permissions were fully granted for the Department to access the Colorado state courts database. This will assist the department in establishing court ordered rights and custody violations.
- The department requested its Drone be returned from a neighboring agency. The department is sending an Officer to drone licensure school to receive training and his FFA Drone license. This will provide the department with a licensed officer capable of utilizing the departments drone and bringing us into FAA compliance regarding drone operation.
- Worked with the Montrose Police Department to train command staff on the proper way to submit video evidence to the DA's office. The Montrose Police Department personnel were extremely helpful, and the Paonia Police department is now much more capable in the sharing of information and data.



Town of Paonia Administrative Staff Report

August 11, 2022

Finance Director

Overview of Activities/Projects/Accomplishments

- ❖ Audit Preparation

(Initial Draft Report was received May 31, 2022, reviewed, provided to the board 6/23/2022.)

(Revised Draft Report was received July 19, 2022, review completed 7/21/2022, provided to the board 7/29/2022)

(Revised Draft Report was received July 26, 2022, review completed 7/26/2022, used to prepare MD&A, provided to the board 8/11/2022)

(Extension filed with Office of State Auditors–Audit due September 30, 2022.)

- ❖ Public Surplus Auctions (Samira)

- ❖ Public Surplus Action closure & pick up scheduling. (Samira)

- ❖ Processing daily deposits. (Samira)

- ❖ Processing monthly Utility Billing. (Samira)

- ❖ Processing Utility Changes (Samira)

- ❖ Backflow integration. (Samira)

- ❖ Budget to Actual for June (Cindy)

- ❖ Beginning Budget processes. (Cindy)

I will need from each committee your wish lists of what you would like to see in the Budget.

- ❖ Salary Survey for 2023 (Samira – Reviewed by Cindy)

Trainings/Meetings Attended

- ❖ Backflow Training (Samira)

MISC or Upcoming Items

- ❖ Beacon integration. (Samira)

Goals/Focus/Improvements for Next Month

- ❖ Budget to Actual for July. (Cindy)

- ❖ Continue to work with Cory on the Parts inventory processes and Barcodes (Samira)

- ❖ Continue to work on the Ordering processes (Samira)

- ❖ Continue to work on the Vehicle/Equipment tracking processes (Samira)



Town of Paonia Administrative Staff Report

July 28, 2022

Finance Director

Overview of Activities/Projects/Accomplishments

- ❖ Continue Audit Preparation
(Initial Draft Report was received May 31, 2022, reviewed, provided to the board 6/23/2022.)
(Revised Draft Report was received July 19, 2022, review completed 7/21/2022)
- ❖ Completed CIRSA P&C renewal application. (Cindy)
- ❖ Completed CIRSA mid-year Worker Comp Audit. (Cindy)
- ❖ Completed initial draft of Audit MD&A (Management Discussion and Analysis). (Cindy & Paige)
- ❖ Continue to work with Cory on the Parts inventory processes and BarCodes (Samira)
- ❖ Continue to work on the Ordering processes (Samira)
- ❖ Continue to work on the Vehicle/Equipment tracking processes (Samira)
- ❖ Public Surplus Auctions (Samira)
- ❖ Public Surplus Action closure & pick up scheduling. (Samira)
- ❖ Processing daily deposits. (Samira)
- ❖ Processing monthly Utility Billing. (Samira)

Trainings/Meetings Attended

- ❖ Training to take over Candy's workload. (Samira)
- ❖ Continue finance clerk training. (Samira)
- ❖ Training for issuing permits. (Samira)

MISC or Upcoming Items

- ❖ Beginning Budget processes. (Cindy)
I will need from each committee your wish lists of what you would like to see in the Budget.
- ❖ Backflow integration. (Samira)
- ❖ Beacon integration. (Samira)

Goals/Focus/Improvements for Next Month

- ❖ Budget to Actual for June. (Cindy)

Employee Number	Name	85-00 Net Pay Emp Amt
1055	Byrge, Rodney A	1,073.03
1053	Cecil, Raymond Cole	1,060.82
1024	Connett, Bryce	1,176.51
1052	Edwards, Roger	1,091.62
1002	Ferguson, J. Corinne	2,206.26
1081	Garcia, Jeremlah	1,407.54
1056	Glimpse, Leaf F	435.20
1050	Heiniger, Cory	2,070.16
1025	Henderson, Garrett W	1,450.17
1022	Hinyard, Patrick	1,822.69
1001	Jones, Cynthia	1,889.98
1010	Katzer, JoAnn	1,023.18
1023	Kramer, Lance W	1,288.51
1021	Laiminger, Matt	1,646.69
1003	Mojarro-Lopez, Amanda	8.07
1060	Redden, Jordan	1,576.60
1051	Reich, Dennis	1,115.84
1005	Vetter, Samira	1,181.87
1004	Wuollet, Candice C	1,845.48

Grand Totals:

19 25,370.22

PS DRW
6/22/22

Report Criteria:
Unpaid transmittals included
Begin Date: ALL
End Date: ALL

DRW PS

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		06/24/2022	74-00	Federal Tax Deposit Social Security	10-0216	1,544.29
2	IRS Tax Deposit		06/24/2022	74-00	Federal Tax Deposit Social Security	10-0216	1,544.29
2	IRS Tax Deposit		06/24/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0216	471.32
2	IRS Tax Deposit		06/24/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0216	471.32
2	IRS Tax Deposit		06/24/2022	76-00	Federal Tax Deposit Federal Withhold	10-0216	2,369.19
	Total 2:						<u>6,400.41</u>
4							
4	Aflac		06/24/2022	83-01	Aflac Pre-Tax Pay Period: 6/24/2022	10-0225	87.66
4	Aflac		06/24/2022	83-02	Aflac After Tax Pay Period: 6/24/2022	10-0225	24.90
	Total 4:						<u>112.56</u>
6							
6	Colorado Dept of Labor		06/24/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	67.77
	Total 6:						<u>67.77</u>
9							
9	Colorado Dept of Revenue		06/24/2022	77-00	State Withholding Tax Pay Period: 6/2	10-0217	1,114.00
	Total 9:						<u>1,114.00</u>
30							
30	Empower Retirement		06/24/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	529.60
30	Empower Retirement		06/24/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	803.08
30	Empower Retirement		06/24/2022	51-02	Retirement Plan Retirement Loan Pa	10-0220	180.01
	Total 30:						<u>1,512.69</u>
33							
33	FPPA - Fire & Police Pensi		06/24/2022	50-00	FPPA Pay Period: 6/24/2022	10-0219	825.00
33	FPPA - Fire & Police Pensi		06/24/2022	50-00	FPPA Pay Period: 6/24/2022	10-0219	618.75
33	FPPA - Fire & Police Pensi		06/24/2022	90-00	Death & Disability Pay Period: 8/24/2	10-0219	220.00
33	FPPA - Fire & Police Pensi		06/24/2022	50-00	Late Interest Charge	10-0219	4.74
	Total 33:						<u>1,668.49</u>
70							
70	Rocky Mountain HMO		06/24/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	461.07
70	Rocky Mountain HMO		06/24/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	5,700.59
70	Rocky Mountain HMO		06/24/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	439.66
70	Rocky Mountain HMO		06/24/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	2,624.02
70	Rocky Mountain HMO		06/24/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	93.98
70	Rocky Mountain HMO		06/24/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	874.38
	Total 70:						<u>10,193.70</u>
71							
71	The Harford		06/24/2022	65-01	Group#013307460001 Hartford Basic	10-0226	19.08

✓

MD

ETC

MD

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MD

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
71	The Harford		06/24/2022	65-02	Group#013307460001 Hartford Suppl	10-0226	26.38
71	The Harford		06/24/2022	65-03	Group#013307460001 Hartford Disab	10-0226	69.82
Total 71:							115.28 <i>mo</i>
73							
73	Delta Dental of Colorado		06/24/2022	60-05	Dental RMHMO - Dental Pay Period:	10-0223	210.03
Total 73:							210.03 <i>mo</i>
75							
75	VSP Insurance CO (CT)		06/24/2022	60-04	RMHMO - Vision Pay Period: 6/24/20	10-0223	73.69
Total 75:							73.69 <i>mo</i>
Grand Totals:							<u>21,468.62</u>

Report Criteria:

Unpaid transmittals included
Begin Date: ALL
End Date: ALL

BANK BALANCES 2022

BANK	ACCOUNT	JAN	FEB	MAR	APR	MAY	JUNE	X
OPERATING ACCOUNTS								
UBB (FSBC)	PREV BAL	225,029.68	101,002.95	215,462.76	223,385.93	207,232.05	238,304.70	
OPS - 0733	CKS/DR	398,510.48	196,810.60	332,764.39	352,917.91	303,741.17	282,387.43	
	DEP/CR	274,483.75	311,270.41	340,687.56	336,764.03	334,813.82	299,144.54	
	END BAL	101,002.95	215,462.76	223,385.93	207,232.05	238,304.70	255,061.81	X
RATE		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC)	PREV BAL	25.00	25.00	895.49	25.00	2,415.30	28,911.67	
PAYROLL - 3629	CKS/DR	45,021.34	35,534.69	45,756.81	58,389.25	56,540.39	77,820.74	
	DEP/CR	45,021.34	36,405.18	44,886.32	60,779.55	83,036.76	52,143.70	
	END BAL	25.00	895.49	25.00	2,415.30	28,911.67	3,234.63	X
RATE		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
RESESTRICTED FUND ACCOUNTS								
UBB (FSBC)-3858	PREV BAL	25.00	25.00	25.00	25.00	25.00	25.00	
GRANT	CKS/DR	-	-	-	-	-	-	
PASS-THRU	DEP/CR	-	-	-	-	-	-	
	END BAL	25.00	25.00	25.00	25.00	25.00	25.00	X
RATE		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) (FCNB)	PREV BAL	25.00	16,049.38	25.00	36,840.14	25.00	25.00	
INTERNAL - 0571	CKS/DR	-	32,048.76	-	36,815.14	-	-	
GRANTS	DEP/CR	16,024.38	16,024.38	36,815.14	-	-	-	
	END BAL	16,049.38	25.00	36,840.14	25.00	25.00	25.00	X
RATE		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) - 0911	PREV BAL	12,563.11	7,750.00	7,750.00	7,750.00	12,750.00	12,750.00	
PARK	CKS/DR	4,813.11	-	-	400.00	-	-	
CONTRIBUTION	DEP/CR	-	-	-	5,400.00	-	-	
	INT/CR	-	-	-	-	-	-	
	END BAL	7,750.00	7,750.00	7,750.00	12,750.00	12,750.00	12,750.00	X
RATE		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) - 2318	PREV BAL	58,482.72	58,495.14	58,506.36	58,518.78	58,530.80	58,543.23	
WWTP	CKS/DR	-	-	-	-	-	-	
	DEP/CR	-	-	-	-	-	-	
	INT/CR	12.42	11.22	12.42	12.02	12.43	7.22	
	END BAL	58,495.14	58,506.36	58,518.78	58,530.80	58,543.23	58,550.45	X
RATE		0.25%	0.25%	0.25%	0.25%	0.25%	0.15%	
UBB (FSBC) (FCNB)	PREV BAL	10,406.97	10,408.30	10,409.50	10,410.83	10,412.11	10,413.44	
CONSERV	CKS/DR	-	-	-	-	-	-	
TRUST 0857	DEP/CR	-	-	-	-	-	-	
	INT/CR	1.33	1.20	1.33	1.28	1.33	0.86	
	END BAL	10,408.30	10,409.50	10,410.83	10,412.11	10,413.44	10,414.30	X
RATE		0.15%	0.15%	0.15%	0.15%	0.15%	0.10%	
UBB (FSBC) - 0563	PREV BAL	(9.19)	0.81	0.00	0.00	0.00	0.00	
SPACE TO	CKS/DR	-	0.81	-	-	-	-	
CREATE	DEP/CR	10.00	-	-	-	-	-	
	INT/CR	-	-	-	-	-	-	
	END BAL	0.81	0.00	0.00	0.00	0.00	0.00	X
RATE		0.00%	0.00%	0.00%	CLOSED			

BANK BALANCES 2022

BANK	ACCOUNT	JAN	FEB	MAR	APR	MAY	JUNE	X
INVESTMENT ACCOUNTS								
UBB (FSBC) - 3637	PREV BAL	1,392,857.03	1,393,211.92	1,393,532.55	1,393,887.61	1,494,246.92	1,594,637.51	
MMKT	CKS/DR	-	-	-	-	-	-	
RESERVE	DEP/CR	-	-	-	100,000.00	100,000.00	100,000.00	
	INT/CR	354.89	320.63	355.06	359.31	390.59	275.30	
	END BAL	1,393,211.92	1,393,532.55	1,393,887.61	1,494,246.92	1,594,637.51	1,694,912.81	X
RATE		0.30%	0.30%	0.300%	0.300%	0.300%	0.200%	
COLO	PREV BAL	1,758,506.32	1,758,616.16	1,758,748.52	1,759,125.37	1,759,774.94	1,760,957.77	
TRUST	CKS/DR	-	-	-	-	-	-	
PLUS+	DEP/CR	-	-	-	-	-	-	
INVESTMENT	INT/CR	109.84	132.36	376.85	649.57	1,182.83	1,695.19	
	END BAL	1,758,616.16	1,758,748.52	1,759,125.37	1,759,774.94	1,760,957.77	1,762,652.96	
AVG RATE		0.07%	0.10%	0.25%	0.45%	0.79%	1.17%	X
UBB (14) (FSBC)	PREV BAL	203,237.95	203,237.95	203,237.95	203,413.42	203,413.42	203,413.42	
18MO	CKS/DR	-	-	-	-	-	-	
CD-2143	DEP/CR	-	-	-	-	-	-	
	INT/CR	-	-	175.47	-	-	179.53	
	END BAL	203,237.95	203,237.95	203,413.42	203,413.42	203,413.42	203,592.95	X
AVG RATE		0.35%	0.35%	0.35%	0.35%			
UBB (31) (FSBC)	PREV BAL	260,073.18	260,335.52	260,335.52	260,335.52	260,592.42	260,592.42	
18MO	CKS/DR	-	-	-	-	-	-	
CD-2143	DEP/CR	-	-	-	-	-	-	
	INT/CR	262.34	-	-	256.90	-	-	
	END BAL	260,335.52	260,335.52	260,335.52	260,592.42	260,592.42	260,592.42	X
AVG RATE		0.40%	0.40%	0.40%	0.40%			
LINE-OF-CREDIT								
UBB (FSBC)	PREV BAL	-	-	-	-	-	-	
LOC	CKS/DR	-	-	-	-	-	-	
\$200,000.00	DEP/CR	-	-	-	-	-	-	
	INT/CR	-	-	-	-	-	-	
	END BAL	-	-	-	-	-	-	X
AVG RATE								
TOTAL	PREV BAL	3,921,222.77	3,809,158.13	3,908,928.65	3,953,717.60	4,009,417.96	4,168,574.16	
TOTAL	CKS/DR	448,344.93	264,394.86	378,521.20	448,522.30	360,281.56	360,208.17	
TOTAL	DEP/CR	335,539.47	363,699.97	422,389.02	502,943.58	517,850.58	451,288.24	
TOTAL	INT/CR	740.82	465.41	921.13	1,279.08	1,587.18	2,158.10	
		-	-	-	-	-	-	
TOTAL 2022 ACCOUNTS		3,809,158.13	3,908,928.65	3,953,717.60	4,009,417.96	4,168,574.16	4,261,812.33	
TOTAL 2021 ACCOUNTS		2,695,410.75	2,794,267.13	2,827,035.60	2,878,900.52	3,033,101.71	3,353,077.83	
TOTAL 2020 ACCOUNTS		2,498,095.32	2,507,992.28	2,530,243.83	4,222,013.58	2,766,714.22	2,844,095.58	
TOTAL 2019 ACCOUNTS		1,952,778.56	2,154,496.81	2,216,740.65	2,268,526.46	2,560,627.61	2,606,146.61	
TOTAL 2018 ACCOUNTS		2,243,850.59	2,643,430.19	2,609,936.21	2,758,682.91	2,787,133.34	2,909,775.06	
TOTAL 2017 ACCOUNTS		1,916,629.29	1,856,495.51	1,837,973.49	2,027,530.45	2,363,845.59	2,079,469.54	
TOTAL 2016 ACCOUNTS		987,595.88	1,322,980.68	1,116,198.52	1,523,989.77	1,917,756.35	1,967,252.20	
TOTAL 2015 ACCOUNTS		1,653,400.33	1,907,317.22	2,079,530.21	2,000,000.74	1,759,581.96	1,718,267.39	
TOTAL 2014 ACCOUNTS		2,036,560.85	2,012,766.27	2,053,803.28	2,046,353.56	2,069,077.88	2,002,370.22	
TOTAL 2013 ACCOUNTS		2,361,290.03	2,369,419.89	2,376,310.46	2,323,916.46	2,320,709.32	2,286,978.98	
TOTAL 2012 ACCOUNTS		2,362,402.55	2,256,299.75	2,246,468.64	2,213,216.49	2,202,233.11	2,152,976.82	
2020 VS 2021		1,113,747.38	1,114,661.52	1,126,682.00	1,130,517.44	1,135,472.45	908,734.50	

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	50%	
AS OF:	6/30/2022	JUNE	MAY	APRIL	CUR YTD	6	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	230
ADMINISTRATION										
10-31-01	PROPERTY TAXES	25,382.79	7,993.75	40,719.86	143,663.39	74,813.50	68,849.89	149,627.00	96.01%	(5,963.61)
10-31-03	SALES TAX - TOWN	-	-	-	17,224.00	8,612.00	8,612.00	17,224.00	100.00%	-
10-31-04	SALES TAX- COUNTY	-	-	-	-	22,500.00	(22,500.00)	45,000.00		
10-31-08	PENALTY & INTEREST	33.88	17.78	2.65	63.06	200.00	(136.94)	400.00	15.77%	(336.94)
10-31-09	DELINQUENT TAX	-	-	-	0.02	7.50	(7.48)	15.00	0.13%	(14.98)
10-31-10	ABATEMENTS	-	-	-	-	-	-	-		-
10-32-01	LIQUOR LICENSES	475.00	550.00	-	1,625.00	2,500.00	(875.00)	5,000.00	32.50%	(3,375.00)
12-32-04	SPECIAL REVIEWS	-	-	-	500.00	375.00	125.00	750.00	66.67%	(250.00)
10-35-04	INTEREST INCOME	968.06	748.68	812.85	4,185.41	3,600.00	585.41	7,200.00	58.13%	(3,014.59)
10-35-05	LATE CHARGES	725.00	595.00	745.00	2,460.00	3,537.50	(1,077.50)	7,075.00	34.77%	(4,615.00)
10-35-06	OTHER INCOME	-	-	-	782.38	37.50	744.88	75.00		707.38
10-35-15	REFUND OF EXPENDITURES	4,899.94	598.60	608.47	7,843.14	750.00	7,093.14	1,500.00		6,343.14
10-35-16	RESTITUTION	99.75	79.80	1,879.65	2,776.49	750.00	2,026.49	1,500.00	185.10%	1,276.49
10-35-20	GRANT REVENUE	-	-	-	-	7,534.00	(7,534.00)	15,068.00		(15,068.00)
		32,584.42	10,583.61	44,768.48	181,122.89	125,217.00	55,905.89	250,434.00	72.32%	(24,311.11)
10-41-01	MAYOR & TRUSTEES	925.00	625.00	800.00	4,650.00	4,800.00	150.00	9,600.00	48.44%	(4,950.00)
10-41-03	SALARIES & WAGES	4,598.38	4,383.96	6,034.81	26,276.85	25,256.05	(1,020.81)	50,512.09	52.02%	(24,235.24)
10-41-04	EMPLOYER FICA	333.09	301.21	410.24	1,856.25	1,860.56	4.31	3,721.12	49.88%	(1,864.87)
10-41-05	EMPLOYER MEDICARE	77.90	70.44	95.97	434.18	435.13	0.95	870.26	49.89%	(436.08)
10-41-06	UNEMPLOYMENT TAX	9.21	8.78	12.08	52.60	73.83	21.23	147.65	35.62%	(95.05)
10-41-07	INSURANCE BENEFITS	856.01	856.01	1,712.02	6,093.21	5,856.63	(236.58)	11,713.25	52.02%	(5,620.04)
10-41-08	PENSION BENEFITS	181.98	184.66	276.99	1,183.96	2,235.82	1,051.86	4,471.63	26.48%	(3,287.67)
10-41-10	WORKERS COMPENSATION	-	-	-	137.00	134.00	(3.00)	134.00	102.24%	3.00
10-41-02	CONTRACT LABOR	-	-	-	-	-	-	-		-
10-41-15	OFFICE SUPPLIES	256.87	189.14	472.69	4,552.75	2,187.50	(2,365.25)	4,375.00	104.06%	177.75
10-41-16	OPERATING SUPPLIES	61.23	141.20	68.75	349.83	345.00	(4.83)	690.00	50.70%	(340.17)
10-41-17	POSTAGE	8.00	-	-	314.70	347.50	32.80	695.00	45.28%	(380.30)
10-41-20	LEGAL SERVICES	5,797.25	5,597.50	8,526.71	37,956.52	38,158.50	201.98	76,317.00	49.74%	(38,360.48)
10-41-21	AUDIT & BUDGET EXPENSE	-	-	-	-	2,250.00	2,250.00	4,500.00	0.00%	(4,500.00)
10-41-22	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-		-
10-41-25	TOWN HALL EXPENSE	1,447.90	1,409.43	1,750.71	6,872.99	5,945.00	(927.99)	11,890.00	57.80%	(5,017.01)
10-41-26	TRAVEL & MEETINGS	115.00	30.00	80.00	225.00	1,975.00	1,750.00	3,950.00	5.70%	(3,725.00)
10-41-27	INSURANCE & BONDS	-	1,000.00	-	3,062.89	1,390.00	(1,672.89)	2,780.00	110.18%	282.89
10-41-28	UTILITIES	257.19	308.01	680.77	2,876.99	2,892.50	15.51	5,785.00	49.73%	(2,908.01)
10-41-29	TELEPHONE	48.95	218.16	73.23	1,013.18	1,515.00	501.82	3,030.00	33.44%	(2,016.82)
10-41-30	PUBLISHING & ADS	378.79	529.73	165.92	1,283.88	3,180.00	1,896.12	6,360.00	20.19%	(5,076.12)
10-41-31	DUES & SUBSCRIPTIONS	-	32.00	3,487.64	9,278.47	6,115.00	(3,163.47)	12,230.00	75.87%	(2,951.53)
10-41-33	DATA PROCESSING	1,469.91	729.83	1,860.13	6,984.17	6,809.50	(174.67)	13,619.00	51.28%	(6,634.83)
10-41-40	MISCELLANEOUS (CDOT GRANT)	-	-	-	-	-	-	-		-
10-41-43	CULTURAL EVENTS	-	-	-	-	-	-	-		-
10-41-44	HUMAN SERVICES	-	-	-	3,325.00	2,337.50	(987.50)	4,675.00	71.12%	(1,350.00)
10-41-70	CAPITAL OUTLAY	-	-	-	-	-	-	-		-
10-41-71	PASS THRU FUNDS	-	-	-	-	-	-	-		-
10-41-90	TREASURER'S FEE	535.78	154.32	858.49	3,015.31	1,650.00	(1,365.31)	3,300.00	91.37%	(284.69)
	MISCELLANEOUS	-	-	-	-	-	-	-		-
	TRANSFERS/GRANT EXP	-	-	3,600.00	3,600.00	7,534.00	3,934.00	15,068.00	23.89%	(11,468.00)
		17,358.44	16,769.38	30,967.15	125,395.73	125,284.00	(111.73)	250,434.00	50.07%	(125,038.27)
		15,225.98	(6,185.77)	13,801.33	55,727.16	(67.00)	55,794.16	-		100,727.16
	BEGINNING RESERVE				150,744.28					
	INCOME	32,584.42	10,583.61	44,768.48	181,122.89	125,217.00	55,905.89	250,434.00		(24,311.11)
	EXPENDITURE	17,358.44	16,769.38	30,967.15	125,395.73	125,284.00	(111.73)	250,434.00		(125,038.27)
	NET CHANGE	15,225.98	(6,185.77)	13,801.33	55,727.16	(67.00)	55,794.16	-		100,727.16
	ENDING RESERVE				206,471.44			-		100,727.16
	3% TABOR RESERVE				53,179.00					
	25% MIN RESERVE				62,608.50					
	NET AVAILABLE RESERVE				90,683.94					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022	6	REMAINING	2022	50%	REMAINING
AS OF:	6/30/2022	JUNE	MAY	APRIL	CUR YTD	MO BUDGET	BUDGET	ORIG	% OF	BUDGET
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL			BUDGET	BUDGET	231
BUILDING										
12-31-03	SALES TAX - TOWN	-	-	-	-	2,644.00	(2,644.00)	5,288.00	0.00%	(5,288.00)
12-32-03	BUILDING PERMITS	2,682.24	5,937.30	4,039.85	21,522.44	15,000.00	6,522.44	30,000.00	71.74%	(8,477.56)
		2,682.24	5,937.30	4,039.85	21,522.44	17,644.00	3,878.44	35,288.00	60.99%	(13,765.56)
12-43-02	BUILDING INSPECTOR	4,990.00	3,710.00	-	14,470.00	14,250.00	(220.00)	28,500.00	50.77%	(14,030.00)
12-43-03	SALARIES & WAGES	184.84	184.84	255.61	1,134.12	1,313.70	179.58	2,627.40	43.17%	(1,493.28)
12-43-04	EMPLOYER FICA	10.89	10.88	15.01	66.64	81.09	14.45	162.17	41.09%	(95.53)
12-43-05	EMPLOYER MEDICARE	2.55	2.56	3.52	15.64	18.97	3.33	37.93	41.23%	(22.29)
12-43-06	UNEMPLOYMENT TAX	0.38	0.38	0.52	2.32	3.93	1.61	7.85	29.55%	(5.53)
12-43-07	INSURANCE BENEFITS	40.75	40.73	81.46	289.25	322.26	33.01	644.51	44.88%	(355.26)
12-43-08	PENSION	7.32	7.86	11.79	51.47	107.58	56.11	215.16	23.92%	(163.69)
12-43-10	WORKERS COMPENSATION	-	-	-	23.00	9.00	(14.00)	18.00	127.78%	5.00
12-43-15	OFFICE SUPPLIES	-	-	-	-	250.00	250.00	500.00	0.00%	(500.00)
12-43-17	POSTAGE	-	16.85	-	16.85	-	(16.85)	-		16.85
12-43-20	LEGAL SERVICES	229.25	-	50.62	279.87	375.00		750.00	37.32%	(470.13)
12-43-27	INSURANCE & BONDS	-	-	-	872.61	440.00	(432.61)	880.00	99.16%	(7.39)
12-43-30	PUBLISHING & ADS	-	-	-	-					-
12-43-31	DUES & SUBSCRIPTIONS	(184.79)	782.64	-	742.85	472.50	(270.35)	945.00	78.61%	(202.15)
		5,281.19	4,756.74	418.53	17,964.62	17,644.01	(415.74)	35,288.00	50.91%	(3,293.40)
		(2,598.95)	1,180.56	3,621.32	3,557.82	(0.01)	3,462.70	-		(10,472.16)
	BEGINNING RESERVE				2,100.00					
	INCOME	2,682.24	5,937.30	4,039.85	21,522.44	17,644.00	3,878.44	35,288.00		(13,765.56)
	EXPENDITURE	5,281.19	4,756.74	418.53	17,964.62	17,644.01	(415.74)	35,288.00		(3,293.40)
	NET CHANGE	(2,598.95)	1,180.56	3,621.32	3,557.82	(0.01)	3,462.70	-		(10,472.16)
	ENDING RESERVE				5,657.82					(10,472.16)
	25% MIN RESERVE				8,822.00					
	NET AVAILABLE RESERVE				(3,164.18)					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022	6	REMAINING	2022	50%	REMAINING
AS OF:	6/30/2022	JUNE	MAY	APRIL	CUR YTD	MO BUDGET	BUDGET	ORIG	% OF	232
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL			BUDGET	BUDGET	
LAW ENFORCEMENT										
14-31-02	S.O. AUTO TAXES	2,166.16	1,958.45	1,972.91	11,711.62	11,657.50	54.12	23,315.00	50.23%	(11,603.38)
14-31-03	SALES TAX - TOWN	22,577.25	23,319.30	17,826.38	104,704.28	91,000.00	13,704.28	182,000.00	57.53%	(77,295.72)
14-31-04	SALES TAX - COUNTY	34,166.04	35,594.57	29,409.44	166,919.36	162,922.50	3,996.86	325,845.00	51.23%	(158,925.64)
14-31-06	CIGARETTE TAX	-	-	-	680.12	892.50	(212.38)	1,785.00	38.10%	(1,104.88)
14-32-06	VIN INSPECTIONS	95.00	110.00	30.00	390.00	962.50	(572.50)	1,925.00	20.26%	(1,535.00)
14-33-02	MOTOR VEHICLE - \$1.50	268.50	182.12	210.00	1,167.40	1,375.00	(207.60)	2,750.00	42.45%	(1,582.60)
14-33-03	MOTOR VEHICLE - \$2.50	382.50	270.00	305.00	1,747.50	1,983.00	(235.50)	3,966.00	44.06%	(2,218.50)
14-34-01	COURT FINES	-	-	-	100.00	412.50	(312.50)	825.00	12.12%	(725.00)
14-34-02	POLICE FINES	81.00	453.00	383.00	2,659.00	13,825.00	(11,166.00)	27,650.00	9.62%	(24,991.00)
14-34-03	MISCELLANEOUS FINES-BONDS	-	10.00	-	5,085.00	100.00	4,985.00	200.00	2542.50%	4,885.00
14-34-04	OTHER AGENCY SCHOOL (SRO)	-	-	-	1,236.05	-	1,236.05	-	-	1,236.05
14-34-05	DOG TAGS	10.00	20.00	10.00	130.00	150.00	(20.00)	300.00	43.33%	(170.00)
14-34-50	PD Grant	-	-	(5,050.00)	-	3,000.00	(3,000.00)	6,000.00	0.00%	(6,000.00)
		59,746.45	61,917.44	45,096.73	296,530.33	288,280.50	8,249.83	576,561.00	51.43%	(280,030.67)
14-42-01	CONTRACT LABOR	-	-	-	-	-	-	-	-	-
14-42-02	JUDGE	525.00	525.00	525.00	3,150.00	3,750.00	600.00	7,500.00	42.00%	(4,350.00)
14-42-03	SALARIES & WAGES	24,350.51	23,069.43	19,259.97	108,886.33	169,940.11	61,053.78	339,880.22	32.04%	(230,993.89)
14-42-04	EMPLOYER FICA	492.69	565.82	437.64	2,038.41	604.49	(1,433.93)	1,208.97	168.61%	829.44
14-42-05	EMPLOYER MEDICARE	345.58	339.04	282.32	1,589.80	2,459.11	869.31	4,918.21	32.32%	(3,328.41)
14-42-06	UNEMPLOYMENT TAX	49.77	47.21	39.62	224.19	508.78	284.59	1,017.56	22.03%	(793.37)
14-42-07	INSURANCE BENEFITS	2,276.08	1,048.04	2,096.08	8,500.63	31,938.48	23,437.85	63,876.96	13.31%	(55,376.33)
14-42-08	PENSION BENEFITS	308.74	309.32	384.46	1,451.80	6,578.33	5,126.53	13,156.66	11.03%	(11,704.86)
14-42-10	WORKERS COMPENSATION	-	-	-	8,551.00	9,690.00	1,139.00	9,690.00	88.25%	(1,139.00)
14-42-11	FPPA PENSION	1,273.95	1,152.90	1,026.81	6,369.74	12,696.45	6,326.71	25,392.90	25.08%	(19,023.16)
14-42-12	FPPA D & D	452.96	409.92	365.09	2,264.80	4,481.26	2,216.46	8,962.51	25.27%	(6,697.71)
14-42-15	OFFICE SUPPLES	184.91	347.98	39.99	683.17	600.00	(83.17)	1,200.00	56.93%	(516.83)
14-42-16	OPERATING SUPPLIES	1,100.20	1,182.13	258.23	3,687.48	3,455.00	(232.48)	6,910.00	53.36%	(3,222.52)
14-42-17	POSTAGE	34.95	-	7.00	108.16	127.00	18.84	254.00	42.58%	(145.84)
14-42-20	LEGAL SERVICES	225.00	135.00	-	360.00	1,250.00	890.00	2,500.00	14.40%	(2,140.00)
14-42-22	REPAIRS & MAINTENANCE	-	-	-	834.01	400.00	(434.01)	800.00	104.25%	34.01
14-42-23	VEHICLE EXPENSE	839.56	1,142.70	400.88	3,148.18	6,170.00	3,021.82	12,340.00	25.51%	(9,191.82)
14-42-26	TRAVEL & MEETINGS	892.32	-	379.32	1,325.25	5,050.00	3,724.75	10,100.00	13.12%	(8,774.75)
14-42-27	INSURANCE & BONDS	-	-	-	25,108.19	25,764.00	655.81	25,764.00	97.45%	(655.81)
14-42-28	UTILITIES	84.19	108.25	300.13	1,086.07	1,001.00	(85.07)	2,002.00	54.25%	(915.93)
14-42-29	TELEPHONE	188.50	437.95	303.05	2,166.33	2,513.50	347.17	5,027.00	43.09%	(2,860.67)
14-42-30	PUBLISHING & ADS	-	433.20	244.15	677.35	115.00	(562.35)	230.00	294.50%	447.35
14-42-31	DUES & SUBSCRIPTIONS	74.75	-	-	2,747.75	2,342.50	(405.25)	4,685.00	58.65%	(1,937.25)
14-42-33	DATA PROCESSING	1,206.57	606.58	-	7,053.87	14,035.00	6,981.13	28,070.00	25.13%	(21,016.13)
14-42-42	CONTRACT SERVICES	2,500.00	520.00	3,500.00	6,520.00	-	(6,520.00)	-	-	-
14-42-43	HUMAN SERVICES	-	-	-	716.67	537.50	(179.17)	1,075.00	66.67%	(358.33)
		37,406.23	32,380.47	29,849.74	199,249.18	306,007.50	106,758.32	576,561.00	34.56%	(383,831.81)
		22,340.22	29,536.97	15,246.99	97,281.15	(17,727.00)	115,008.15	-	-	103,801.14
	BEGINNING RESERVE				316,175.49					
	INCOME	59,746.45	61,917.44	45,096.73	296,530.33	288,280.50	8,249.83	576,561.00		(280,030.67)
	EXPENDITURE	37,406.23	32,380.47	29,849.74	199,249.18	306,007.50	106,758.32	576,561.00		(383,831.81)
	NET CHANGE	22,340.22	29,536.97	15,246.99	97,281.15	(17,727.00)	115,008.15	-	-	103,801.14
	ENDING RESERVE				413,456.64	(17,727.00)	115,008.15	-	-	103,801.14
	25% MIN RESERVE				144,140.25					
	NET AVAILABLE RESERVE				269,316.39					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	50%	
AS OF:	6/30/2022	JUNE	MAY	APRIL	CUR YTD	6	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	233
PARKS										
16-31-03	SALES TAX-TOWN	22,577.26	23,319.30	17,826.39	67,759.98	66,050.00	1,709.98	132,100.00	51.29%	(64,340.02)
16-35-04	GRANT REVENUE	-	-	-	-	17,020.00	(17,020.00)	34,040.00	0.00%	(34,040.00)
16-33-07	SEVERANCE TAX	-	-	-	-	650.00	(650.00)	1,300.00	0.00%	(1,300.00)
16-33-08	MINERAL LEASING	-	-	-	-	3,340.00	(3,340.00)	6,680.00	0.00%	(6,680.00)
16-35-01	RENTS & ROYALTIES	-	340.00	120.00	2,100.00	5,236.00	(3,136.00)	10,472.00	20.05%	(8,372.00)
16-35-09	PARK CONTRIBUTIONS	25,000.00	200.00	-	25,200.00	-	25,200.00	-	-	25,200.00
16-35-10	OTHER AGENCY CONT RESERVES	-	-	-	-	-	-	-	-	-
		47,577.26	23,859.30	17,946.39	95,059.98	92,296.00	2,763.98	184,592.00	51.50%	(89,532.02)
16-46-03	SALARIES & WAGES	4,148.56	4,308.96	7,451.10	30,375.59	33,641.68	3,266.09	67,283.35	45.15%	(36,907.76)
16-46-04	EMPLOYER FICA	249.64	259.58	454.58	1,842.89	2,056.27	213.38	4,112.53	44.81%	(2,269.64)
16-46-05	EMPLOYER MEDICARE	58.37	60.70	106.29	430.94	480.90	49.96	961.80	44.81%	(530.86)
16-46-06	UNEMPLOYMENT TAX	8.31	8.53	14.92	60.70	99.50	38.80	198.99	30.50%	(138.29)
16-46-07	INSURANCE BENEFITS	559.40	417.80	835.60	3,311.54	7,544.45	4,232.91	15,088.90	21.95%	(11,777.36)
16-46-08	PENSION BENEFITS	96.99	96.56	180.30	755.19	1,553.22	798.03	3,106.43	24.31%	(2,351.24)
16-46-10	WORKERS COMPENSATION	-	-	-	2,376.00	1,820.00	(556.00)	1,820.00	130.55%	556.00
16-46-15	OFFICE SUPPLIES	-	-	10.17	10.17	-	(10.17)	-	-	10.17
16-46-16	OPERATING SUPPLIES	552.95	419.22	263.89	2,076.48	3,053.50	977.02	6,107.00	34.00%	(4,030.52)
16-46-17	POSTAGE	-	-	50.00	50.00	25.00	(25.00)	50.00	100.00%	-
16-46-22	REPAIRS & MAINTENANCE	586.90	1,576.96	-	2,592.58	7,364.00	4,771.42	14,728.00	17.60%	(12,135.42)
16-46-23	VEHICLE EXPENSE	384.13	510.36	307.40	2,256.59	2,237.50	(19.09)	4,475.00	50.43%	(2,218.41)
16-46-24	RENTALS	-	-	-	-	362.50	362.50	725.00	0.00%	(725.00)
16-46-25	SHOP EXPENSE	8.29	203.67	42.87	298.81	797.50	498.69	1,595.00	18.73%	(1,296.19)
16-46-27	INSURANCE & BONDS	37.20	-	-	5,108.17	4,300.00	(808.17)	4,300.00	118.79%	808.17
16-46-28	UTILITIES	597.96	476.25	920.89	4,118.90	3,947.50	(171.40)	7,895.00	52.17%	(3,776.10)
16-46-29	TELEPHONE	29.11	55.39	40.46	264.11	354.50	90.39	709.00	37.25%	(444.89)
16-46-30	PUBLISHING & ADS	-	-	-	38.85	73.00	34.15	146.00	26.61%	(107.15)
16-46-32	FEES & PERMITS	-	-	-	748.45	375.00	(373.45)	750.00	99.79%	(1.55)
16-46-42	CONTRACT SERVICES	134.99	2,000.00	101.50	2,236.49	1,500.00	(736.49)	3,000.00	74.55%	(763.51)
16-46-70	CAPITAL OUTLAY	-	-	-	-	6,750.00	6,750.00	13,500.00	0.00%	(13,500.00)
16-46-75	GRANT PROJECTS	-	-	394.16	23,230.97	17,020.00	(6,210.97)	34,040.00	68.25%	(10,809.03)
16-46-40	MISCELLANEOUS	-	-	-	-	-	-	-	-	-
		7,452.80	10,393.98	11,174.13	82,183.42	95,356.00	13,172.58	184,592.00	44.52%	(102,408.58)
		40,124.46	13,465.32	6,772.26	12,876.56	(3,060.00)	15,936.56	-	-	12,876.56
	BEGINNING RESERVE				109,464.27					
	INCOME	47,577.26	23,859.30	17,946.39	95,059.98	92,296.00	2,763.98	184,592.00		(89,532.02)
	EXPENDITURE	7,452.80	10,393.98	11,174.13	82,183.42	95,356.00	13,172.58	184,592.00		(102,408.58)
	NET CHANGE	40,124.46	13,465.32	6,772.26	12,876.56	(3,060.00)	15,936.56	-		12,876.56
	ENDING RESERVE				122,340.83	(3,060.00)	15,936.56	-		12,876.56
	25% MIN RESERVE				46,148.00					
	NET AVAILABLE RESERVE				76,192.83					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022	6	REMAINING	2022	50%	REMAINING
AS OF:	6/30/2022	JUNE	MAY	APRIL	CUR YTD	MO BUDGET	BUDGET	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL			BUDGET	BUDGET	234
STREETS										
20-31-03	SALES TAX-TOWN	-	-	-	19,720.32	63,694.00	(43,973.68)	127,388.00	15.48%	(107,667.68)
20-31-05	SALES TAX-STATE	2,685.20	2,364.70	1,871.40	9,560.70	-	9,560.70	-		9,560.70
20-31-06	MISCELLANEOUS INCOME	-	-	-	35.00	-	35.00	-		35.00
20-31-05	FRANCHISE TAX	3,725.72	3,567.90	12,645.61	28,472.71	30,687.50	(2,214.79)	61,375.00	46.39%	(32,902.29)
20-32-02	MISCELLANEOUS PERMITS	444.70	405.00	275.00	1,174.70	725.00	449.70	1,450.00	81.01%	(275.30)
20-33-01	HIGHWAY USERS TAX	3,356.72	3,630.28	4,556.34	18,154.00	24,958.00	(6,804.00)	49,916.00	36.37%	(31,762.00)
20-33-10	ROAD & BRIDGE	1,372.54	431.94	2,201.86	7,768.08	4,025.00	3,743.08	8,050.00	96.50%	(281.92)
20-35-02	MOTOR FUEL TAX REFUNDS	-	-	-	324.20	937.50	(613.30)	1,875.00	17.29%	(1,550.80)
20-35-04	GRANT REVENUE	-	-	-	-	9,125.00	(9,125.00)	18,250.00	0.00%	(18,250.00)
20-39-99	RESERVES	-	-	-	-	9,125.00	(9,125.00)	18,250.00	0.00%	(18,250.00)
		11,584.88	10,399.82	21,550.21	85,209.71	143,277.00	(58,067.29)	286,554.00	29.74%	(201,344.29)
20-45-03	SALARIES & WAGES	7,637.22	7,917.23	13,842.64	52,260.10	71,341.95	19,081.85	142,683.90	36.63%	(90,423.80)
20-45-04	EMPLOYER FICA	461.74	479.08	847.80	3,182.18	4,360.62	1,178.44	8,721.24	36.49%	(5,539.06)
20-45-05	EMPLOYER MEDICARE	107.97	112.03	198.26	744.15	1,019.83	275.68	2,039.65	36.48%	(1,295.50)
20-45-06	UNEMPLOYMENT TAX	15.30	15.68	27.71	104.44	211.00	106.56	422.00	24.75%	(317.56)
20-45-07	INSURANCE BENEFITS	836.30	576.72	1,153.44	4,540.64	16,044.80	11,504.16	32,089.60	14.15%	(27,548.96)
20-45-08	PENSION BENEFITS	134.77	133.84	237.30	982.66	2,746.31	1,763.65	5,492.62	17.89%	(4,509.96)
20-45-10	WORKERS COMPENSATION	-	-	-	4,542.00	3,570.00	(972.00)	3,570.00	127.23%	972.00
20-45-15	OFFICE SUPPLIES	-	-	82.05	160.37	-	(160.37)	-		160.37
20-45-16	OPERATING SUPPLIES	3.45	1,331.84	5.28	1,420.01	312.50	(1,107.51)	625.00	227.20%	795.01
20-45-17	POSTAGE	-	-	-	-	-	-	-		-
20-45-20	LEGAL & ENG SERVICES	22.50	-	-	22.50	18,377.50	18,355.00	36,755.00	0.06%	(36,732.50)
20-45-22	REPAIRS & MAINTENANCE	130.68	1,275.00	656.21	2,520.18	4,255.00	1,734.82	8,510.00	29.61%	(5,989.82)
20-45-23	VEHICLE EXPENSE	1,084.97	682.13	1,768.38	7,212.11	4,376.50	(2,835.61)	8,753.00	82.40%	(1,540.89)
20-45-25	SHOP EXPENSE	105.44	121.49	1,086.90	1,679.27	3,041.50	1,362.23	6,083.00	27.61%	(4,403.73)
20-45-26	TRAVEL & MEETINGS	956.67	-	-	956.67	-	(956.67)	-		956.67
20-45-27	INSURANCE & BONDS	37.20	-	102.00	3,745.91	3,905.00	159.09	3,905.00	95.93%	(159.09)
20-45-28	UTILITIES	727.74	783.05	1,128.04	5,527.73	5,310.00	(217.73)	10,620.00	52.05%	(5,092.27)
20-45-29	TELEPHONE	29.11	55.39	94.75	867.57	354.50	(513.07)	709.00	122.37%	158.57
20-45-30	PUBLISHING & ADS	-	-	-	38.85	37.50	(1.35)	75.00	51.80%	(36.15)
20-45-42	SNOW REMOVAL	-	-	-	8,297.45	7,750.00	(547.45)	15,500.00	53.53%	(7,202.55)
20-45-70	CAPITAL OUTLAY	-	-	-	-	-	-	-		-
		12,291.06	13,483.48	21,230.76	98,804.79	147,014.51	48,209.72	286,554.00	34.48%	(187,749.22)
		(706.18)	(3,083.66)	319.45	(13,595.08)	(3,737.51)	(9,857.58)	-		(389,093.51)
	BEGINNING RESERVE				192,009.71					
	INCOME	11,584.88	10,399.82	21,550.21	85,209.71	143,277.00	(58,067.29)	286,554.00		(201,344.29)
	EXPENDITURE	12,291.06	13,483.48	21,230.76	98,804.79	147,014.51	48,209.72	286,554.00		(187,749.22)
	NET CHANGE	(706.18)	(3,083.66)	319.45	(13,595.08)	(3,737.51)	(9,857.58)	-		(13,595.07)
	ENDING RESERVE				178,414.63	(3,737.51)	(9,857.58)	-		(13,595.07)
	25% MIN RESERVE				71,638.50					
	NET AVAILABLE RESERVE				106,776.13					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022	6	REMAINING	2022	50%	REMAINING
AS OF:	6/30/2022	JUNE	MAY	APRIL	CUR YTD	MO BUDGET	BUDGET	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL			BUDGET	BUDGET	235
STREET-CAPITAL IMPROVEMENT										
22-31-05	IMPACT FEE	-	-	-	-	-	-	-	-	-
22-31-03	SALES TAX-TOWN	-	-	-	-	2,000.00	(2,000.00)	4,000.00	0.00%	(4,000.00)
22-31-06	OPERATIONAL TAX	13,880.00	15,700.00	14,015.00	64,390.00	58,500.00	5,890.00	117,000.00	55.03%	(52,610.00)
22-32-01	LICENSING FEES	-	-	-	-	-	-	-	-	-
	TRANSFER	-	-	-	-	120,163.61	(120,163.61)	240,327.21	0.00%	(240,327.21)
	RESERVES	-	-	-	-	81,521.82	(81,521.82)	163,043.64	0.00%	(163,043.64)
		13,880.00	15,700.00	14,015.00	64,390.00	262,185.43	(197,795.43)	524,370.85	12.28%	(459,980.85)
22-45-22	REPAIRS & MAINTENANCE	-	-	-	-	262,185.43	262,185.43	524,370.85	0.00%	(524,370.85)
		-	-	-	-	262,185.43	262,185.43	524,370.85	0.00%	(524,370.85)
		13,880.00	15,700.00	14,015.00	64,390.00	-	64,390.00	-	-	64,390.00
	BEGINNING RESERVE				141,777.43					
	INCOME	13,880.00	15,700.00	14,015.00	64,390.00	262,185.43	(197,795.43)	524,370.85		(459,980.85)
	EXPENDITURE	-	-	-	-	262,185.43	262,185.43	524,370.85		(524,370.85)
	NET CHANGE	13,880.00	15,700.00	14,015.00	64,390.00	-	64,390.00	-		64,390.00
	ENDING RESERVE				206,167.43	-	64,390.00	-		64,390.00
	COMMITTED				206,167.43					
	NET AVAILABLE RESERVE				-					
BRIDGE										
24-35-04	INTEREST INCOME	567.52	396.00	217.46	1,388.21	150.00	1,238.21	300.00	462.74%	1,088.21
24-35-13	BRIDGE RESERVE	40,000.00	-	-	40,000.00	20,000.00	20,000.00	40,000.00	100.00%	-
24-39-99	RESERVES	-	-	-	-	40,000.00	(40,000.00)	80,000.00	0.00%	(80,000.00)
		40,567.52	396.00	217.46	41,388.21	60,150.00	(18,761.79)	120,300.00	34.40%	(78,911.79)
24-45-22	REPAIRS & MAINTENANCE	-	-	-	-	60,150.00	60,150.00	120,300.00	0.00%	(120,300.00)
		-	-	-	-	60,150.00	60,150.00	120,300.00	0.00%	(120,300.00)
		40,567.52	396.00	217.46	41,388.21	-	41,388.21	-	-	41,388.21
	BEGINNING RESERVE				229,524.76					
	INCOME	40,567.52	396.00	217.46	41,388.21	60,150.00	(18,761.79)	120,300.00		(78,911.79)
	EXPENDITURE	-	-	-	-	60,150.00	60,150.00	120,300.00		(120,300.00)
	NET CHANGE	40,567.52	396.00	217.46	41,388.21	-	41,388.21	-		41,388.21
	ENDING RESERVE				270,912.97	-	41,388.21	-		41,388.21
	COMMITTED				270,912.97					
	NET AVAILABLE RESERVE				-					
SIDEWALK										
26-30-01	SIDEWALK REVENUE	2,507.90	2,414.02	2,567.43	15,172.35	15,534.00	(361.65)	31,068.00	48.84%	(15,895.65)
26-39-99	RESERVES	-	-	-	-	16,517.54	(16,517.54)	33,035.07	0.00%	(33,035.07)
		2,507.90	2,414.02	2,567.43	15,172.35	32,051.54	(16,879.19)	64,103.07	23.67%	(15,895.65)
26-45-22	REPAIRS & MAINTENANCE	-	-	-	-	32,051.54	32,051.54	64,103.07	0.00%	(64,103.07)
		-	-	-	-	32,051.54	32,051.54	64,103.07	0.00%	(64,103.07)
		2,507.90	2,414.02	2,567.43	15,172.35	-	15,172.35	-	-	48,207.42
	BEGINNING RESERVE				33,042.72					
	INCOME	2,507.90	2,414.02	2,567.43	15,172.35	32,051.54	(16,879.19)	64,103.07		(15,895.65)
	EXPENDITURE	-	-	-	-	32,051.54	32,051.54	64,103.07		(64,103.07)
	NET CHANGE	2,507.90	2,414.02	2,567.43	15,172.35	-	15,172.35	-		48,207.42
	ENDING RESERVE				48,215.07	-	15,172.35	-		48,207.42
	COMMITTED				48,215.07					
	NET AVAILABLE RESERVE				-					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	50%	
AS OF:	6/30/2022	JUNE	MAY	APRIL	2022	6	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	236
SPACE2CREATE										
32-35-05	INTEREST	-	-	-	-	-	-	-	-	-
	RESERVES	-	-	-	-	-	-	-	-	-
32-50-22	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-	-
32-50-30	PUBLISHING & ADS	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
	BEGINNING RESERVE				-	-	-	-	-	-
	INCOME	-	-	-	-	-	-	-	-	-
	EXPENDITURE	-	-	-	-	-	-	-	-	-
	NET CHANGE	-	-	-	-	-	-	-	-	-
	ENDING RESERVE				-	-	-	-	-	-
	COMMITTED				-	-	-	-	-	-
	NET AVAILABLE RESERVE				-	-	-	-	-	-
CONSERVATION TRUST FUND										
40-38-01	CONSERVATION TRUST-REV.	2,157.54	-	-	4,663.19	4,250.00	413.19	8,500.00	54.86%	(3,836.81)
40-38-02	INTEREST	0.86	1.33	1.28	7.33	7.50	(0.17)	15.00	48.87%	(7.67)
	RESERVES	-	-	-	-	8,533.78	(8,533.78)	17,067.56	0.00%	(17,067.56)
		2,158.40	1.33	1.28	4,670.52	12,791.28	(8,120.76)	25,582.56	18.26%	(20,912.04)
40-46-20	EXPENDITURES-CONS. TRUST				-	12,791.28	12,791.28	25,582.56	0.00%	(25,582.56)
		-	-	-	-	12,791.28	12,791.28	25,582.56	0.00%	(25,582.56)
		2,158.40	1.33	1.28	4,670.52	-	4,670.52	-	-	4,670.52
	BEGINNING RESERVE				17,331.89					
	INCOME	2,158.40	1.33	1.28	4,670.52	12,791.28	(8,120.76)	25,582.56		(20,912.04)
	EXPENDITURE	-	-	-	-	12,791.28	12,791.28	25,582.56		(25,582.56)
	NET CHANGE	2,158.40	1.33	1.28	4,670.52	-	4,670.52	-		4,670.52
	ENDING RESERVE				22,002.41	-	4,670.52	-		4,670.52
	COMMITTED				22,002.41					
	NET AVAILABLE RESERVE				-					
CAPITAL IMPROVEMENT										
50-31-03	SALES TAX - CAP IMP	22,577.26	23,319.31	17,826.39	104,704.33	117,000.00	(12,295.67)	234,000.00	44.75%	(129,295.67)
50-31-06	AIRPORT REVENUE	-	1,275.00	-	3,187.50	3,825.00	(637.50)	7,650.00	41.67%	(4,462.50)
	RESERVES	-	-	-	-	246,129.24	(246,129.24)	492,258.47	0.00%	(492,258.47)
		22,577.26	24,594.31	17,826.39	107,891.83	366,954.24	(259,062.41)	733,908.47	14.70%	(626,016.64)
50-70-20	CAPITAL OUTLAY	-	-	13,783.95	13,783.95	210,869.63	197,085.68	421,739.26	3.27%	(407,955.31)
	AIRPORT	-	-	-	-	9,921.00	9,921.00	19,842.00	0.00%	(19,842.00)
50-70-99	Transfer Out	-	-	-	-	120,163.61	120,163.61	240,327.21	0.00%	(240,327.21)
		-	-	13,783.95	13,783.95	340,954.24	327,170.29	681,908.47	2.02%	(668,124.52)
		22,577.26	24,594.31	4,042.44	94,107.88	26,000.00	(586,232.69)	52,000.00		42,107.88
	BEGINNING RESERVE				468,046.72					
	INCOME	22,577.26	24,594.31	17,826.39	107,891.83	366,954.24	(259,062.41)	733,908.47		(626,016.64)
	EXPENDITURE	-	-	13,783.95	13,783.95	340,954.24	327,170.29	681,908.47		(668,124.52)
	NET CHANGE	22,577.26	24,594.31	4,042.44	94,107.88	26,000.00	68,107.88	52,000.00		42,107.88
	ENDING RESERVE				562,154.60	26,000.00	68,107.88	52,000.00		42,107.88
	COMMITTED				562,154.60					
	NET AVAILABLE RESERVE				-					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	50%	
AS OF:	6/30/2022	JUNE	MAY	APRIL	CUR YTD	6	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	237
WATER										
60-36-01	WATER CHARGES-RECEIVED	65,116.80	65,572.87	65,268.74	411,620.38	348,762.00	62,858.38	697,524.00	59.01%	(285,903.62)
	WATER CHARGES- USAGES	28,788.66	13,396.78	28,196.12	88,014.67	403,201.00	(315,186.33)	806,402.00	10.91%	(718,387.33)
60-36-03	SALES & SERVICES	148.00	-	25.00	928.61	3,500.00	(2,571.39)	7,000.00	13.27%	(6,071.39)
60-36-04	STANDBY TAP FEES	4,290.00	4,254.19	4,266.93	25,780.42	-	25,780.42	-	-	25,780.42
60-36-05	BULK WATER	651.00	430.00	190.00	2,052.00	3,012.50	(960.50)	6,025.00	34.06%	(3,973.00)
60-36-07	WATER TAPS	-	-	-	-	-	-	-	-	-
60-36-09	PENALTIES	575.00	725.00	700.00	2,600.00	175.00	2,425.00	350.00	742.86%	2,250.00
60-36-12	RENTS	-	-	-	-	500.00	(500.00)	1,000.00	0.00%	(1,000.00)
60-36-12	MISCELLANEOUS	-	-	-	-	-	-	-	-	-
60-36-30	GRANT FUNDS	-	-	-	-	352,366.00	(352,366.00)	704,732.00	0.00%	(704,732.00)
60-39-99	RESERVES	-	-	-	-	167,750.00	(167,750.00)	335,500.00	0.00%	(335,500.00)
		99,569.46	84,378.84	98,646.79	530,996.08	1,279,266.50	(748,270.42)	2,558,533.00	20.75%	(2,027,536.92)
60-50-02	TRUSTEES/ADMIN SALARIES	-	-	-	-	-	-	-	-	-
60-50-03	SALARIES & WAGES	10,933.42	11,830.08	16,737.02	68,558.69	96,226.69	27,668.00	192,453.38	35.62%	(123,894.69)
60-50-04	EMPLOYER FICA	644.00	714.96	1,010.60	4,104.80	5,687.63	1,582.83	11,375.25	36.09%	(7,270.45)
60-50-05	EMPLOYER MEDICARE	150.60	167.20	236.36	960.00	1,373.56	413.56	2,747.12	34.95%	(1,787.12)
60-50-06	UNEMPLOYMENT TAX	21.87	23.67	33.52	137.20	284.19	146.99	568.37	24.14%	(431.17)
60-50-07	INSURANCE BENEFITS	2,018.16	1,266.73	2,533.46	10,566.93	21,259.22	10,692.29	42,518.44	24.85%	(31,951.51)
60-50-08	PENSION BENEFITS	327.34	348.80	523.20	2,368.30	8,878.22	6,509.92	17,756.43	13.34%	(15,388.13)
60-50-10	WORKERS COMPENSATION	-	-	-	3,776.00	3,315.00	(461.00)	3,315.00	113.91%	461.00
60-50-15	OFFICE SUPPLIES	-	16.40	618.48	803.34	207.50	(595.84)	415.00	193.58%	388.34
60-50-16	OPERATING SUPPLIES	5,318.84	598.27	345.47	17,133.93	11,707.50	(5,426.43)	23,415.00	73.18%	(6,281.07)
60-50-17	POSTAGE	613.15	-	781.51	1,596.62	2,775.00	1,178.38	5,550.00	28.77%	(3,953.38)
60-50-20	LEGAL & ENG SERVICES	495.00	1,497.00	2,950.00	15,792.11	14,000.00	(1,792.11)	28,000.00	56.40%	(12,207.89)
60-50-21	AUDIT	-	-	-	-	6,250.00	6,250.00	12,500.00	0.00%	(12,500.00)
60-50-22	REPAIRS & MAINTENANCE	6,870.96	13,167.33	11,478.45	88,841.21	113,875.00	25,033.79	227,750.00	39.01%	(138,908.79)
60-50-23	VEHICLE EXPENSE	1,071.40	344.38	397.27	1,896.57	10,180.00	8,283.43	20,360.00	9.32%	(18,463.43)
60-50-24	RENTALS	-	-	360.00	360.00	-	(360.00)	-	-	360.00
60-50-25	SHOP EXPENSE	212.97	336.21	1,333.87	2,064.90	975.00	(1,089.90)	1,950.00	105.89%	114.90
60-50-26	TRAVEL & MEETINGS	956.66	45.24	6.50	1,008.40	600.00	(408.40)	1,200.00	84.03%	(191.60)
60-50-27	INSURANCE & BONDS	-	-	-	26,214.56	27,550.00	1,335.44	27,550.00	95.15%	(1,335.44)
60-50-28	UTILITIES	2,275.14	2,207.33	2,683.47	15,632.23	17,327.00	1,694.77	34,654.00	45.11%	(19,021.77)
60-50-29	TELEPHONE	162.83	309.11	400.39	2,313.97	2,544.00	230.03	5,088.00	45.48%	(2,774.03)
60-50-30	PUBLISHING & ADS	-	98.63	-	241.31	100.00	(141.31)	200.00	120.66%	41.31
60-50-31	DUES & SUBSCRIPTIONS	1,710.00	1,710.00	1,710.00	12,120.00	10,329.00	(1,791.00)	20,658.00	58.67%	(8,538.00)
60-50-32	FEES & PERMITS	549.45	73.80	472.33	4,299.40	6,007.50	1,708.10	12,015.00	35.78%	(7,715.60)
60-50-33	DATA PROCESSING	815.46	7,552.20	13,843.13	25,792.08	14,815.00	(10,977.08)	29,630.00	87.05%	(3,837.92)
60-50-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-
60-50-42	CONTRACT SERVICES	1,500.00	1,500.00	30,144.21	57,157.62	-	(57,157.62)	-	-	57,157.62
60-50-44	Norris Retirement	1,680.00	1,680.00	1,680.00	10,080.00	10,080.00	-	20,160.00	50.00%	(10,080.00)
60-50-50	Water Power Authority Loan	-	-	-	86,909.45	95,612.50	8,703.05	191,225.00	45.45%	(104,315.55)
60-50-51	Drinking Water Revolving Fund	-	-	11,671.70	11,671.70	11,672.00	0.30	23,344.00	50.00%	(11,672.30)
	UBB Line of Credit	-	-	-	495.00	-	(495.00)	-	-	495.00
60-50-52	FCNB INTERIM FINANCING	-	-	-	-	-	-	-	-	-
60-50-70	CAPITAL OUTLAY	-	-	-	-	639,197.50	639,197.50	1,278,395.00	0.00%	(1,278,395.00)
60-50-71	PASS-THRU	-	-	-	-	-	-	-	-	-
60-50-75	GRANT PROJECTS	-	-	-	-	-	-	-	-	-
60-59-90	DEPRECIATION	-	-	-	-	161,870.00	161,870.00	323,740.00	0.00%	(323,740.00)
		38,327.25	45,487.34	101,950.94	472,896.32	1,294,699.00	821,802.68	2,558,533.00	18.48%	(2,085,636.67)
		61,242.21	38,891.50	(3,304.15)	58,099.76	(15,432.50)	(73,532.26)	-	-	(58,099.76)
	BEGINNING RESERVE				795,404.00					
	INCOME	99,569.46	84,378.84	98,646.79	530,996.08	1,279,266.50	(748,270.42)	2,558,533.00		(2,027,536.92)
	EXPENDITURE	38,327.25	45,487.34	101,950.94	472,896.32	1,294,699.00	821,802.68	2,558,533.00		(2,085,636.67)
	NET CHANGE	61,242.21	38,891.50	(3,304.15)	58,099.76	(15,432.50)	73,532.26	-		58,099.75
	ENDING RESERVE				853,503.76	(15,432.50)	73,532.26	-		58,099.75
	25% MIN RESERVE				639,633.25					
	25 % OPERATION/MAINT RESERVE (\$1.25 MIL CAP)				118,224.08					
	110% REQUIREMENT				245,500.00					
	NET AVAILABLE RESERVE				(149,853.57)					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022		2022		50%	
AS OF:	6/30/2022	JUNE	MAY	APRIL	CUR YTD	6	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	238
SEWER										
70-37-01	SEWER CHARGES - RECEIVED	43,621.98	44,734.93	44,317.90	265,581.11	268,428.00	(2,846.89)	536,856.00	49.47%	(271,274.89)
70-37-04	SEWER TAPS	-	-	-	-	2,500.00	(2,500.00)	5,000.00	0.00%	(5,000.00)
70-37-09	Interest Income	621.66	441.17	247.49	1,570.77	200.00	1,370.77	400.00	392.69%	1,170.77
		44,243.64	45,176.10	44,565.39	267,151.88	271,128.00	(3,976.12)	542,256.00	49.27%	(275,104.12)
70-51-02	TRUSTEES/ADMIN SALARIES	-	-	-	-	-	-	-	-	-
70-51-03	SALARIES & WAGES	5,909.70	6,282.76	8,815.44	38,088.99	48,712.47	10,623.48	97,424.94	39.10%	(59,335.95)
70-51-04	EMPLOYER FICA	348.02	377.75	529.19	2,272.26	2,885.40	613.14	5,770.80	39.38%	(3,498.54)
70-51-05	EMPLOYER MEDICARE	81.40	88.35	123.77	531.47	696.51	165.04	1,393.02	38.15%	(861.55)
70-51-06	UNEMPLOYMENT TAX	11.82	12.56	17.61	76.19	144.11	67.92	288.21	26.44%	(212.02)
70-51-07	INSURANCE BENEFITS	1,110.36	788.33	1,576.66	6,388.83	10,653.23	4,264.40	21,306.45	29.99%	(14,917.62)
70-51-08	PENSION BENEFITS	185.48	198.90	298.35	1,403.63	4,432.09	3,028.46	8,864.18	15.83%	(7,460.55)
70-51-10	WORKERS COMPENSATION	-	-	-	1,027.00	975.40	(51.60)	975.40	105.29%	51.60
70-51-15	OFFICE SUPPLIES	-	16.41	546.57	701.39	25.00	(676.39)	50.00	1402.78%	651.39
70-51-16	OPERATING SUPPLIES	1,260.91	191.69	26.44	7,732.17	8,302.50	570.33	16,605.00	46.57%	(8,872.83)
70-51-17	POSTAGE	228.74	-	358.73	1,089.08	1,347.50	258.42	2,695.00	40.41%	(1,605.92)
70-51-20	LEGAL & ENG SERVICES	-	-	-	-	500.00	500.00	1,000.00	0.00%	(1,000.00)
70-51-21	AUDIT	-	-	-	-	2,250.00	2,250.00	4,500.00	0.00%	(4,500.00)
70-51-22	REPAIRS & MAINTENANCE	651.59	1,672.16	8,103.14	14,455.30	29,982.50	15,527.20	59,965.00	24.11%	(45,509.70)
70-51-23	VEHICLE EXPENSE	1,046.99	344.38	397.28	2,164.90	10,150.00	7,985.10	20,300.00	10.66%	(18,135.10)
70-51-24	RENTALS	-	932.80	2,587.20	3,520.00	-	(3,520.00)	-	-	3,520.00
70-51-25	SHOP EXPENSE	211.00	250.69	-	1,864.11	3,065.00	1,200.89	6,130.00	30.41%	(4,265.89)
70-51-26	TRAVEL & MEETINGS	956.67	-	6.51	963.18	1,200.00	236.82	2,400.00	40.13%	(1,436.82)
70-51-27	INSURANCE & BONDS	-	-	-	9,666.01	5,597.50	(4,068.51)	11,195.00	86.34%	(1,528.99)
70-51-28	UTILITIES	28.38	2,972.66	4,379.85	13,563.47	17,975.50	4,412.03	35,951.00	37.73%	(22,387.53)
70-51-29	TELEPHONE	70.84	134.44	134.44	841.32	986.50	145.18	1,973.00	42.64%	(1,131.68)
70-51-30	PUBLISHING & ADS	-	-	-	23.52	70.00	46.48	140.00	16.80%	(116.48)
70-51-31	DUES & SUBSCRIPTIONS	-	-	-	221.40	280.00	58.60	560.00	39.54%	(338.60)
70-51-32	FEES & PERMITS	576.45	33.80	526.30	2,222.70	3,691.00	1,468.30	7,382.00	30.11%	(5,159.30)
70-51-33	DATA PROCESSING	813.22	799.96	1,394.42	5,822.83	6,825.00	1,002.17	13,650.00	42.66%	(7,827.17)
70-51-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-
70-51-42	CONTRACT SERVICES	-	-	-	-	-	-	-	-	-
70-51-43	GAUGING STATION	-	-	-	-	2,050.00	2,050.00	4,100.00	0.00%	(4,100.00)
70-51-51	RURAL DEVELOPMENT P&I	-	-	-	-	-	-	-	-	-
70-51-54	DEBT RESERVE	-	-	-	74,000.00	54,312.50	(19,687.50)	108,625.00	68.12%	(34,625.00)
70-51-70	CAPITAL OUTLAY	-	7,503.59	65,082.05	141,744.48	-	(141,744.48)	-	-	141,744.48
70-51-71	PASS THRU	-	-	-	-	-	-	-	-	-
70-59-90	DEPRECIATION	-	-	-	-	54,506.00	54,506.00	109,012.00	0.00%	(109,012.00)
		13,491.57	22,601.23	94,903.95	330,384.23	271,615.70	(58,768.53)	542,256.00	60.93%	(211,871.77)
		30,752.07	22,574.87	(50,338.56)	(63,232.35)	(487.70)	(62,744.65)	-	-	(63,232.35)
	BEGINNING RESERVE				668,912.00					
	INCOME	44,243.64	45,176.10	44,565.39	267,151.88	271,128.00	(3,976.12)	542,256.00		(275,104.12)
	EXPENDITURE	13,491.57	22,601.23	94,903.95	330,384.23	271,615.70	(58,768.53)	542,256.00		(211,871.77)
	NET CHANGE	30,752.07	22,574.87	(50,338.56)	(63,232.35)	(487.70)	(62,744.65)	-		(63,232.35)
	ENDING RESERVE				605,679.65	(487.70)	(62,744.65)	-		(63,232.35)
	25% MIN RESERVE				135,564.00					
	PROPERTY RESERVE				530,418.33					
	NET AVAILABLE RESERVE				(60,302.68)					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022		2022		50%	
AS OF:	6/30/2022	JUNE	MAY	APRIL	CUR YTD	6	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	239
GARBAGE										
80-30-02	GARBAGE FEES - RECEIVED	20,651.28	20,065.09	20,912.23	124,251.01	127,170.00	(2,918.99)	254,340.00	48.85%	(130,088.99)
	INCREASE	-	-	-	-	-	-	-	-	-
80-37-03	SALES & SERVICE	234.00	243.00	179.00	1,169.00	5,000.00	(3,831.00)	10,000.00	11.69%	(8,831.00)
80-39-99	RESERVE	-	-	-	-	9,380.00	(9,380.00)	18,760.00	0.00%	(18,760.00)
		20,885.28	20,308.09	21,091.23	125,420.01	132,170.00	(6,749.99)	283,100.00	44.30%	(138,919.99)
80-52-02	CONTRACT LABOR	-	-	-	-	-	-	-	-	-
80-52-03	SALARIES & WAGES	10,043.78	9,819.34	13,909.67	60,990.66	62,963.19	1,972.52	125,926.37	48.43%	64,935.71
80-52-04	EMPLOYER FICA	602.18	588.29	833.85	3,652.71	3,865.58	212.87	7,731.15	47.25%	(4,078.44)
80-52-05	EMPLOYER MEDICARE	140.85	137.58	194.98	854.11	904.05	49.93	1,808.09	47.24%	(953.98)
80-52-06	UNEMPLOYMENT TAX	20.08	19.63	27.81	121.94	187.05	65.11	374.09	32.60%	(252.15)
80-52-07	INSURANCE BENEFITS	1,590.83	1,520.04	3,040.08	10,827.52	15,314.50	4,486.98	30,629.00	35.35%	(19,801.48)
80-52-08	PENSION BENEFITS	360.14	366.21	598.69	2,288.80	4,190.65	1,901.85	8,381.30	27.31%	(6,092.50)
80-52-10	WORKERS COMPENSATION	-	-	-	5,196.00	6,250.00	1,054.00	6,250.00	83.14%	(1,054.00)
80-52-15	OFFICE SUPPLIES	-	71.70	40.74	292.72	80.00	(212.72)	160.00	182.95%	132.72
80-52-16	OPERATING SUPPLIES	123.11	215.09	105.82	686.02	602.50	(83.52)	1,205.00	56.93%	(518.98)
80-52-17	POSTAGE	145.32	-	193.16	747.05	896.50	149.45	1,793.00	41.66%	(1,045.95)
80-52-21	AUDIT	-	-	-	-	2,250.00	2,250.00	4,500.00	0.00%	(4,500.00)
80-52-22	REPAIRS & MAINTENANCE	-	-	-	18.94	800.00	781.06	1,600.00	1.18%	(1,581.06)
80-52-23	VEHICLE EXPENSE	2,233.32	1,676.69	1,407.76	10,445.20	8,380.00	(2,065.20)	16,760.00	62.32%	(6,314.80)
80-52-25	SHOP EXPENSE	80.74	246.80	328.29	859.71	710.00	(149.71)	1,420.00	60.54%	(560.29)
80-52-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-
80-52-27	INSURANCE & BONDS	-	-	102.00	6,725.39	6,695.00	(30.39)	6,695.00	100.45%	30.39
80-52-28	UTILITIES	28.38	185.70	428.69	1,515.83	1,335.50	(180.33)	2,671.00	56.75%	(1,155.17)
80-52-29	TELEPHONE	29.12	55.39	40.46	264.11	375.00	110.89	750.00	35.21%	(485.89)
80-52-30	PUBLISHING & ADS	-	-	-	38.86	70.00	31.14	140.00	27.76%	(101.14)
80-52-33	DATA PROCESSING	149.24	144.82	144.82	1,100.82	1,370.00	269.18	2,740.00	40.18%	(1,639.18)
80-52-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-
80-52-42	LANDFILL FEES	3,616.00	2,772.25	2,867.00	17,558.00	18,660.00	1,102.00	37,320.00	47.05%	(19,762.00)
80-52-43	CLEAN UP DAY	-	-	48.60	4,173.60	1,500.00	(2,673.60)	3,000.00	139.12%	1,173.60
80-52-70	CAPITAL OUTLAY	-	-	-	-	1,800.00	1,800.00	3,600.00	0.00%	(3,600.00)
80-52-71	PASS THRU	-	-	-	-	-	-	-	-	-
	DEPRECIATION	-	-	-	-	8,823.00	8,823.00	17,646.00	0.00%	(17,646.00)
		19,163.09	17,819.53	24,312.42	128,357.99	148,022.50	19,664.51	283,100.00	45.34%	(24,870.59)
		1,722.19	2,488.56	(3,221.19)	(2,937.98)	(15,852.50)	12,914.52	-	-	(114,049.40)
	BEGINNING RESERVE				142,652.00					
	INCOME	20,885.28	20,308.09	21,091.23	125,420.01	132,170.00	(6,749.99)	283,100.00		(138,919.99)
	EXPENDITURE	19,163.09	17,819.53	24,312.42	128,357.99	148,022.50	19,664.51	283,100.00		(24,870.59)
	NET CHANGE	1,722.19	2,488.56	(3,221.19)	(2,937.98)	(15,852.50)	12,914.52	-		(114,049.40)
	ENDING RESERVE				139,714.02	(15,852.50)	12,914.52	-		(114,049.40)
	25% MIN RESERVE				70,775.00					
	NET AVAILABLE RESERVE				68,939.02					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022		2022		50%	
AS OF:	6/30/2022	JUNE	MAY	APRIL	CUR YTD	6	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	240
TOTAL SUMMARY										
	ADMINISTRATION	32,584.42	10,583.61	44,768.48	181,122.89	125,217.00	55,905.89	250,434.00		(24,311.11)
	BUILDING	2,682.24	5,937.30	4,039.85	21,522.44	17,644.00	3,878.44	35,288.00		(13,765.56)
	LAW ENFORCEMENT	59,746.45	61,917.44	45,096.73	296,530.33	288,280.50	8,249.83	576,561.00		(280,030.67)
	PARKS	47,577.26	23,859.30	17,946.39	95,059.98	92,296.00	2,763.98	184,592.00		(89,532.02)
	STREETS	11,584.88	10,399.82	21,550.21	85,209.71	143,277.00	(58,067.29)	286,554.00		(201,344.29)
	STREET CAPITAL IMPROVEMENT	13,880.00	15,700.00	14,015.00	64,390.00	262,185.43	(197,795.43)	524,370.85		(459,980.85)
	BRIDGE	40,567.52	396.00	217.46	41,388.21	60,150.00	(18,761.79)	120,300.00		(78,911.79)
	SIDEWALK	2,507.90	2,414.02	2,567.43	15,172.35	32,051.54	(16,879.19)	64,103.07		(15,895.65)
	SPACE2CREATE	-	-	-	-	-	-	-		-
	CONSERVATION TRUST FUND	2,158.40	1.33	1.28	4,670.52	12,791.28	(8,120.76)	25,582.56		(20,912.04)
	CAPITAL IMPROVEMENT	22,577.26	24,594.31	17,826.39	107,891.83	366,954.24	(259,062.41)	733,908.47		(626,016.64)
		235,866.33	155,803.13	168,029.22	912,958.26	1,400,846.98	(487,888.72)	2,801,693.95	-	(1,810,700.62)
	WATER	99,569.46	84,378.84	98,646.79	530,996.08	1,279,266.50	(748,270.42)	2,558,533.00		(2,027,536.92)
	SEWER	44,243.64	45,176.10	44,565.39	267,151.88	271,128.00	(3,976.12)	542,256.00		(275,104.12)
	GARBAGE	20,885.28	20,308.09	21,091.23	125,420.01	132,170.00	(6,749.99)	283,100.00		(138,919.99)
		164,698.38	149,863.03	164,303.41	923,567.97	1,682,564.50	(758,996.53)	3,383,889.00	-	(2,441,561.03)
	TOTAL REVENUE	400,564.71	305,666.16	332,332.63	1,836,526.23	3,083,411.48	(1,246,885.25)	6,185,582.95	-	(4,252,261.65)
	ADMINISTRATION	17,358.44	16,769.38	30,967.15	125,395.73	125,284.00	(111.73)	250,434.00		(125,038.27)
	BUILDING	5,281.19	4,756.74	418.53	17,964.62	17,644.01	(415.74)	35,288.00		(3,293.40)
	LAW ENFORCEMENT	37,406.23	32,380.47	29,849.74	199,249.18	306,007.50	106,758.32	576,561.00		(383,831.81)
	PARKS	7,452.80	10,393.98	11,174.13	82,183.42	95,356.00	13,172.58	184,592.00		(102,408.58)
	STREETS	12,291.06	13,483.48	21,230.76	98,804.79	147,014.51	48,209.72	286,554.00		(187,749.22)
	STREET CAPITAL IMPROVEMENT	-	-	-	-	262,185.43	262,185.43	524,370.85		(524,370.85)
	BRIDGE	-	-	-	-	60,150.00	60,150.00	120,300.00		(120,300.00)
	SIDEWALK	-	-	-	-	32,051.54	32,051.54	64,103.07		(64,103.07)
	SPACE2CREATE	-	-	-	-	-	-	-		-
	CONSERVATION TRUST FUND	-	-	-	-	12,791.28	12,791.28	25,582.56		(25,582.56)
	CAPITAL IMPROVEMENT	-	-	13,783.95	13,783.95	340,954.24	327,170.29	681,908.47		(668,124.52)
		79,789.72	77,784.05	107,424.26	537,381.69	1,399,438.49	861,961.67	2,749,693.95	-	(2,204,802.28)
	WATER	38,327.25	45,487.34	101,950.94	472,896.32	1,294,699.00	821,802.68	2,558,533.00		(2,085,636.67)
	SEWER	13,491.57	22,601.23	94,903.95	330,384.23	271,615.70	(58,768.53)	542,256.00		(211,871.77)
	GARBAGE	19,163.09	17,819.53	24,312.42	128,357.99	148,022.50	19,664.51	283,100.00		(24,870.59)
		70,981.91	85,908.10	221,167.31	931,638.54	1,714,337.20	782,698.66	3,383,889.00	-	(2,322,379.03)
	TOTAL EXPENDITURES	150,771.63	163,692.15	328,591.57	1,469,020.23	3,113,775.68	1,644,660.32	6,133,582.95	-	(4,527,181.31)
	ADMINISTRATION	15,225.98	(6,185.77)	13,801.33	55,727.16	(67.00)	56,017.62	-		100,727.16
	BUILDING	(2,598.95)	1,180.56	3,621.32	3,557.82	(0.01)	4,294.18	-		(10,472.16)
	LAW ENFORCEMENT	22,340.22	29,536.97	15,246.99	97,281.15	(17,727.00)	(98,508.49)	-		103,801.14
	PARKS	40,124.46	13,465.32	6,772.26	12,876.56	(3,060.00)	(10,408.60)	-		12,876.56
	STREETS	(706.18)	(3,083.66)	319.45	(13,595.08)	(3,737.51)	(106,277.01)	-		(13,595.07)
	STREET CAPITAL IMPROVEMENT	13,880.00	15,700.00	14,015.00	64,390.00	-	(459,980.85)	-		64,390.00
	BRIDGE	40,567.52	396.00	217.46	41,388.21	-	(78,911.79)	-		41,388.21
	GENERAL FUND	128,833.05	51,009.42	53,993.81	261,625.82	(24,591.51)	(693,774.93)	-		299,115.84
	SIDEWALK	2,507.90	2,414.02	2,567.43	15,172.35	-	(48,930.72)	-		48,207.42
	SPACE2CREATE	-	-	-	-	-	-	-		-
	CONSERVATION TRUST FUND	2,158.40	1.33	1.28	4,670.52	-	(20,912.04)	-		4,670.52
	CAPITAL IMPROVEMENT	22,577.26	24,594.31	4,042.44	94,107.88	26,000.00	(586,232.69)	52,000.00		42,107.88
		156,076.61	78,019.08	60,604.96	375,576.57	1,408.49	(1,349,850.38)	52,000.00	-	394,101.66
	WATER	61,242.21	38,891.50	(3,304.15)	58,099.76	(15,432.50)	(1,570,073.10)	-		58,099.75
	SEWER	30,752.07	22,574.87	(50,338.56)	(63,232.35)	(487.70)	54,792.41	-		(63,232.35)
	GARBAGE	1,722.19	2,488.56	(3,221.19)	(2,937.98)	(15,852.50)	(26,414.50)	-		(114,049.40)
	ENTERPRISE FUND	93,716.47	63,954.93	(56,863.90)	(8,070.57)	(31,772.70)	(1,541,695.19)	-		(119,182.00)
	NET	249,793.08	141,974.01	3,741.06	367,506.00	(30,364.21)	(2,891,545.57)	52,000.00		274,919.66

TOWN OF PAONIA, COLORADO

FINANCIAL STATEMENTS AND REPORT OF
INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

December 31, 2021

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Town of Paonia, Colorado

STATEMENT OF NET POSITION

December 31, 2021

	Governmental Activities	Business- Type Activities	Total
Assets			
Pooled cash and investments	\$ 1,294,844	\$ 1,366,582	\$ 2,661,426
Restricted cash and investments (Notes 5 and 10)	588,717	637,386	1,226,103
Property taxes receivable	149,627	-	149,627
Accounts receivable, net	95,334	149,184	244,518
Due from other governments	63,880	-	63,880
Internal balances (Note 13)	-	-	-
Inventories	-	130,282	130,282
FPPA net pension asset (Note 8)	54,119	-	54,119
Capital assets (Note 12)			
Nondepreciable	246,481	834,157	1,080,638
Depreciable, net of accumulated depreciation	3,016,053	11,204,394	14,220,447
Total Assets	<u>5,509,055</u>	<u>14,321,985</u>	<u>19,831,040</u>
Deferred outflows of resources			
FPPA pension (Note 8)	90,194	-	90,194
Liabilities			
Overdrawn pooled cash and investments	-	-	-
Accounts payable	22,534	8,720	31,254
Accrued payroll liabilities	-	-	-
Accrued interest payable	-	30,359	30,359
Due to other funds	-	-	-
Unearned revenue	360,000	184,616	544,616
Noncurrent liabilities:			
Due within one year (Note 6)	21,814	204,609	226,423
Due in more than one year (Note 6)	-	3,694,767	3,694,767
Total Liabilities	<u>404,348</u>	<u>4,123,071</u>	<u>4,527,419</u>
Deferred inflows of resources			
FPPA pension (Note 8)	60,188	-	60,188
Deferred property tax revenue	149,627	-	149,627
Total Deferred Inflows of Resources	<u>209,815</u>	<u>-</u>	<u>209,815</u>
Net position			
Net investment in capital assets	3,262,534	8,139,175	11,401,709
Restricted for:			
Emergencies (Note 3)	53,179	-	53,179
Parks and recreation	-	-	-
Airport capital improvements (Note 10)	60,192	-	60,192
Water utility maintenance (Note 6)	-	530,493	530,493
Debt service (Notes 6 and 9)	-	306,893	306,893
Unrestricted	1,609,181	1,222,353	2,831,534
Total Net Position	<u>\$ 4,985,086</u>	<u>\$ 10,198,914</u>	<u>\$ 15,184,000</u>

The accompanying notes are an integral part of this statement.

Town of Paonia, Colorado
 STATEMENT OF ACTIVITIES
 Year Ended December 31, 2021

Function/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Government Activities							
General government	\$ 327,256	\$ 76,006	\$ -	\$ 63,601	\$ (187,649)	\$ -	\$ (187,649)
Public safety	416,414	19,998	995	-	(395,421)	-	(395,421)
Public works	351,701	30,745	48,057	-	(272,899)	-	(272,899)
Culture and recreation	150,466	-	49,142	23,704	(77,620)	-	(77,620)
Total government activities	<u>1,245,837</u>	<u>126,749</u>	<u>98,194</u>	<u>87,305</u>	<u>(933,589)</u>	<u>-</u>	<u>(933,589)</u>
Business-type Activities							
Water operations	865,875	1,036,866	-	-	-	170,991	170,991
Sewer operations	480,668	530,967	-	9,896	-	60,195	60,195
Trash	256,505	260,704	-	-	-	4,199	4,199
Total business-type activities	<u>1,603,048</u>	<u>1,828,537</u>	<u>-</u>	<u>9,896</u>	<u>-</u>	<u>235,385</u>	<u>235,385</u>
Total primary government	<u>\$ 2,848,885</u>	<u>\$ 1,955,286</u>	<u>\$ 98,194</u>	<u>\$ 97,201</u>	<u>(933,589)</u>	<u>235,385</u>	<u>(698,204)</u>
General Revenues:							
					134,417	-	134,417
					23,650	-	23,650
					1,136,214	-	1,136,214
					56,420	-	56,420
					28,550	1,429	29,979
					1,305	-	1,305
					7,219	-	7,219
					8,917	452	9,369
					-	10,000	10,000
					62,150	(62,150)	-
					<u>1,458,842</u>	<u>(50,269)</u>	<u>1,408,573</u>
					525,253	185,116	710,369
					4,459,833	10,013,798	14,473,631
					<u>\$ 4,985,086</u>	<u>\$ 10,198,914</u>	<u>\$ 15,184,000</u>

The accompanying notes are an integral part of this statement.

Town of Paonia, Colorado

BALANCE SHEET- GOVERNMENTAL FUNDS

December 31, 2021

	General Fund	Sales Tax Capital Improvement Fund	Total Nonmajor Funds	Total
Assets				
Pooled cash and investments	\$ 666,096	\$ 448,031	\$ 180,717	\$ 1,294,844
Restricted cash and investments	588,717	-	-	588,717
Taxes receivable	149,627	-	-	149,627
Due from other governments	43,864	20,016	-	63,880
Accounts receivable	84,000	-	11,334	95,334
Total assets	1,532,304	468,047	192,051	2,192,402
Liabilities				
Accounts payable	22,534	-	-	22,534
Due to other funds	-	-	-	-
Unearned revenue bridge agreement	360,000	-	-	360,000
Total liabilities	382,534	-	-	382,534
Deferred Inflows of Resources				
Deferred grant revenue	19,401	-	-	19,401
Deferred property taxes	149,627	-	-	149,627
Total deferred inflows of resources	169,028	-	-	169,028
Fund Balance				
Restricted				
Reserve for emergencies	53,179	-	-	53,179
Conservation	-	-	17,232	17,232
Airport capital improvements	-	60,192	-	60,192
Committed				
Bridge reserve	228,717	-	-	228,717
Capital acquisition	-	407,855	-	407,855
Sidewalk improvement	-	-	33,042	33,042
Street improvement	-	-	141,777	141,777
Space to create	-	-	-	-
Unassigned	698,846	-	-	698,846
Total fund balance	\$ 980,742	\$ 468,047	\$ 192,051	\$ 1,640,840

The accompanying footnotes are an integral part of this statement.

Town of Paonia, Colorado

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION

December 31, 2021

Amounts reported for governmental activities on the statement of net assets are different because:

Total fund balance - governmental funds	\$ 1,640,840
Capital assets used in governmental activities are no current financial resources and therefore, are not reported in the funds	
Governmental capital assets	\$ 5,600,975
Less: Accumulated depreciation	<u>(2,338,440)</u>
	3,262,535
Net pension assets are not current assets available to cover current year expenditures and, therefore, are not reported as assets in the governmental funds.	54,119
Deferred outflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds. Deferred outflows of resources are related to the difference between expected and actual experience, changes of assumptions and the difference between contributions and proportionate share of contributions to the plan.	90,194
Revenues received out of the of period of availability are deferred inflows in the fund financial statements, but are recognized as revenues at the government-wide level.	19,401
Deferred inflows of resources related to pensions are applicable in future periods and, therefore, are not reported in the funds. Deferred inflows of resources are related to the difference between expected and actual experience, the difference between projected and actual earnings on pension plan investments and change in proportionate share of total contributions to the plan.	(60,188)
Long-term liabilities that pertain to governmental funds are not due and payable in the current period and, therefore, are not reported as fund liabilities. All liabilities, both current and long-term are reported in the statement of net position. Balance at year-end are:	
Compensated absences	<u>(21,815)</u>
	<u>(21,815)</u>
Total governmental activities net assets	<u>\$ 4,985,086</u>

The accompanying notes are an integral part of this statement.

Town of Paonia, Colorado

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS

Year Ended December 31, 2021

	General Fund	Sales Tax Capital Improvement Fund	Nonmajor Fund	Total
Revenues				
Taxes	\$ 1,052,830	\$ 235,598	\$ 15,756	\$ 1,304,184
Fees and fines	29,156	-	57,745	86,901
Licenses and permits	43,358	-	-	43,358
Intergovernmental	241,871	-	-	241,871
Interest income	8,901	-	-	8,901
Miscellaneous	69,357	7,650	15	77,022
Total revenues	1,445,473	243,248	73,516	1,762,237
Expenditures				
Current				
General government	265,209	-	13,165	278,374
Public safety	450,674	-	-	450,674
Public works	157,955	-	555	158,510
Culture and recreation	136,123	-	100	136,223
Capital outlay	26,298	119,108	-	145,406
Total expenditures	1,036,259	119,108	13,820	1,169,187
Revenues in excess (deficiency) of expenditures	409,214	124,140	59,696	593,050
Other financing sources (uses)				
Transfers in (out)	8,000	-	54,150	62,150
Total other financing sources (uses)	8,000	-	54,150	62,150
Revenues and other sources in excess (deficiency) of expenditures and other (uses)	417,214	124,140	113,846	655,200
Fund balance, beginning	563,528	343,907	78,205	985,640
Fund balance, ending	\$ 980,742	\$ 468,047	\$ 192,051	\$ 1,640,840

The accompanying notes are an integral part of this statement.

Town of Paonia

RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES

December 31, 2021

Amounts reported for governmental activities on the statement of net assets are different because:

Net change in fund balances - total governmental funds \$ 655,200

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital assets current additions \$ 101,952
Depreciation expense (177,583)
Excess of capital outlay over depreciation (75,631)

Contributions of capital assets are not recognized in the governmental funds but are recognized as capital contributions in the statement of activities 23,704

Pension benefits reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in government funds. This is the change in net pension liability. (16,820)

Revenues received after the period of availability are recognized as deferred revenue in the funds, but as revenue in the statement of activities. (77,004)

Payments of compensated absences are reported as expenditures in the governmental funds when actually paid. However, on the government-wide statement of activities compensated absences are expensed as they are accrued. Changes in the compensated absences liability are a reconciling item. 15,804

Changes in Net Position of Governmental Funds \$ 525,253

The accompanying notes are an integral part of this statement.

Town of Paonia, Colorado

STATEMENT OF NET POSITION
ENTERPRISE FUNDS

December 31, 2021

	Water	Sewer	Trash	Total
Assets				
Current Assets				
Pooled cash and investments	\$ 613,144	\$ 628,724	\$ 124,714	\$ 1,366,582
Restricted cash and investments	-	637,386	-	637,386
Accounts receivable, net	83,222	44,211	21,751	149,184
Inventories	117,912	12,370	-	130,282
Total current assets	814,278	1,322,691	146,465	2,283,434
Capital Assets				
Land and improvements	269,777	564,380	-	834,157
Utility system	11,762,505	5,365,301	-	17,127,806
Equipment and furniture	199,465	99,060	289,018	587,543
Less accumulated depreciation	(4,495,238)	(1,861,985)	(153,732)	(6,510,955)
Net capital assets	7,736,509	4,166,756	135,286	12,038,551
Total Assets	8,550,787	5,489,447	281,751	14,321,985
Liabilities				
Current Liabilities				
Accounts payable	514	4,393	3,813	8,720
Accrued interest payable	18,359	12,000	-	30,359
Unearned grant revenues	184,616	-	-	184,616
Current portion of long-term debt	152,684	51,925	-	204,609
Total current liabilities	356,173	68,318	3,813	428,304
Long-term Liabilities				
Notes and bonds payable	2,102,437	1,592,330	-	3,694,767
Total long-term liabilities	2,102,437	1,592,330	-	3,694,767
Total liabilities	2,458,610	1,660,648	3,813	4,123,071
Net Position				
Net investment in capital assets	5,481,388	2,522,501	135,286	8,139,175
Restricted for debt service	200,000	106,893	-	306,893
Restricted for maintenance	-	530,493	-	530,493
Unrestricted	410,789	668,912	142,652	1,222,353
Total net position	\$ 6,092,177	\$ 3,828,799	\$ 277,938	\$ 10,198,914

The accompanying notes are an integral part of this statement.

Town of Paonia, Colorado

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS

Year Ended December 31, 2021

	Water	Sewer	Trash	Total
Operating Revenues				
Charges for services	\$ 1,036,866	\$ 530,967	\$ 260,704	\$ 1,828,537
Total operating revenues	1,036,866	530,967	260,704	1,828,537
Operating Expenses				
Personnel expenses	208,723	158,811	159,669	527,203
Contractual services	-	-	38,981	38,981
Professional fees	54,673	4,500	4,500	63,673
Utilities	33,933	35,456	3,099	72,488
Repairs and maintenance	67,634	59,802	15,503	142,939
Other supplies and expense	99,601	57,505	11,312	168,418
Insurance claims and expense	24,873	9,131	5,795	39,799
Depreciation	331,052	109,012	17,646	457,710
Total operating expenses	820,489	434,217	256,505	1,511,211
Net income (loss) from operations	216,377	96,750	4,199	317,326
Nonoperating Revenues (Expenses)				
Grants	9,896	-	-	9,896
Interest income	-	452	-	452
Miscellaneous revenue	1,429	-	-	1,429
Interest expense	(45,386)	(46,451)	-	(91,837)
Total non-operating revenues (expenses)	(34,061)	(45,999)	-	(80,060)
Net income (loss) before capital contributions and transfers	182,316	50,751	4,199	237,266
Capital contributions - tap fees	5,500	4,500	-	10,000
Transfers in (out)	(33,660)	(18,929)	(9,561)	(62,150)
Change in net position	154,156	36,322	(5,362)	185,116
Net position, beginning	5,938,021	3,792,477	283,300	10,013,798
Net position, ending	<u>\$ 6,092,177</u>	<u>\$ 3,828,799</u>	<u>\$ 277,938</u>	<u>\$ 10,198,914</u>

The accompanying notes are an integral part of this statement.

Town of Paonia, Colorado

STATEMENT OF CASH FLOWS
ENTERPRISE FUNDS

Year Ended December 31, 2021

	Water	Sewer	Trash	Total
Cash flows from operating activities:				
Charges for sales and services	\$ 1,025,702	\$ 534,536	\$ 262,256	\$ 1,822,494
Payments to employees	(208,722)	(158,812)	(159,669)	(527,203)
Payments to suppliers	(311,833)	(169,201)	(79,244)	(560,278)
Net cash provided by operating activities	505,147	206,523	23,343	735,013
Cash flows from non-capital financing activities:				
Transfers from (to) other funds	(33,660)	(18,929)	(9,561)	(62,150)
Net cash provided (used) by non-capital financing activities	(33,660)	(18,929)	(9,561)	(62,150)
Cash flows from capital and related financing activities				
Grant revenues	9,896	-	-	9,896
Miscellaneous revenues	1,429	-	-	1,429
Acquisition of capital assets	(64,721)	(11,710)	-	(76,431)
Principal paid on loans and leases	(151,795)	(51,924)	-	(203,719)
Interest expense	(45,386)	(46,451)	-	(91,837)
Proceeds from tap fees	5,500	4,500	-	10,000
Net cash provided (used) by capital and related financing activities	(245,077)	(105,585)	-	(350,662)
Cash flows from investing activities				
Investment income	-	452	-	452
Net cash provided (used) by investing activities	-	452	-	452
Net increase (decrease) in cash and cash equivalents	226,410	82,461	13,782	322,653
Cash at beginning of year	202,118	1,183,649	110,932	1,496,699
Cash at end of year	\$ 428,528	\$ 1,266,110	\$ 124,714	\$ 1,819,352

The accompanying notes are an integral part of this statement.

Town of Paonia, Colorado
 STATEMENT OF CASH FLOWS
 ENTERPRISE FUNDS

Year Ended December 31, 2021

	<u>Water</u>	<u>Sewer</u>	<u>Trash</u>	<u>Total</u>
Reconciliation of operating income (loss) to net cash provided by operating activities:				
Operating income (loss)	\$ 216,377	\$ 96,750	\$ 4,199	\$ 317,326
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:				
Depreciation and amortization	331,052	109,012	17,646	457,710
(Increase) decrease in accounts receivable	(11,163)	3,568	1,552	(6,043)
Increase (decrease) in accounts payable	(21,902)	2,624	(54)	(19,332)
Increase (decrease) in inventory	(9,217)	(5,431)	-	(14,648)
Total adjustments	<u>288,770</u>	<u>109,773</u>	<u>19,144</u>	<u>417,687</u>
Net cash provided by operating activities	<u>\$ 505,147</u>	<u>\$ 206,523</u>	<u>\$ 23,343</u>	<u>\$ 735,013</u>
Reconciliation of cash flow statement to statement of net position				
Cash	\$ 613,144	\$ 628,724	\$ 124,714	\$ 1,366,582
Restricted cash and investments	-	637,386	-	637,386
	<u>\$ 613,144</u>	<u>\$ 1,266,110</u>	<u>\$ 124,714</u>	<u>\$ 2,003,968</u>

The accompanying notes are an integral part of this statement.

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Paonia, Colorado (the Town), have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The Town’s significant accounting policies are described below:

Financial Reporting Entity

The Town is a statutory municipality with a Mayor – Board of Trustees form of government with six trustees and one separately elected mayor serving as elected Town Board of Trustees (the Town Board) members. The Town administrator is a hired contract position of the Town. As required by GAAP, these financial statements present the Town’s (the primary government) financial position. The Town has no oversight responsibility for any other governmental entity since no other entities are considered to be controlled by or dependent on the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding and appointment of the respective government body.

Basis of Presentation

Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes, charges for services and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on user charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to those who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

All governmental funds are accounted for on a flow of current financial resources basis. Balance sheets for these funds generally include only current assets and current liabilities. Reported fund balances are considered a measure of available, spendable resources. Operating statements for these funds present a summary of available, spendable resources and expenditures for the period.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The Town reports the following major governmental funds:

- *The General Fund* is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.
- *The Sales Tax Capital Improvement Fund*, which accounts for the Town's additional sales tax that is to be used for capital improvements

The following funds are considered nonmajor governmental funds:

- *The Conservation Trust Fund*, which accounts for State of Colorado lottery funds to be used for parks and recreation services and capital investment.
- *The Street Capital Improvement Fund*, which accounts for funds committed by the Board of Trustees to be used or street construction from Highways Users tax and impact fees.
- *The Sidewalk Fund*, which accounts for the Town's sidewalk fees that are to be used for sidewalk repairs and maintenance.
- *The Space to Create Fund*, which accounts for the Town's revenues that are to be used to fund a feasibility analysis of creative sector workforce space in the Town.

Enterprise funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise funds are considered major funds because of community interests in the activities and sources of funding supporting these operations.

The Town reports the following major enterprise fund business-type activities:

- *Water, Sewer and Trash Funds*, which account for all operations of the Town's water, sewer and refuse services. They are primarily financed by user charges.

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

Measurement Focus & Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the enterprise fund financial statements. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The modified accrual basis of accounting is used by all governmental funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For the Town, "available" means collected within 60 days of year end. Expenditures are recorded when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt, which is recognized when due, and compensated absences, which are recognized when the obligations are expected to be liquidated with expendable available resources.

Those revenues susceptible to accrual are interest revenue and charges for services. Entitlement revenues are not susceptible to accrual because, generally, they are not measurable until received. Grant revenues are recognized as expenditures are made.

Cash and Cash Equivalents

For purposes of the statement of cash flows of the enterprise funds, cash and cash equivalents consist of operating and restricted cash and highly liquid securities with an initial maturity of three months or less.

Fair Value Measurement

The Town adopted GASB Statement No. 72, Fair Value Measurement and Application, which generally requires state and local governments to measure assets and liabilities at fair value. GASB's goal is to enhance comparability of governmental financial statements by requiring fair value measurement for certain assets and liabilities using a consistent definition and accepted valuation techniques. This standard expands fair value disclosure to provide comprehensive information for financial statement users about the impact of fair value measurements on a government's financial position. The Town's investments consist of external investment pools and certificates of deposit.

Inventory

Inventory is valued at the lower of cost (first-in, first-out) or market.

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

Capital Assets

Capital assets, which include property, equipment and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in the proprietary fund financial statements. Capitalized assets are defined by the Town as assets that have a useful life of one or more years and for which the initial individual value equals or exceeds \$5,000.

All purchased assets are valued at cost where historical records are available and at estimated historical costs where no historical records exist. Donated assets are valued at their acquisition value on the date received. The cost of normal maintenance and repairs that does not add to the value of an asset or materially extend asset life is not capitalized.

Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

<u>Asset Class</u>	<u>Useful Life</u>
Building and other improvements	25 - 40 years
Water and sewer systems	15 - 40 years
Furniture and equipment	5 - 10 years
Infrastructure	15 - 40 years

Public domain assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems are examples of infrastructure assets. Infrastructure assets are distinguished from other capitalized assets as their useful lives often extend beyond most other capital assets, and they are stationary in nature. General infrastructure assets are those associated with or arising from governmental activities.

Interfund Transactions

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. At year end, outstanding balances between funds are reported as “due to/from other funds.” Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

Deferred Outflows/Inflows of Resources

Deferred Outflows of Resources

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town reports deferred property tax revenue, which arises under both the full accrual (government-wide financial statement) and the modified accrual (fund financial statement) bases of

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

accounting that qualified for reporting in this category. Accordingly, the deferred property taxes are reported in both the statement of net position and in the balance sheet of governmental funds. These future revenues are deferred and recognized as an inflow of resources in the period that the amounts become available (calendar year 2022).

Deferred Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time.

Long-Term Liabilities

In the government-wide financial statements and enterprise fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or enterprise fund-type statement of net position. The long-term compensated absences are serviced from revenues of the General Fund from future appropriations.

Net Position

Net position represents the difference between assets, deferred outflows of resources, liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets.

Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. All other net position is reported as unrestricted. The Town applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Police Officers Pension Plan

Eligible police officers of the Town are provided with pensions through the Statewide Defined Benefit Plan (SWDBP), a cost-sharing multi-employer defined benefit pension plan administered by the Fire & Police Pension Association of Colorado (FPPA). For the purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pension and pension expense, information about the fiduciary net position of the SWDBP plan and additions to/deductions from fiduciary net position have been determined on the same basis as they are reported by FPPA. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

Fund Balances

In the fund financial statements, governmental funds report the following classification of fund balance:

- **Nonspendable Fund Balance:** amounts that are not in spendable form (such as inventory) or are required to be maintained intact;
- **Restricted Fund Balance:** amounts constrained to specific purposes by their providers (such as grantors, bondholders and higher levels of government) through constitutional provisions or by enabling legislation;
- **Committed Fund Balance:** amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint. The Board of Trustees is the Town’s highest decision making authority and commits fund balance through resolution during the budget process;
- **Assigned Fund Balance:** amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority (the Town Administrator has been given this authority by the governing body) and
- **Unassigned Fund Balance:** amounts that are available for any purpose; positive amounts are reported only in the General Fund.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds and finally unassigned funds, as needed, unless the Board of Trustees has provided otherwise in its commitment or assignment actions.

Property Tax

Property taxes for the current year are levied and attach as a lien on property the following January 1. They are payable in full by April 30 or in two equal installments due February 28 and June 15. Property taxes levied in the current year and collected in the following year are reported as a receivable and as deferred inflows of resources at December 31.

Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The governmental funds balance sheet includes a reconciliation between the total fund balances of the governmental funds, and the net position of the governmental activities as reported in the government-wide statement of net position. Additionally, the governmental fund statement of revenues, expenditures and changes in fund balances includes a reconciliation between net change in fund balances - total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities.

These reconciliations detail items that require adjustment to convert from the current resources measurement and modified accrual basis for governmental fund statements to the economic resources measurement and full accrual basis used for government-wide statements. However, certain items having no effect on measurement and basis of accounting were eliminated from the governmental fund statements during the consolidation of governmental activities.

NOTE 3 – TAX, SPENDING, AND DEBT LIMITATIONS

Colorado voters passed an amendment to the State Constitution, Article X, Section 20 (the Amendment), which has several limitations, including revenue raising, spending abilities and other specific requirements of state and local governments, excluding "enterprises." The Town's voters on November 8, 1994 approved a ballot measure to permit the Town to collect, retain and expend the full proceeds of the Town's sales tax and nonfederal grants.

The Amendment is complex and subject to judicial interpretation. The Town believes it is in compliance with the requirements of the Amendment.

The Amendment requires that an emergency reserve be maintained at 3% of fiscal year spending. A portion of the General Fund's fund balance is classified as restricted for emergencies as required by the Amendment. The amount restricted at December 31, 2021 was \$53,179.

NOTE 4 - BUDGETS

The Town adheres to the following procedures in establishing budgetary data reflected in the financial statements:

- By mid-August of each year, the Town Administrator and Finance Director, as the Budget Officers, gives public notice of the budget calendar for the next fiscal year. The Town Administrator asks that all Town departments, boards, commissions or citizens submit, within 30

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

days from the notice, any request for funds under the budget being prepared. The Town Administrator, with assistance from the Town Finance Director, then prepares a proposed budget for the ensuing fiscal year and submits it to the Town Board no later than 45 days prior to any date required by state law for the certification to Delta County (the County) of the tax levy.

- The budget provides a complete financial plan of all Town funds and activities for the ensuing fiscal year indicating anticipated revenues, proposed operating and capital expenditures, a provision for contingencies and anticipated net surplus or deficit for the ensuing fiscal year.
- A public hearing on the proposed budget is held by the Town Board no later than the second regularly scheduled board meeting in November.
- The Town Board adopts the budget by resolution on or before the final day established by law for the certification of the ensuing year's tax levy to the County. Adoption of the budget by the Town Board shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated and shall constitute a levy of the property tax therein proposed.
- If, during the fiscal year, the Town Administrator and the Town Finance Director determine that there are expenses in excess of those estimated in the budget, the Town Board by resolution may make supplemental appropriations for the year up to the amount of such excess. To meet an emergency affecting public property, health, peace or safety, the Town Board may make emergency appropriations. If, at any time during the fiscal year, it appears probable to the Town Administrator and Town Finance Director that the revenues available will be insufficient to meet the amount appropriated, the Town Administrator reports to the Town Board, indicating the estimated amount of deficit, any remedial action already taken and a recommendation as to any other steps to be taken. At any time during the fiscal year, the Town Administrator and Finance Director, as Budget Officers, may transfer part or all of any unencumbered appropriation balance within a department.
- Budget appropriations lapse at the end of each year.
- Expenditures may not exceed appropriations at the fund level. Budget amounts included in the financial statements include the original and final amended budgets for each fund.
- Budgets for governmental funds are adopted on a basis consistent with GAAP, except for long-term receivables and advances and capital lease financing, which are budgeted when liquidated rather than when the receivable/liability is incurred. Budgets for enterprise funds are adopted on a basis consistent with the spending measurement focus of the governmental funds.

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

NOTE 5 – DEPOSITS AND INVESTMENTS

Cash Deposits

The Town maintains a cash pool that is used by all of the Town’s funds.

The composition of the Town’s cash and investments is as follows:

Cash and investments	
Cash on hand	\$ 225
Cash held by County Treasurer	2,536
Bank deposits	1,630,604
Certificates of deposit	463,311
Colotrust	<u>1,758,506</u>
 Total	 <u>\$ 3,855,182</u>
 Cash and investments in the statement of net position	
Pooled cash and investments	\$ 2,629,079
Restricted cash and investments	<u>1,226,103</u>
 Total	 <u>\$ 3,855,182</u>

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is determined by PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group.

The market value of the collateral must be at least equal to 102% of the aggregate uninsured deposits. Collateral in the pool is considered to be equal to depository insurance pursuant to definitions listed in GASB Statement No. 40.

At December 31, 2021, the bank balance of the Town's deposits was \$2,162,716, of which \$250,000 was covered by federal depository insurance and \$1,912,716 was collateralized under PDPA.

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

Investments

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local government entities may invest. Authorized investments include obligations of the United States and certain U.S. government agency securities, certain international agency securities, general obligation and revenue bonds of U.S. local government entities, bankers' acceptances of certain banks, commercial paper, local government investment pools, and written repurchase agreements collateralized by certain authorized securities, certain money market funds and guaranteed investment contracts. The Town's investment policy follows Colorado statutes.

Interest Rate Risk - The Town does not have a formal policy limiting investment maturities which would help manage its exposure to fair value losses from increasing interest rates other than the five-year policy established by state statute.

Credit Risk - Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. It is the Town's policy to limit its investments to U.S. Treasury obligations, certain U.S. government agencies securities, commercial paper, local government investment pools, repurchase agreements and money market funds.

Custodial Credit Risk - For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. The Town follows Colorado State Statutes for investing. The Town's investment policy does not specifically address this risk.

The Town's investment maturities at December 31, 2021 are as follows:

Investment by Type	Rating	Investment maturities		Total
		Less than One Year	One to Five Year	
Certificates of Deposit	Unrated	\$ 463,311	\$ -	\$ 463,311
COLOTRUST		1,758,506	-	1,758,506
Total		\$ 2,221,817	\$ -	\$ 2,221,817

The Town invested \$1,758,506 in the Colorado Government Liquid Asset Trust (COLOTRUST). COLOTRUST is an investment vehicle established by state statute for local government entities in Colorado to pool surplus funds for investment purposes. The State Securities Commission administers and enforces all state statutes governing public investment pools. The investment is an external investment pool that reports at the fair value per share of the pool's underlying portfolio. The unit of account is each share held, and the value of the position is the fair value of the pool's share price multiplied by the number of shares held. For pricing

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

and redeeming shares, COLOTRUST maintains a stable net asset value (NAV) of \$1 per share, which approximates fair value. The government-investor does not "look through" the pool to report a pro rata share of the pool's investments, receivables and payables. All COLOTRUST investments are reported at NAV and do not have any unfunded commitments, redemption restrictions or redemption notice periods. COLOTRUST offers shares in two portfolios, COLOTRUST PRIME and COLOTRUST PLUS+, which are both rated AAAM by Standard & Poor's. Both portfolios may invest in U.S. Treasury securities and repurchase agreements collateralized by U.S. Treasury securities. COLOTRUST PLUS+ may also invest in certain obligations of U.S. government agencies, highest rated commercial paper and repurchase agreements collateralized by certain obligations of U.S. government agencies. Financial statements and information about the pool for COLOTRUST may be obtained through its website at www.colotrust.com. COLOTRUST may, without the necessity of a formal meeting of their Board, temporarily suspend the right of redemption or postpone the date of payment for redeemed shares under certain specific conditions described in their trust indenture and during any financial emergency when it is not reasonably practicable because of substantial losses which might be incurred.

Certificates of deposits held by the Town are considered to have a Level 1 valuation within the fair value hierarchy required under GASB 72.

NOTE 6 – LONG-TERM LIABILITIES

Long-term liability activity for the year ended December 31, 2021, was as follows:

	Balance January 1, 2021	Additions	Reductions	Balance December 31, 2021	Due Within One Year
Government-wide Activities					
Compensated absences	\$ 37,622	\$ -	\$ 15,808	\$ 21,814	\$ 21,814
Total	\$ 37,622	\$ -	\$ 15,808	\$ 21,814	\$ 21,814
Business-type Activities					
Revenue refunding bonds	\$ 1,650,000	\$ -	\$ 50,000	\$ 1,600,000	\$ 50,000
Premium -Revenue refunding bonds	46,180	-	1,925	44,255	1,925
Loan - WPA	2,205,438	-	129,869	2,075,569	130,900
Premium - WPA	17,358	-	1,211	16,147	1,211
Loan - CWRPDA	183,623	-	20,218	163,405	20,573
Total	\$ 4,102,599	\$ -	\$ 203,223	\$ 3,899,376	\$ 204,609

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

CWRPDA Loan

The Town has a loan agreement with the Colorado Water Resources and Power Development Authority (CWRPDA), which originally enabled the Town to borrow up to \$448,200 at 1.75% interest annually, with payments of \$23,343 per year. The purpose of the loan was for upgrades to the lower water treatment plant. The project was completed in 2011, and the Town is no longer able to draw on the loan agreement. The Town pledged its net revenue from the operation of the water utility for repayment of the loan in the amount of approximately \$338,000 through 2029. Pledged revenues received during 2021 were \$23,343. The proportion of the pledged revenue to total related revenues is not estimable because annual total fees collected fluctuate. The Town is required to provide rates and charges in order to maintain coverage of 110% of the debt service due on the governmental agency bond coming due in each calendar year, and to maintain an operation and maintenance reserve in an amount equal to three months of operating costs.

As of December 31, 2021, the Town borrowed \$395,969, of which the Town has made principal payments of \$232,564. Principal and interest payments for the years following December 31, 2021 are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
			\$
2022	\$ 20,573	\$ 2,770	23,343
2023	20,935	2,408	23,343
2024	21,303	2,040	23,343
2025	21,677	1,666	23,343
2026	22,058	1,285	23,343
2027 - 2029	<u>56,859</u>	<u>1,501</u>	<u>58,360</u>
Total	<u>\$ 163,405</u>	<u>\$ 11,670</u>	<u>\$ 175,075</u>

WPA Loan

The Town has a Water Power Authority (WPA) loan agreement with CWRPDA for \$2,996,494 at 2.08% interest annually, with twice yearly payments ranging from about \$83,000 to \$91,000. The purpose of the loan is for improvements and the expansion of the existing water treatment facilities and distribution system. The Town pledged its net revenue from the operation of the water and sewer utility for repayment of the loan in the amount of approximately \$3,728,185 through 2035. Pledge revenues received during 2021 were \$191,222. The proportion of the pledged revenue to total related revenues is not estimable because annual total fees collected fluctuate. The Town is required to provide rates and charges in order to maintain coverage of 110% of the debt service due on the governmental agency bond coming due in each calendar year, and to maintain an operation and maintenance reserve in an amount equal to three months of operating expense, excluding depreciation of the water and sewer utility system, as set forth in the annual budget.

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

The loan balance includes a premium of \$25,431, which is amortized over the life of the loan on a straight-line basis. Yearly amortization is \$1,211. The remaining premium balance is \$16,147 as of December 31, 2021. At no time should the budget reserve be greater than \$1,250,000. As of December 31, 2021, the Town's budgeted reserve was \$226,420.

Principal and interest payments for the years following December 31, 2021 are as follows:

	Principal	Interest	Total
2022	\$ 130,900	\$ 15,950	\$ 146,850
2023	132,276	14,900	147,176
2024	133,651	13,850	147,501
2025	135,025	12,800	147,825
2026	137,088	11,750	148,838
2027 - 2031	736,335	42,550	778,885
2032 - 2035	670,294	12,650	682,944
 Total	 \$ 2,075,569	 \$ 124,450	 \$ 2,200,019

2020 Revenue Refunding Bonds

The Town issued \$1,650,000 of Revenue Refunding Bonds, Series 2020A. The bonds were issued on September 28, 2020, with interest payments due April 1 and October 1 of each year through April 1, 2044, commencing October 1, 2021. Principal payments are due April 1 of each year commencing April 1, 2021. The bonds carry an interest rate of 3.0%. The bond refunding resulted in a decrease in required cash flow for debt service of \$401,412, which constitutes an economic gain on refunding of \$226,757. These bonds were used to refund the RUS Loan payable.

The bonds do not constitute a lien on any physical property of the Town, but constitute a lien only on the net revenues of the water and sewer enterprise funds and all moneys on deposit in the Reserve Account. The Reserve Account is required to be maintained at \$100,750.

The Bonds were issued with a premium of \$46,180 which is amortized on a straight-line basis through the life of the bonds and recognized as interest expense. Annual amortization is \$1,925.

Principal and interest payments for the years following December 31, 2021 are as follows:

Town of Paonia, Colorado
 NOTES TO FINANCIAL STATEMENTS

December 31, 2021

	Principal	Interest	Total
2022	\$ 50,000	\$ 47,250	\$ 97,250
2023	50,000	45,750	95,750
2024	55,000	44,175	99,175
2025	55,000	42,525	97,525
2026	55,000	40,875	95,875
2027 - 2031	310,000	177,450	487,450
2032 - 2036	360,000	127,200	487,200
2037 - 2041	420,000	69,000	489,000
2042 - 2044	245,000	10,125	255,125
	<u>\$ 1,600,000</u>	<u>\$ 604,350</u>	<u>\$ 2,204,350</u>
Total	<u>\$ 1,600,000</u>	<u>\$ 604,350</u>	<u>\$ 2,204,350</u>

Line of Credit

The Town had a \$200,000 working-capital line of credit with an interest rate of 1.35% and a maturity date of September 2022. As of December 31, 2021, there was \$0.00 outstanding balance on the line of credit.

NOTE 7 – EMPLOYEE BENEFIT PLANS

Defined Contribution Pension Plan

The Town provides pension benefits for all its employees through a 457(b) defined contribution plan through Empower Retirement.

The Town contributes 5%, and there are no matching requirements for the employees. Total contributions in 2021, 2020 and 2019 were \$26,123, \$22,982, and \$22,322 respectively. The employees are 100% vested at all times and are eligible for the plan after the probation period. The Board of Trustees authorizes benefit terms and has the authority to amend those terms.

SWDBP for Police Officers

Plan Description

Eligible police officers of the Town are provided with pensions through the Statewide Defined Benefit Plan (SWDB plan), a cost-sharing multi-employer defined benefit pension plan administered by the Fire and Police Pension Association of Colorado (FPPA). FPPA issues a publicly available comprehensive annual financial report that can be obtained on FPPA's website at <http://www.fppaco.org>.

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

Benefits Provided

The Statewide Defined Benefit Plan (SWDB plan) provides retirement and disability, annual increases, and death benefits for members or their beneficiaries. A member is eligible for a normal retirement pension once the member has completed 25 years of credited service and has attained the age of 55. Effective January 1, 2021, a member may also qualify for normal retirement pension if the member’s combined years of service and age equals at least 80, with a minimum age of 50 (Rule of 80).

The annual normal retirement benefit is 2% of the average of the member's highest 3 years' base salary for each year of credited service up to 10 years, plus 2.5% for each year of service thereafter. The benefit earned prior to January 1, 2007 for members of affiliated Social Security employers will be reduced by the amount of Social Security income payable to the member annually. Effective January 1, 2007, members currently covered under Social Security will receive half the benefit when compared to SWDB plan. Benefit adjustments paid to retired members are evaluated annually and may be re-determined every October 1. The amount of any increase is based on the Board's discretion and can range from 0% to the highest of 3% or the Consumer Price Index (CPI).

A member is eligible for an early retirement after completion of 30 years of service or attainment of age 50 with at least five years of credited service. The early retirement benefit equals the normal retirement benefit reduced on an actuarially equivalent basis. Upon termination, an employee may elect to have member contributions, along with 5% as interest, returned as a lump sum distribution. Alternatively, a member with at least 5 years of accredited service may leave contributions with the Plan and remain eligible for a retirement pension at age 55 equal to 2% of the member's average highest 3 years' pensionable earnings for each year of credited service up to 10 years, plus 2.5% for each year of service thereafter.

Contributions

Through December 31, 2020 contribution rates for the SWDB plan are established by state statute. Employer contribution rates can only be amended by state statute. Member contribution rates can be amended by state statute or election of the membership. Effective January 1, 2021, contribution rates for employers and members may increase equally by the FPPA Board of Directors upon approval through an election by both the employers and members.

In 2014, the members elected to increase the member contribution rate to the SWDB plan beginning in 2015. Member contribution rates will increase 0.5% annually through 2022 to a total of 12% of pensionable earnings. Employer contributions are 8% and 8.5% in 2020 and 2021, respectively. Employer contributions will increase 0.5% annually beginning in 2021 through 2030 to a total of 13% of pensionable earnings. In 2020, members of the SWDB plan and their employers are contributing at the rate of 11.0% and 8%, respectively, of pensionable earnings for a total contribution rate of 19.0%.

Contributions from members and employers or departments reentering the system are established by resolution and approved by the FPPA Board of Directors. The reentry group has a combined contribution rate of 23.0% and 23.5% of pensionable earnings in 2020 and 2021 respectively. It is a local decision as to whether the

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

member or employer pays the additional 4% contribution. The member and the employer contribution rates will increase through 2030 as described above for the non-reentering departments. Effective January 1, 2021, reentry departments may submit a resolution to the FPPA Board of Directors to reduce the 4% contribution, to reflect the actual cost of reentry by department, to the plan for reentry contributions. Each reentry department is responsible to remit contributions to the plan in accordance with their most recent FPPA Board of Directors approved resolution.

The contribution rate for members and employers of affiliated Social Security employers is 5.5% and 4%, respectively, of pensionable earnings for a total contribution rate of 9.50% in 2020 and 9.75% in 2021. Per the 2014 member election, members of the affiliate social security group had their required contribution rate increase 0.25% annually beginning in 2015 through 2022 to a total of 6% of pensionable earnings. Employer contributions are 4% and 4.25% in 2020 and 2021, respectively. Employer contributions will increase 0.25% annually beginning in 2021 through 2030 to a total of 6.5% of pensionable earnings.

Employer contributions are recognized by SWDB plan in the period in which the compensation becomes payable to the member, and the Town is statutorily committed to pay the contributions to SWDB plan. Employer contributions recognized by SWDB plan from the Town were \$16,018 for the year ended December 31, 2021.

Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2021, the Town reported an asset of \$54,119 for its proportionate share of the net pension asset. The net pension liability was measured as of December 31, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of January 1, 2021. The Town's proportion of the net pension liability was based on Town contributions to the SWDB plan for the calendar year 2020 relative to the total contributions of participating employers to the SWDB plan.

At December 31, 2020, the Town's proportionate share was 0.025%, which was an increase of 0.0017% from its proportion measured as of December 31, 2019.

For the year ended December 31, 2021, the Town recognized a reduction of pension expense of \$(14,763).

At December 31, 2021, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Deferred Outflows of	Deferred Inflows of
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Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

	Resources	Resources
Difference between expected and actual experience	\$ 45,898	\$ 215
Changes of assumptions	23,018	-
Net difference between projected and actual earning on pension plan investments	-	55,588
Change in proportion	2,728	4,385
Town contributions subsequent to the measurement date	18,550	-
 Total	 \$ 90,194	 \$ 60,188

The SWDB plan reported \$18,550 as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as an increase in net pension asset in the year ended December 31, 2021.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31,	Amounts Recognized in Pension Expense
2021	\$ (6,289)
2022	922
2023	(8,431)
2024	1,027
2025	9,723
Thereafter	14,504
Total	\$ 11,456

Actuarial Assumptions

The actuarial valuations for the SWDB were used to determine the total pension liability and the actuarially determined contributions for the fiscal year ending December 31, 2020. The valuations used the following actuarial assumptions and other inputs:

	Total Pension Liability	Actuarial Determined Contributions
Actuarial Valuation Date	January 1, 2021	January 1, 2020

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

Actuarial Method	Entry Age Normal	Entry Age Normal
Amortization Method	N/A	Level % of Payroll, Open
Amortization Period	N/A	30 Years
Long-term Investment Rate of Return*	7.00%	7.00%
Projected Salary Increases	4.25% - 11.25%	4.25% - 11.25%
Cost of Living Adjustments (COLA)	0.00%	0.00%

*Includes inflation at 2.5%

For determining the total pension liability, the post-retirement mortality tables for non-disabled retirees uses the 2006 central rates from the RP-2014 Annuitant Mortality Tables projected to 2018 using the MP-2017 projection scales, and then projected prospectively using the ultimate rates of the scale for all years. The pre-retirement off-duty mortality tables are adjusted to 50% of the RP-2014 mortality tables for active employees. The on-duty mortality rate is 0.00015.

At least every five years the FPPA’s Board of Directors, in accordance with best practices, reviews its economic and demographic actuarial assumptions. At its July 2018 meeting, the Board of Directors reviewed and approved recommended changes to the actuarial assumptions. The recommendations were made by the FPPA’s actuaries, Gabriel, Roeder, Smith & Co., based upon their analysis of past experience and the expectation of the future. The assumption changes were effective actuarial valuations beginning January 1, 2019. The actuarial assumptions impact actuarial factors for benefit purposes such as purchases of service credit and other benefits where actuarial factors are used.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation (assumed 2.5 percent). Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation as of December 31, 2020 are summarized in the following table:

	<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long Term Expected Rate of Return</u>	
<i>Discount The to measure liability projection to discount</i>	Global Equity	39.00%	8.23%	<i>Rate discount rate used the total pension was 7.00%. The of cash flows used determine the rate assumed that contributions from participating</i>
	Equity Long/Short	8.00%	6.87%	
	Private Markets	26.00%	10.63%	
	Fixed Income - Rates	10.00%	4.01%	
	Fixed Income - Credit	5.00%	5.25%	
	Absolute Return	10.00%	5.60%	
	Cash	2.00%	2.32%	
	<u>Total</u>	<u>100.00%</u>		

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

employers will be made based on the actuarially determined rates based on the Board's funding policy, which establishes the contractually required rates under Colorado statutes. Based on those assumptions, the SWDB plan fiduciary net position was projected to be available to make all the projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension asset.

Projected benefit payments are required to be discounted to their actuarial present values using a single discount rate that reflects (1) a long-term expected rate of return on pension plan investments (to the extent that the plan's fiduciary net position is projected to be sufficient to pay benefits) and (2) tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date (to the extent that the plan's projected fiduciary net position is not sufficient to pay benefits).

For the purpose of the valuation, the expected rate of return on pension plan investments is 7.00%, the municipal bond rate is 2.00% (based on the weekly rate closest to but not later than the measurement date of the "state and local bonds" rate from Federal Reserve statistical release ((H.15))); and the resulting single discount rate is 7.00%.

Sensitivity of the Town's Proportionate Share of the Net Pension Liability (Asset) to Changes in the Discount Rate.

Regarding the sensitivity of the net pension liability (asset) to changes in the Single Discount Rate, the following presents the plan's net pension liability, calculated using a Single Discount Rate of 7.00%, as well as what the plan's net pension liability (asset) would be if it were calculated using a single discount rate that is one percent lower or one percent higher:

<u>1% Decrease (6.00%)</u>	<u>Discount Rate (7.00%)</u>	<u>1% Increase (8.00%)</u>
\$ 54,462	\$ (54,119)	\$ (144,038)

Pension Plan Fiduciary Net Position

Detailed information about SWDB plan's fiduciary net position is available in FPPA's comprehensive annual financial report, which can be obtained at <http://www.fppaco.org>.

Other Post-Employment Benefit Plan - Statewide Death and Disability Defined Benefit Plan

Plan Description

The Town's full-time police officers participate in FPPA's Statewide Death and Disability Plan (the Plan), a cost-sharing multiple-employer defined benefit plan. The plan was established in 1980 pursuant to Colorado

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December 31, 2021

Revised Statutes and can only be amended through such statutes. Contributions to the Plan are used solely for the payment of death and disability benefits.

Benefits

If a member dies prior to retirement, the surviving spouse is entitled to a benefit equal to 40% of the member's monthly base salary. Dependent children are also entitled to benefits according to an established scale. Benefit entitlement continues until death or remarriage of the spouse and death, marriage or other termination of dependency of children.

A member who becomes disabled prior to retirement shall be eligible for disability benefits. The benefit is 70% of base salary for cases of total disability and 50% for cases of occupational disability, reduced by the amount of certain other benefits received.

Benefits paid to members are evaluated and may be re-determined on October 1 of each year. Any increase in the level of benefits cannot exceed the lesser of the increase in the CPI or 3%.

Contributions

Prior to 1997, the Plan was primarily funded by the State of Colorado, whose contributions were established by Colorado statute. The state made a one-time contribution in 1997 of \$39,000,000 to fund the past and future service costs for all firefighters and police officers hired prior to January 1, 1997. No further state contributions are anticipated. Members hired on or after January 1, 1997 contribute a percentage of the payroll based on actuarial experience. This percentage was 8.5% for 2021, 8% for 2020 and 8% for 2019. The Town contributed \$6,547, \$5,408, and \$4,912 to the Plan during 2021, 2020 and 2019, respectively.

NOTE 8 – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and natural disasters.

The Town is a member of the Colorado Intergovernmental Risk Sharing Agency (CIRSA), a public entity risk pool currently operating as a common risk management and insurance program for property/casualty and workers' compensation coverage. CIRSA is to be self-sustaining through member premiums and reinsures through commercial companies for claims in excess of certain limits for each insured event. CIRSA members are subject to a supplemental assessment in the event of a deficiency. Claims have not exceeded coverage in the previous three years.

NOTE 9 – RESTRICTED CASH

The Town has restricted cash in the Sewer Fund of \$637,386. The Refunding Revenue Bond requires that \$106,000 be designated into restricted cash for debt service. At December 31, 2021 there is \$106,892,

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

including earned interest. The remaining \$530,493 is land sale proceeds that can only be spent on sewer projects per a USDA grant agreement.

As of December 31, 2021, the Town has restricted cash in the governmental activities of \$588,717 related to the Samuel Wade Road and Bridge (the Bridge). In January 2010, the Town entered into an intergovernmental agreement with the County. The Town has agreed to accept ownership of the Bridge in "as is" condition in exchange for \$800,000 from the County to be used only for transportation-related expenditures. The Town, in exchange, shall be responsible to maintain this section of the Bridge. If at any point there is noncompliance with the agreement terms, the title of the Bridge will revert back to the County, and the Town will be responsible for return of the funds based on allocated use over the 20-year term of the agreement. The likelihood of noncompliance is considered remote.

NOTE 10 – COMMITMENTS

In September 2009, the Town entered into an agreement with the County for the ownership, maintenance and management of the North Fork Valley Airport. Per the agreement, the Town owns 75% of the airport, and therefore, any future capital improvements will be 75% funded by the Town. The Town currently has one representative on the board and does not have control over the decisions of the board; accordingly, this arrangement does not constitute a joint venture or qualify for component unit reporting. The County assumes responsibility for the operations and maintenance of the airport. The agreement was amended in February 2014 to include how the proceeds from the wireless communication facility at the airport are to be divided. Per the agreement, any proceeds will be divided 75% to the Town and 25% to the County. The Town must hold its 75% share as a reserve for the Town's contributions to future capital improvements. As of December 31, 2021, the Town has a reserve for airport capital improvements of \$60,192.

NOTE 11 – CAPITAL ASSETS

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

	Balance January 1, 2021	Additions	Disposals	Balance December 31, 2021
Governmental Activities				
Capital assets not being depreciated				
Land	\$ 246,481	\$ -	\$ -	\$ 246,481
Total Capital Assets, Not Being Depreciated	<u>246,481</u>	<u>-</u>	<u>-</u>	<u>246,481</u>
Capital assets being depreciated				
Buildings	703,646	-	-	703,646
Improvements, other than buildings	524,085	23,704	-	547,789
Infrastructure	3,080,642	45,574	-	3,126,216
Equipment	920,464	56,378	-	976,842
Total Capital Assets Being Depreciated	<u>5,228,837</u>	<u>125,656</u>	<u>-</u>	<u>5,354,493</u>
Less accumulated depreciation;				
Buildings	(383,708)	(20,261)	-	(403,969)
Improvements	(296,764)	(10,268)	-	(307,032)
Infrastructure	(802,133)	(89,920)	-	(892,053)
Equipment	(678,252)	(57,134)	-	(735,386)
Total Accumulated Depreciation	<u>(2,160,857)</u>	<u>(177,583)</u>	<u>-</u>	<u>(2,338,440)</u>
Capital assets depreciated, net	<u>3,067,980</u>	<u>(51,927)</u>	<u>-</u>	<u>3,016,053</u>
Total Governmental Activities Capital Assets	<u>\$ 3,314,461</u>	<u>\$ (51,927)</u>	<u>\$ -</u>	<u>\$ 3,262,534</u>

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

	Balance January 1, 2021	Additions	Disposals	Balance December 31, 2021
Business-type Activities				
Capital assets not being depreciated				
Land and water rights	\$ 834,157	\$ -	\$ -	\$ 834,157
Total Capital Assets, Not Being Depreciated	<u>834,157</u>	<u>-</u>	<u>-</u>	<u>834,157</u>
Capital assets being depreciated				
Distributions system	4,162,258	52,241	-	4,214,499
Collection system	745,131	11,710	-	756,841
Vehicles and equipment	587,543	-	-	587,543
Treatment plant	12,143,987	12,479	-	12,156,466
Less: Accumulated depreciation	<u>(6,053,246)</u>	<u>(457,709)</u>	<u>-</u>	<u>(6,510,955)</u>
Total Capital Assets Being Depreciated, Net	<u>11,585,673</u>	<u>(381,279)</u>	<u>-</u>	<u>11,204,394</u>
Total Business-type Activities Capital Assets	<u>\$ 12,419,830</u>	<u>\$ (381,279)</u>	<u>\$ -</u>	<u>\$ 12,038,551</u>

Depreciation charged to governmental activities by department is as follows:

General government	\$ 28,114
Public safety	22,118
Public works	113,109
Culture and recreation	<u>14,242</u>
Total	<u>\$ 177,583</u>

NOTE 12 – INTERFUND TRANSFERS

Interfund transfers are used to report revenues from the fund that is required to collect them to the fund that is required to expend them as unrestricted revenues collected to finance various programs and capital purchases accounted for in other funds in accordance with budgetary authorizations.

Town of Paonia, Colorado

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

	Transfers In	Transfers Out	
General Fund	\$ 14,000	\$ 6,000	
Street Capital Fund	54,150	-	
Sales Tax Fund	-	-	
Water Fund	-	33,660	
Sewer Fund	-	18,929	
Trash Fund	-	9,561	
	\$ 68,150	\$ 68,150	

NOTE 13 – CONTINGENT LIABILITIES

The Town is subject to various claims arising from events occurring in its ordinary operations. Town management believes that the disposition of these matters will not have a material adverse effect on the financial position of the Town.

The Town has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies or their designee. These audits could result in a request for reimbursement to the grantor agency for costs disallowed under terms of the grant. Based on prior experience, the Town believes such disallowances, if any, will be immaterial.

REQUIRED SUPPLEMENTARY INFORMATION

Town of Paonia, Colorado

SCHEDULE OF REVENUES
BUDGET AND ACTUAL - GENERAL FUND

Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues				
Taxes				
General property taxes	\$ 134,107	\$ 134,107	\$ 134,106	\$ (1)
Specific ownership taxes	19,000	19,000	23,650	4,650
Sales tax - town	420,580	420,580	471,194	50,614
Sales tax - county	288,700	288,700	365,135	76,435
Franchise taxes	58,580	58,580	56,420	(2,160)
Cigarette taxes	1,400	1,400	2,008	608
Delinquent taxes	30	30	13	(17)
Interest on delinquent taxes	330	330	304	(26)
Total taxes	<u>922,727</u>	<u>922,727</u>	<u>1,052,830</u>	<u>130,103</u>
Licenses and permits				
Liquor licenses	3,650	3,650	6,509	2,859
Building permits	30,000	30,000	31,925	1,925
Miscellaneous permits	1,750	1,750	2,025	275
Special reviews	1,000	1,000	1,289	289
VIN inspections	1,155	1,155	1,610	455
Total licenses and permits	<u>37,555</u>	<u>37,555</u>	<u>43,358</u>	<u>5,803</u>
Intergovernmental				
State				
Highway users tax	44,111	44,111	53,719	9,608
Motor vehicle fees	6,345	6,345	6,702	357
Severance tax	5,000	5,000	1,305	(3,695)
Mineral leasing	3,925	3,925	7,219	3,294
Culture and recreation	24,000	24,000	164,844	140,844
Other governments				
Road and bridge	6,500	6,500	8,057	1,557
Total intergovernmental revenue	<u>89,881</u>	<u>89,881</u>	<u>241,846</u>	<u>151,965</u>
Fines and forfeitures				
Court fines	400	400	835	435
Police fines	17,225	17,225	17,206	(19)
PD Grant	15,400	15,400	10,920	(4,480)
Miscellaneous	-	-	195	195
Total fines and forfeitures	<u>33,025</u>	<u>33,025</u>	<u>29,156</u>	<u>(3,869)</u>
Investment income	17,400	17,400	8,901	(8,499)
Miscellaneous	60,142	60,142	69,357	9,215
Total miscellaneous revenue	<u>77,542</u>	<u>77,542</u>	<u>78,258</u>	<u>716</u>
Total Revenues	<u>\$ 1,160,730</u>	<u>\$ 1,160,730</u>	<u>\$ 1,445,448</u>	<u>\$ 284,718</u>

Town of Paonia, Colorado

SCHEDULE OF EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND

Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Expenditures				
General Government				
Mayor and trustee	\$ 7,200	\$ 7,200	\$ 6,850	\$ 350
Salaries and wages	20,057	20,057	16,173	3,884
Employee benefits	8,579	8,579	5,508	3,071
Contract labor	26,800	26,800	35,108	(8,308)
Supplies	5,155	5,155	4,806	349
Legal and professional fees	51,160	51,160	52,876	(1,716)
Telephone	1,147	1,147	2,864	(1,717)
Travel and meetings	10,790	10,790	1,633	9,157
Insurance and bonds	4,542	4,542	3,526	1,016
Utilities	4,405	4,405	4,497	(92)
Grant expenditures	850	850	-	850
Publishing ads	1,500	1,500	4,052	(2,552)
Dues and subscriptions	10,238	10,238	16,488	(6,250)
Audit fees	4,510	4,510	4,500	10
Postage	500	500	1,703	(1,203)
Human services	4,250	4,250	3,700	550
Town Hall expense	11,683	11,683	12,008	(325)
Data processing	13,726	13,726	15,057	(1,331)
	-	-	71,009	(71,009)
Treasurer's fees	2,810	2,810	2,851	(41)
Total general government	<u>189,902</u>	<u>189,902</u>	<u>265,209</u>	<u>(75,307)</u>
Public Safety - Police Department				
Salaries and wages	320,535	320,535	276,873	43,662
Judge	9,600	9,600	6,300	3,300
Employee benefits	64,956	64,956	40,067	24,889
Contract services	-	-	9,770	(9,770)
Supplies	12,763	12,763	10,216	2,547
Repairs and Maintenance	360	360	160	200
Legal services	2,500	2,500	-	2,500
Telephone	3,265	3,265	5,030	(1,765)
Travel and meetings	9,500	9,500	8,291	1,209
Insurance and bonds	22,216	22,216	22,801	(585)
Utilities	1,800	1,800	1,786	14
Vehicle expense	10,535	10,535	15,510	(4,975)
Dues and subscriptions	6,050	6,050	3,269	2,781
Human services	1,100	1,100	400	700
Miscellaneous	235	235	166	69
Publishing and ads	104	104	559	(455)
Data processing	25,234	25,234	24,379	855
FPPA	33,129	33,129	25,097	8,032
Total public safety	<u>523,882</u>	<u>523,882</u>	<u>450,674</u>	<u>73,208</u>

Town of Paonia, Colorado

SCHEDULE OF EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND

Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Expenditures (continued from previous page)				
Public Works				
Salaries and wages	81,539	81,539	67,129	14,410
Employee benefits	33,959	33,959	19,722	14,237
Supplies	1,060	1,060	216	844
Repairs and maintenance	117,716	117,716	25,874	91,842
Legal and engineering	-	-	4,238	(4,238)
Telephone	751	751	756	(5)
Insurance and bonds	3,317	3,317	3,875	(558)
Utilities	10,765	10,765	10,251	514
Snow removal	8,157	8,157	5,511	2,646
Vehicle expense	7,155	7,155	15,859	(8,704)
Miscellaneous	-	-	1,024	(1,024)
Shop expense	1,879	1,879	3,500	(1,621)
Total public works	<u>266,298</u>	<u>266,298</u>	<u>157,955</u>	<u>108,343</u>
Culture and Recreation				
Salaries and wages	51,157	51,157	45,043	6,114
Employee benefits	20,203	20,203	13,367	6,836
Supplies	6,627	6,627	5,313	1,314
Repairs and maintenance	51,169	51,169	13,044	38,125
Telephone	816	816	734	82
Miscellaneous	2,681	2,681	2,928	(247)
Insurance bonds	3,718	3,718	3,813	(95)
Utilities	6,312	6,312	7,563	(1,251)
Park improvements	460,000	460,000	-	460,000
Contract services	3,000	3,000	2,910	90
Grants project	-	-	36,492	(36,492)
Vehicle expense	1,150	1,150	4,916	(3,766)
Total culture and recreation	<u>606,833</u>	<u>606,833</u>	<u>136,123</u>	<u>470,710</u>
Other Expenditures				
Capital Outlay	36,815	36,815	26,298	10,517
Transfers (in) out	-	-	(8,000)	8,000
	<u>36,815</u>	<u>36,815</u>	<u>18,298</u>	<u>18,517</u>
Total Expenditures	<u>1,623,730</u>	<u>1,623,730</u>	<u>1,028,259</u>	<u>595,471</u>
Net change in fund balance	<u>\$ (463,000)</u>	<u>\$ (463,000)</u>	<u>\$ 417,189</u>	<u>\$ 880,189</u>

Town of Paonia, Colorado

SCHEDULE OF TOWN'S PROPORTIONATE SHARE OF THE NET PENSION
ASSET (LIABILITY) - FPPA STATEWIDE DEFINED BENEFIT PLAN

Year Ended December 31, 2020 (Measurement Date)

	2020	2019	2018	2017	2016	2015	2014
Town's portion of the net pension asset (liability)	0.0249%	0.0231%	0.0187%	0.0182%	0.0162%	0.0239%	0.0432%
Town's proportionate share of the net pension asset (liability)	\$ 54,119	\$ 13,092	\$ (23,649)	\$ 26,228	\$ (5,871)	\$ 421	\$ 48,715
Town's covered payroll	\$ 218,235	\$ 200,228	\$ 170,612	\$ 125,516	\$ 107,806	\$ 103,306	\$ 198,701
Town's proportionate share of the net pension asset (liability) as a percentage of its covered payroll	24.80%	6.54%	13.86%	20.90%	5.45%	0.41%	24.52%
Plan fiduciary net position as a percentage of the total pension asset	106.70%	101.90%	95.20%	106.30%	98.21%	100.10%	106.80%

NOTES TO SCHEDULE

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the Town is presenting information for those years for which information is available.

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Town of Paonia, Colorado

SCHEDULE OF TOWN'S CONTRIBUTIONS TO THE PENSION PLAN
 FPPA STATEWIDE DEFINED BENEFIT PLAN

	Year Ended December 31, 2021						
	2021	2020	2019	2018	2017	2016	2015
Contractually required contributions	\$ 18,550	\$ 16,018	\$ 13,649	\$ 10,024	\$ 10,442	\$ 6,946	\$ 8,910
Contributions in relation to the contractually required contribution	18,550	16,018	13,649	10,024	10,442	6,946	8,910
Contribution (excess) deficiency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town's covered payroll	218,235	200,228	170,612	125,296	125,516	107,806	103,306
Contributions as a percentage of covered payroll	8.50%	8.00%	8.00%	8.00%	8.32%	6.44%	8.62%

NOTES TO SCHEDULE

1) This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the Town is presenting information for those years for which information is available.

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NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

December 31, 2021

RSI NOTE A – BUDGETARY INFORMATION

Budgets for governmental funds are adopted on a basis consistent with GAAP, except for long-term receivables and advances and capital lease financing, which are budgeted when liquidated rather than when the receivable/liability is incurred. Budgets for enterprise funds are adopted on a basis consistent with the spending measurement focus of the governmental funds.

SUPPLEMENTARY INFORMATION

Town of Paonia, Colorado

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS

December 31, 2021

	Steet Capital Improvement Fund	Conservation Trust Fund	Sidewalk Fund	Space to Create Fund	Total Non-Major Governmental Funds
Asset					
Pooled cash	\$ 133,027	\$ 17,232	\$ 30,458	\$ -	\$ 180,717
Due from other governments	-	-	-	-	-
Accounts receivable	8,750	-	2,584	-	11,334
Total assets	141,777	17,232	33,042	-	192,051
Liabilities					
Due to other funds	-	-	-	-	-
Fund Balance					
Committed					
Conservation	-	17,232	-	-	17,232
Sidewalk improvements	-	-	33,042	-	33,042
Street improvements	141,777	-	-	-	141,777
Space to create	-	-	-	-	-
Total fund balance	\$ 141,777	\$ 17,232	\$ 33,042	\$ -	\$ 192,051

Town of Paonia, Colorado

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS

Year Ended December 31, 2021

	Street Capital Improvement Fund	Conservation Trust Fund	Sidewalk Fund	Space to Create Fund	Total Non-Major Governmental Funds
Revenues					
Taxes	\$ 6,750	\$ 9,006	\$ -	\$ -	\$ 15,756
Fees and fines	27,000	-	30,745	-	57,745
Grants	-	-	-	-	-
Miscellaneous	-	15	-	-	15
Total revenues	33,750	9,021	30,745	-	73,516
Expenditures					
Current					
General government	-	-	-	13,165	13,165
Public works	-	-	555	-	555
Culture and recreation	-	100	-	-	100
Capital projects	-	-	-	-	-
Total expenditures	-	100	555	13,165	13,820
Revenues in excess (deficiency) of expenditures	33,750	8,921	30,190	(13,165)	59,696
Other Financing Sources (Uses)					
Transfers in	54,150	-	-	-	54,150
Total other financing sources (uses)	54,150	-	-	-	54,150
Revenues and other sources in excess (deficiency) of expenditures and other sources (uses)	87,900	8,921	30,190	(13,165)	113,846
Fund balance, beginning	53,877	8,311	2,852	13,165	78,205
Fund balance, ending	\$ 141,777	\$ 17,232	\$ 33,042	\$ -	\$ 192,051

Town of Paonia, Colorado

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL - SALES TAX CAPITAL IMPROVEMENT FUND

Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues				
Sales tax	\$ 210,290	\$ 210,290	\$ 235,598	\$ 25,308
Miscellaneous	7,650	7,650	7,650	-
Total revenues	<u>217,940</u>	<u>217,940</u>	<u>243,248</u>	<u>25,308</u>
Expenditures				
Capital outlay	309,353	309,353	119,108	190,245
Total expenditures	<u>309,353</u>	<u>309,353</u>	<u>119,108</u>	<u>190,245</u>
Other financing uses				
Transfers (out)	(177,173)	(177,173)	-	177,173
Net change in fund balance	<u>\$ (268,586)</u>	<u>\$ (268,586)</u>	<u>\$ 124,140</u>	<u>\$ 392,726</u>

Town of Paonia, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL - SPACE TO CREATE FUND

Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues				
Grants	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-
Miscellaneous	-	-	-	-
Total revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures				
General government	<u>(13,164)</u>	<u>(13,164)</u>	<u>13,165</u>	<u>(26,329)</u>
Total expenditures	<u>(13,164)</u>	<u>(13,164)</u>	<u>13,165</u>	<u>(26,329)</u>
Net change in fund balance	<u>\$ 13,164</u>	<u>\$ 13,164</u>	<u>\$ (13,165)</u>	<u>\$ (26,329)</u>

Town of Paonia, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - SIDEWALK FUND

Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues				
Sidewalk revenue	\$ 31,034	\$ 31,034	\$ 30,745	\$ (289)
Expenditures				
Repairs and maintenance	31,034	31,034	555	30,479
Total expenditures	31,034	31,034	555	30,479
Net change in fund balance	\$ -	\$ -	\$ 30,190	\$ 30,190

Town of Paonia, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - CONSERVATION TRUST FUND

Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues				
Lottery	\$ 7,492	\$ 7,492	\$ 9,006	\$ 1,514
Interest income	3	3	15	12
Total revenues	<u>7,495</u>	<u>7,495</u>	<u>9,021</u>	<u>1,526</u>
Expenditures				
Parks	<u>13,833</u>	<u>13,833</u>	<u>100</u>	<u>13,733</u>
Revenues in excess (deficiency) of expenditures	<u>(6,338)</u>	<u>(6,338)</u>	<u>8,921</u>	<u>15,259</u>
Net change in fund balance	<u>\$ (6,338)</u>	<u>\$ (6,338)</u>	<u>\$ 8,921</u>	<u>\$ 15,259</u>

Town of Paonia, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL - STREET CAPITAL IMPROVEMENT FUND

Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues				
Highway users tax	\$ -	\$ -	\$ 6,750	\$ 6,750
Fees	25,000	25,000	27,000	2,000
Total revenues	25,000	25,000	33,750	8,750
Expenditures				
Capital outlay	315,000	315,000	-	315,000
Total expenditures	315,000	315,000	-	315,000
Revenues in excess (deficiency) of expenditures	(290,000)	(290,000)	33,750	323,750
Other Financing Sources (Uses)				
Transfers in	238,995	238,995	54,150	(184,845)
Net change to fund balance	<u>\$ (51,005)</u>	<u>\$ (51,005)</u>	<u>\$ 87,900</u>	<u>\$ 138,905</u>

Town of Paonia, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL - WATER FUND

Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues				
Water charges	\$ 1,193,494	\$ 1,193,494	\$ 965,446	\$ (228,048)
Water taps	-	-	5,500	5,500
Sales and service	4,500	4,500	9,200	4,700
Water tank	5,400	5,400	6,595	1,195
Standby tap fees	56,484	56,484	54,574	(1,910)
Penalties	1,000	1,000	50	(950)
Rents	1,000	1,000	1,000	-
Grants	-	-	9,896	9,896
Miscellaneous revenue	-	-	1,429	1,429
Total revenues	<u>1,261,878</u>	<u>1,261,878</u>	<u>1,053,690</u>	<u>(208,188)</u>
Expenditures				
Salaries and wages	143,518	143,518	141,601	1,917
Employee benefits	61,301	61,301	46,962	14,339
John Norris retirement	20,160	20,160	20,160	-
Supplies	11,270	11,270	20,976	(9,706)
Legal and engineering	500	500	43,673	(43,173)
Repairs and maintenance	194,656	194,656	49,331	145,325
Professional fees	11,000	11,000	11,000	-
Telephone	4,200	4,200	5,053	(853)
Postage	3,925	3,925	5,468	(1,543)
Travel and meetings	1,957	1,957	1,840	117
Insurance and bonds	23,508	23,508	24,873	(1,365)
Utilities	27,325	27,325	28,880	(1,555)
Vehicle expense	6,219	6,219	18,303	(12,084)
Dues and subscriptions	1,855	1,855	24,998	(23,143)
Shop expense	3,305	3,305	5,921	(2,616)
Miscellaneous	14,045	14,045	23,026	(8,981)
Fees and permits	11,661	11,661	17,372	(5,711)
WPA loan	191,222	191,222	173,838	17,384
Drinking water revolving funds	24,054	24,054	23,343	711
Capital projects	150,000	150,000	-	150,000
Depreciation expense	318,698	318,698	331,052	(12,354)
Debt service, debt principal	-	-	(151,795)	151,795
Total expenditures	<u>1,224,379</u>	<u>1,224,379</u>	<u>865,875</u>	<u>358,504</u>
Other Financing Sources (Uses)				
Transfers (out)	<u>(37,499)</u>	<u>(37,499)</u>	<u>(33,660)</u>	<u>3,839</u>
Total other financing sources (uses)	<u>(37,499)</u>	<u>(37,499)</u>	<u>(33,660)</u>	<u>3,839</u>
Change in net position	-	-	154,155	154,155
Beginning net position, GAAP basis	<u>5,938,021</u>	<u>5,938,021</u>	<u>5,938,021</u>	<u>-</u>
Ending net position, GAAP basis	<u>\$ 5,938,021</u>	<u>\$ 5,938,021</u>	<u>6,092,176</u>	<u>\$ 154,155</u>
Adjustments for capital assets and debt			<u>(5,481,388)</u>	
Available working capital			<u>\$ 610,788</u>	

Town of Paonia, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL - SEWER FUND

Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues				
Sewer charges	\$ 537,996	\$ 537,996	\$ 530,967	\$ (7,029)
Sewer taps	15,000	15,000	4,500	(10,500)
Interest	4,600	4,600	452	(4,148)
Total revenues	<u>557,596</u>	<u>557,596</u>	<u>535,919</u>	<u>(21,677)</u>
Expenditures				
Salaries and wages	121,786	121,786	120,936	850
Employee benefits	50,425	50,425	37,875	12,550
Supplies	9,029	9,029	13,040	(4,011)
Repairs and maintenance	48,862	48,862	41,588	7,274
Professional fees	4,500	4,500	4,500	-
Telephone	1,681	1,681	1,863	(182)
Postage	2,250	2,250	2,857	(607)
Travel and meetings	2,307	2,307	1,090	1,217
Insurance and bonds	8,816	8,816	9,131	(315)
Utilities	35,151	35,151	33,593	1,558
Vehicle expense	6,397	6,397	18,214	(11,817)
Fees and permits	7,319	7,319	7,179	140
Debt service payments	107,983	107,983	46,451	61,532
Gauging station	4,089	4,089	5,360	(1,271)
Depreciation	107,622	107,622	109,012	(1,390)
Capital outlay	-	-	-	-
Miscellaneous	22,789	22,789	27,979	(5,190)
Total expenditures	<u>541,006</u>	<u>541,006</u>	<u>480,668</u>	<u>60,338</u>
Other Financing Sources (Uses)				
Transfers (out)	(16,590)	(16,590)	(18,929)	(2,339)
Total other financing sources (uses)	<u>(16,590)</u>	<u>(16,590)</u>	<u>(18,929)</u>	<u>(2,339)</u>
Change in net position	-	-	36,322	36,322
Beginning net position, GAAP basis	3,792,477	3,792,477	3,792,477	-
Ending net position, GAAP basis	<u>\$ 3,792,477</u>	<u>\$ 3,792,477</u>	<u>3,828,799</u>	<u>\$ 36,322</u>
Adjustments for capital assets and debt			(2,522,500)	
Available working capital			<u>\$ 1,306,299</u>	

Town of Paonia, Colorado

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET POSITION
BUDGET AND ACTUAL - TRASH FUND

Year Ended December 31, 2021

	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Garbage charges	\$ 259,072	\$ 260,704	\$ 1,632
Expenditures			
Salaries and wages	118,367	118,410	(43)
Employee benefits	50,118	41,259	8,859
Supplies	1,347	1,122	225
Repairs and maintenance	106	-	106
Legal and engineering	4,500	4,500	-
Telephone	543	777	(234)
Postage	876	1,791	(915)
Insurance and bonds	4,985	5,795	(810)
Utilities	1,576	2,322	(746)
Vehicle expense	7,929	15,503	(7,574)
Landfill fees	37,868	38,981	(1,113)
Miscellaneous	5,478	8,399	(2,921)
Depreciation	17,646	17,646	-
Capital outlay	-	-	-
Total expenditures	<u>251,339</u>	<u>256,505</u>	<u>(5,166)</u>
Other Financing Sources (Uses)			
Transfers (out)	(7,733)	(9,561)	(1,828)
Total other financing sources (uses)	<u>(7,733)</u>	<u>(9,561)</u>	<u>(1,828)</u>
Change in net position	-	(5,362)	(5,362)
Beginning net position, GAAP basis	283,300	283,300	-
Ending net position, GAAP basis	<u>\$ 283,300</u>	<u>277,938</u>	<u>\$ (5,362)</u>
Adjustments for capital assets		<u>135,286</u>	
Available working capital		<u>\$ 142,652</u>	

OTHER SUPPLEMENTARY INFORMATION (UNAUDITED)

Town of Paonia, Colorado

OLD PENSION PLAN

For the Year Ended December 31, 2021

The Town has a closed pension plan with one former employee included in the estimated liability. The last actuarial valuation performed on the plan was December 31, 2012, using future projected cash flow discounted by a yield curve rate utilizing expected mortality rates. The actuarial assumptions included a 3.5% interest rate. The Town is contributing annually an amount equal to the required contribution determined by the actuarial valuation. The Town pays the required yearly contribution of \$20,160 out of the Water Fund. Based on the actuarial valuation and the yearly payments made, the estimated remaining liability due on the plan is \$125,162.

The public report burden for this information collection is estimated to average 380 hours annually.

LOCAL HIGHWAY FINANCE REPORT		City or County: TOWN OF PAONIA
		YEAR ENDING : December 2021
This Information From The Records Of (example - City of _ or County of	Prepared By: CINDY JONES	Phone: 970-527-4101

I. DISPOSITION OF HIGHWAY-USER REVENUES AVAILABLE FOR LOCAL GOVERNMENT EXPENDITURE

ITEM	A. Local Motor-Fuel Taxes	B. Local Motor-Vehicle Taxes	C. Receipts from State Highway-User Taxes	D. Receipts from Federal Highway Administration
1. Total receipts available				
2. Minus amount used for collection expenses				
3. Minus amount used for nonhighway purposes				
4. Minus amount used for mass transit				
5. Remainder used for highway purposes				

II. RECEIPTS FOR ROAD AND STREET PURPOSES		III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES	
ITEM	AMOUNT	ITEM	AMOUNT
A. Receipts from local sources:		A. Local highway disbursements:	
1. Local highway-user taxes		1. Capital outlay (from page 2)	230,147
a. Motor Fuel (from Item I.A.5.)		2. Maintenance:	
b. Motor Vehicle (from Item I.B.5.)		3. Road and street services:	
c. Total (a.+b.)		a. Traffic control operations	101,809
2. General fund appropriations	40,000	b. Snow and ice removal	5,511
3. Other local imposts (from page 2)	546,972	c. Other	
4. Miscellaneous local receipts (from page 2)	22,245	d. Total (a. through c.)	107,321
5. Transfers from toll facilities		4. General administration & miscellaneous	
6. Proceeds of sale of bonds and notes:		5. Highway law enforcement and safety	
a. Bonds - Original Issues		6. Total (1 through 5)	337,468
b. Bonds - Refunding Issues		B. Debt service on local obligations:	
c. Notes		1. Bonds:	
d. Total (a. + b. + c.)	0	a. Interest	
7. Total (1 through 6)	609,218	b. Redemption	
B. Private Contributions		c. Total (a. + b.)	0
C. Receipts from State government (from page 2)	60,421	2. Notes:	
D. Receipts from Federal Government (from page 2)	0	a. Interest	
E. Total receipts (A.7 + B + C + D)	669,639	b. Redemption	
		c. Total (a. + b.)	0
		3. Total (1.c + 2.c)	0
		C. Payments to State for highways	
		D. Payments to toll facilities	
		E. Total disbursements (A.6 + B.3 + C + D)	337,468

IV. LOCAL HIGHWAY DEBT STATUS
(Show all entries at par)

	Opening Debt	Amount Issued	Redemptions	Closing Debt
A. Bonds (Total)				0
1. Bonds (Refunding Portion)				
B. Notes (Total)				0

V. LOCAL ROAD AND STREET FUND BALANCE

	A. Beginning Balance	B. Total Receipts	C. Total Disbursements	D. Ending Balance	E. Reconciliation
	693,919	669,639	337,468	1,026,090	0

Notes and Comments:



COLORADO
Department of Transportation

Steps for printing your content and returning to 'Edit Mode

1. Click Ctrl + A on a Windows machine or Command + A on a Mac to select all data.
2. Right-click your mouse and select Print.
3. Confirm that print settings are correct - make sure "selection only" isn't checked.
4. Print hard copy or to PDF.
5. Click "Edit Mode" to return to modifying your data.
6. Remember to click "Save" to save any changes.

Annual Highway Finance Report - CY21

Email address: finance@townofpaonia.com

City/County: Paonia

Receipts, Disbursements & Costs

II - Receipts for Road & Street Purposes

A. Receipts from local sources

2. General Fund Appropriations:	\$	40,000.00
3. Other local imposts: <i>from A.3. 'Total' below</i>	\$	546,972.00
4. Miscellaneous local receipts: <i>from A.4. 'Total' below</i>	\$	22,245.00
5. Transfers from toll facilities	\$	0.00
6. Proceeds of sale of bonds and notes		
a. Bonds - Original Issues:	\$	0.00
b. Bonds - Refunding Issues:	\$	0.00
c. Notes:	\$	0.00

SubTotal: \$ 609,217.00

B. Private Contributions \$ 0.00

Receipts, Disbursements & Costs

II - Receipts for Road & Street Purposes (Detail)

A.3. Other local imposts

a. Property Taxes & Assessments	\$	8,057.00
b. Other Local Imposts		
1. Sales Taxes:	\$	375,669.00
2. Infrastructure and Impact Fees:	\$	112,596.00
3. Liens:	\$	0.00
4. Licenses:	\$	27,000.00
5. Specific Ownership and/or Other:	\$	23,650.00
Total: (a + b) carried to 'Other local imposts' above	\$	546,972.00

A.4. Miscellaneous local receipts

a. Interest on Investments:	\$	283.00
b. Traffic fines and Penalties:	\$	18,541.00
c. Parking Garage Fees:	\$	0.00
d. Parking Meter Fees:	\$	0.00
e. Sale of Surplus Property:	\$	0.00
f. Charges for Services:	\$	1,610.00
g. Other Misc. Receipts:	\$	1,811.00
h. Other:	\$	0.00
Total: (a through h) carried to 'Misc local receipts' above	\$	22,245.00

C. Receipts from State Government

1. Highway User Taxes:	\$	53,719.00
3. Other State funds:		
c. Motor Vehicle Registrations:	\$	6,702.00
d. Other (Specify):		
Comments: undefined	\$	0.00
e. Other (Specify):		
Comments: undefined	\$	0.00
Total: (1+3c,d,e)	\$	60,421.00

D. Receipts from Federal Government

2. Other Federal Agencies		
a. Forest Service:	\$	0.00

b. FEMA:	\$	0.00
c. HUD:	\$	0.00
d. Federal Transit Administration:	\$	0.00
e. U.S. Corp of Engineers	\$	0.00
f. Other Federal:	\$	0.00
Total: (2a-f)	\$	0.00

Receipts, Disbursements & Costs

III - Disbursements for Road & Street Purposes

A. Local highway disbursements

1. Capital outlay: <i>(from A.1.d. 'Total Capital Outlay' below)</i>	\$	230,147.00
2. Maintenance:	\$	0.00
3. Road and street services		
a. Traffic control operations:	\$	101,809.00
b. Snow and ice removal:	\$	5,511.00
c. Other:	\$	0.00
4. General administration and miscellaneous	\$	0.00
5. Highway law enforcement and safety	\$	0.00
Total: (A.1-5)	\$	337,467.00

B. Debt service on local obligations

1. Bonds		
a. Interest	\$	0.00
b. Redemption	\$	0.00
2. Notes		
a. Interest	\$	0.00
b. Redemption	\$	0.00
SubTotal: (1+2)	\$	0.00

C. Payments to State for Highways:	\$	0.00
D. Payments to Toll Facilities:	\$	0.00

Total Disbursements: *(A+B+C+D)* \$ 337,467.00

Receipts, Disbursements & Costs

III - Disbursements for Road & Street Purposes - (Detail)

	A. ON NATIONAL HIGHWAY SYSTEM	B. OFF NATIONAL HIGHWAY SYSTEM	C. TOTAL
A.1. Capital Outlay			
a. Right-Of-Way Costs:	\$ 0.00	\$ 0.00	\$ 0.00
b. Engineering Costs:	\$ 0.00	\$ 0.00	\$ 0.00
c. Construction			
1. New Facilities:	\$ 0.00	\$ 0.00	\$ 0.00
2. Capacity Improvements:	\$ 0.00	\$ 75,103.00	\$ 75,103.00
3. System Preservation:	\$ 0.00	\$ 155,044.00	\$ 155,044.00
4. System Enhancement:	\$ 0.00	\$ 0.00	\$ 0.00
5. Total Construction:			\$ 230,147.00
d. Total Capital Outlay: <i>(Lines A.1.a. + 1.b. + 1.c.5)</i>			\$ 230,147.00

Receipts, Disbursements & Costs

IV. Local Highway Debt Status

	OPENING DEBT	AMOUNT ISSUED	REDEMPTIONS	CLOSING DEBT
A. Bonds (Total)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
1. Bonds (Refunding Portion)		\$ 0.00	\$ 0.00	\$ 0.00
B. Notes (Total):	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Receipts, Disbursements & Costs

V - Local Road & Street Fund Balance

A. Beginning Balance	B. Total Receipts	C. Total Disbursements	D. Ending Balance	E. Reconciliation
\$ 693,919.00	\$ 669,638.00	\$ 337,467.00	\$ 1,026,090.00	\$ 0.00

Notes and Comments:

undefined

Please enter your name:

Please provide a telephone number where you may be reached:

Please click on the "Save" button before viewing the data in a print format.



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FORM FHWA-536e (Version 8.00) - CY21

File Attachments for Item:

Finance: Weber & Smith

Parks: Knutson & Stelter

Streets: Valentine & Markle

Water/Sewer/Trash: Weber & Markle

Personnel: Smith & Valentine


Public Safety: Knutson & Stelter

Paonia Tree Board: Trustee Valentine

Advisory Water Committee: Trustee Smith

Ad Hoc Committees:

AGENDA SUMMARY FORM

	<p>Finance: Weber & Smith Parks: Knutson & Stelter Streets: Valentine & Markle Water/Sewer/Trash: Weber & Markle Personnel: Smith & Valentine Public Safety: Knutson & Stelter</p> <p>Paonia Tree Board: Trustee Valentine Advisory Water Committee: Trustee Smith</p> <p>Ad Hoc Committees:</p>
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

Parks Committee Report

Purpose: The Parks Committee is responsible for making recommendations to the Trustees regarding policy and priorities for Town Parks.

Meetings: During summer months, the Parks Committee will rotate locations meeting in Town Parks when possible. Regular meetings will be posted on the Town Website and in compliance with Open Meeting Requirements (at Town Hall and in the Shopper).

Summary of July 19 meeting at Town Park:

In attendance were Rick Stetler, Dave Knutson, Skip Naft, and Ben Graves. The Committee reviewed input from the public from the June 25 Strategic Planning session, then proceeded to walk the grassy areas west of the pavement. It was noted that the grass was well cared for after all the Cherry Days traffic and as ready as it could be for the BMW rally. Vandalism was noted at the BBQ shelters and it was good to see how well our crews painted and remediated.

We suggest that the Tree Board host a meeting with us to review the tree health, spacing, and priorities.

Quite a bit of time was spent at the Gazebo which needs major work on the ramp, decking, and roof. In addition, the steel gate near the Gazebo is barely functional.

Here are priorities we suggest:

1. Take care of what we have before building new and with grants, consider ongoing maintenance and sustainability of any new project.
2. Start this summer with improvements to the Gazebo, it was good to see the west steps replaced. Attention to the roof and ramp are important now.
3. Remove unused electric pole by Shelters and any boxes not functioning.
4. Improve grading at merry-go-round and swing sets - add more wood chips.

Rick and Dave appreciated members of the public joining us and encourage Ben Graves to organize a parents group to advocate for playground improvements.

The next meeting will be held on Tuesday, August 16, 4:00 p.m. at Apple Valley Park. All are welcome to join the walk through. We request that staff provide access to restrooms and sheds.

File Attachments for Item:

Adjournment

AGENDA SUMMARY FORM

	Adjournment
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber